

City of Fort Lupton
City Council Agenda
Regular Meeting
7:00 p.m.
130 South McKinley Avenue
April 18, 2016

Pledge Of Allegiance

Call To Order - Roll Call

Persons To Address Council

This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to five (5) minutes - Mayor Holton

Approval Of Agenda

Review Of Accounts Payables

a. **04182016, Accounts Payables**

Documents: [04182016 Accounts Payables.pdf](#)

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

a. **0404216, City Council Meeting Minutes**

Documents: [04042016 City Council Meeting Minutes.pdf](#)

b. **AM 2016-063, Appoint Roy Vestal As The City Engineer**

Documents: [AM 2016-063. Appoint Roy Vestal As The City Engineer.pdf](#)

c. **AM 2016-064, Approve A Resolution Appointing Vincent Ornelas To The Fort Lupton Urban Renewal Authority**

Documents: [AM 2016-064, Approve A Resolution Appointing Vincent Ornelas To FLURA.pdf](#)

d. **AM 2016-065, Approve A Resolution Appointing Lucas Marone To The Planning Commission**

Documents: [AM 2016-065, Approve Resolution Appointing Lucas Marone To The Planning Commission.pdf](#)

e. **Second Reading Ordinance 2016-998, Fulton Village Annexation And Initial Zoning - PUD**

Documents: [Second Reading - Ord 2016-998, Fulton Village Annexations.pdf](#)

Action Memorandum

a. **AM 2016-066, Approve Two Change Orders For South Platte Trail - Adding Engineering And Survey Services**

Documents: [AM 2016-066, Approve Two Change Orders South Platte Trail.pdf](#)

b. **AM 2016-067, Approve The Bid From Top Notch Fence For The Dog Park Fence At Pearson Park - \$14,560**

Documents: [AM 2016-067, Approve The Bid From Top Notch Fence - Dog Park At Pearson Park.pdf](#)

c. **AM 2016-068, Approve A Three-Year Lease For Printers At City Hall, Finance, Police Department And Recreation Center**

Documents: [AM 2016-068, Agreement For Printers - City Hall, Finance, Police Department, Recreation Center.pdf](#)

Staff Reports

Mayor/Council Reports

Future City Events

a. **04182016, Upcoming Events**

Documents: [04182016 Up Coming Events.pdf](#)

Adjourn

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "6000010100"-6082059040"

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
03/30/2016	80808	ACE HARDWARE OF FORT LUPTO	GOLF-FASTENERS	52829/1		2.88
03/31/2016	80808	ACE HARDWARE OF FORT LUPTO	GOLF-ALUM SCREEN,SPRYPAINT	52857/1		27.95
Total 80808:						30.83
04/04/2016	80809	AMERICAN EAGLE DISTRIBUTING	GOLF-VARIOUS BEERS	100339		826.90
Total 80809:						826.90
03/19/2016	80810	CENTURYLINK	GOLF-MAR/APR16 PHONE SVCS	3038573945		48.71
Total 80810:						48.71
03/29/2016	80811	CITY OF FORT LUPTON	GOLF-LTD FOR CARDER,TARPLEY	FIN2016073		27.02
03/29/2016	80811	CITY OF FORT LUPTON	GOLF-LI & AD&D FOR CARDER,TARPLEY	FIN2016073		20.71
03/29/2016	80811	CITY OF FORT LUPTON	GOLF-LTD FOR MCNAY,SHARRAI,BURROW	FIN2016073		11.00
03/29/2016	80811	CITY OF FORT LUPTON	GOLF-LI & AD&D FOR MCNAY,SHARRAI,BURROW	FIN2016073		12.52
04/01/2016	80811	CITY OF FORT LUPTON	GOLF-PAYROLL FOR 03/12-03/25/16, PAID ON 04/01/2016	FIN2016077		13,024.85
Total 80811:						13,096.10
03/18/2016	80812	COMCAST CABLE COMM, LLC	GOLF-APR16 INFINITY TV	6460025494		8.49
Total 80812:						8.49
03/28/2016	80813	ECOLAB PEST ELIMINATION DIV	GOLF-COCHROACH/RODENT PROG	7393690		115.31
Total 80813:						115.31
03/15/2016	80814	GENERALPARTS LLC	GOLF-GRILL SERVICE REPAIR	5715567		260.00
Total 80814:						260.00
04/06/2016	80815	HIGH COUNTRY BEVERAGE CORP	GOLF-VARIOUS BEERS	W-2313596		791.90
Total 80815:						791.90
03/18/2016	80816	LL JOHNSON DISTRIBUTING	GC-DIRECT BURIAL KITS DB14-4-GC MAINT	1090130-00		630.85
03/18/2016	80816	LL JOHNSON DISTRIBUTING	GC-4 PART POWER SPLICE-GC MAINT	1090130-00		426.92
Total 80816:						1,057.77
03/22/2016	80817	LOCKETT REFRIGERATION, LLC	GOLF-ICE MACHINE SERVICE REPAIR	02095		801.01
Total 80817:						801.01
01/21/2016	80818	MASEK GOLF CAR OF COLORADO	GOLF-INFO HOLDER & BRACKET	01-27903		364.00
01/21/2016	80818	MASEK GOLF CAR OF COLORADO	GOLF-INFO HOLDER & BRACKET/LATE FEE	01-27903		4.88
Total 80818:						368.88

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
03/29/2016	80819	O'REILLY AUTO PARTS	GOLF-OIL FILTER	4489-273060	37.04
03/30/2016	80819	O'REILLY AUTO PARTS	GOLF-BOLTS, WASHER, NUTS	4489-273265	191.56
03/31/2016	80819	O'REILLY AUTO PARTS	GOLF-AIR FILTER	4489-273448	13.69
Total 80819:					242.29
04/01/2016	80820	SAFE SYSTEMS INC	GOLF-MAY16 ALARM MONITORING	428711	35.00
04/01/2016	80820	SAFE SYSTEMS INC	GOLF-MAY16 ALARM MONITORING	428712	70.00
Total 80820:					105.00
03/01/2016	80821	SOUTHERN LINKS INC	GC-MASTER BALL WASHER-GC	063964	1,935.00
03/01/2016	80821	SOUTHERN LINKS INC	GC-HOLE CUTTER 7 IN BLADE-GC	063964	172.00
03/01/2016	80821	SOUTHERN LINKS INC	GC-FREIGHT-GC	063964	89.58
Total 80821:					2,196.58
03/24/2016	80822	WAXIE SANITARY SUPPLY	GOLF-MULTIFOLD TOWELS	75873692	13.99
Total 80822:					13.99
03/18/2016	80823	XCEL ENERGY-GAS	GOLF-APR/MAR16 GAS USAGE	5322229501	22.82
Total 80823:					22.82
04/07/2016	80824	COLORADO DEPART OF REVENUE	GOLF-MAR16 SALES TAX	MAR16 GOL	593.09
04/07/2016	80824	COLORADO DEPART OF REVENUE	GOLF-MAR16 SALES TAX(OVERAGE)	MAR16 GOL	19.09
Total 80824:					574.00
04/06/2016	80825	ACE HARDWARE OF FORT LUPTO	GOLF-SIMPLE GREEN,SPRAY BOTTLE	52991/1	25.48
Total 80825:					25.48
03/24/2016	80826	ACUSHNET COMPANY	GOLF-MENS PANTS	902182351	34.84
Total 80826:					34.84
03/25/2016	80827	AGFINITY INC	GOLF-GASOLINE	113200	444.15
Total 80827:					444.15
05/18/2016	80828	AMERICAN EAGLE DISTRIBUTING	GOLF-VARIOUS BEERS	103854	550.60
Total 80828:					550.60
04/05/2016	80829	BEER BY DESIGN BREWERY LLC	GOLF-VARIOUS SPECIAL LIQUOR	482	170.00
Total 80829:					170.00
03/31/2016	80830	CALLAWAY GOLF SALES COMPAN	GOLF-AJT WHT-BLU GOLF GLOVES	926733816	58.56
Total 80830:					58.56
03/31/2016	80831	CITY OF FT LUPTON-UTIL INVOICE	GOLF-FEB/MAR16 WATER USAGE	11.2490.01	103.31
03/31/2016	80831	CITY OF FT LUPTON-UTIL INVOICE	GOLF-FEB/MAR16 WATER USAGE	11.2520.01	26.38

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
03/31/2016	80831	CITY OF FT LUPTON-UTIL INVOICE	GOLF-FEB/MAR16 WATER USAGE-COLLEGE AVE	77.2145.01	36.98
Total 80831:					166.67
04/07/2016	80832	FERRELLGAS LP	GOLF-PROPANE	1091618118	484.24
Total 80832:					484.24
03/15/2016	80833	GATOR RUBBISH REMOVAL LLC	GOLF-APR16 RUBBISH PICKUP-CLUBHOUSE	319359	86.00
03/15/2016	80833	GATOR RUBBISH REMOVAL LLC	GOLF-APR16 RUBBISH PICKUP-COLLEGE	319375	44.00
Total 80833:					130.00
04/13/2016	80834	HIGH COUNTRY BEVERAGE CORP	GOLF-VARIOUS BEERS	W-231872	458.90
Total 80834:					458.90
03/31/2016	80835	LL JOHNSON DISTRIBUTING	GOLF-AXLE,BEARING,ORING,SHIM,STUD,LUG	1711039-00	488.51
Total 80835:					488.51
04/06/2016	80836	LORENTE LLC	GOLF-WOVEN TOWELS	256881	796.30
Total 80836:					796.30
03/31/2016	80837	NIKE GOLF	GOLF-RZN TOUR-BLK& PLATNUM,MOJO LUCKY	984955989	702.00
Total 80837:					702.00
03/25/2016	80838	O'REILLY AUTO PARTS	GOLF-BOLTS	4489-272301	4.98
03/31/2016	80838	O'REILLY AUTO PARTS	GOLF-SEAL,FREIGHT	4489-273489	14.60
04/01/2016	80838	O'REILLY AUTO PARTS	GOLF-TEMP SNS,TIE ROD,PRESR REG,AIR,OIL, FUEL FILTERS,MOTOROIL,HOSE CLAMPS	4489-273619	227.01
04/05/2016	80838	O'REILLY AUTO PARTS	GOLF-BELT,S PLUGS,FUEL CAP,AIR FILTER	4489-274697	27.76
04/06/2016	80838	O'REILLY AUTO PARTS	GOLF-RADIATOR CAP	4489-274933	6.99
04/06/2016	80838	O'REILLY AUTO PARTS	GOLF-GAP TOOL, SOCKET HOLDER	4489-274938	17.97
04/07/2016	80838	O'REILLY AUTO PARTS	GOLF-ORING,FUEL FILTER	4489-275108	9.80
04/07/2016	80838	O'REILLY AUTO PARTS	GOLF-ENGINE CLEANER	4489-275110	8.08
Total 80838:					317.19
04/06/2016	80839	POTESTIO BROTHERS EQUIPMEN	GOLF-MOWER BLADE	38236P	74.23
Total 80839:					74.23
04/04/2016	80840	SHAMROCK FOODS COMPANY	GOLF-GLOVES,BLEACH	18057872	89.45
04/04/2016	80840	SHAMROCK FOODS COMPANY	GOLF- PICKLES,RELISH,FRIES,SAUSAGE,DRESSING,CHE ESE	18057872	395.83
04/04/2016	80840	SHAMROCK FOODS COMPANY	GOLF-CANDY BAR,PRETZEL	18057872	106.66
Total 80840:					591.94
04/01/2016	80841	SPL INTERNATIONAL, INC	GOLF-RIPSTIXX,MARKING PENS	50405	256.29
Total 80841:					256.29

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
04/05/2016	80842	SULTAN ROYAL SERVICES LLC	GOLF-HOOD CLEANING	1222		350.00
Total 80842:						350.00
04/05/2016	80843	SWIRE COCA-COLA	GOLF-CANNED COLA DRINKS	3622096614		15.05
04/05/2016	80843	SWIRE COCA-COLA	GOLF-CANNED COLA DRINKS	3622096614		259.41
Total 80843:						274.46
03/31/2016	80844	WAGNER WELDING SUPPLY CO	GOLF-OXYGEN&ACETYLENE	90477		34.72
Total 80844:						34.72
03/25/2016	80845	WINFIELD SOLUTIONS LLC	GC-HUMATES GREEN GRADE FERTILIZER-GC MAINT	0000606846		242.06
03/25/2016	80845	WINFIELD SOLUTIONS LLC	GC-VERDE CAL 6 FERTILIZER-GC MAINT	0000606846		780.00
Total 80845:						1,022.06
04/07/2016	9001263	COLORADO STATE TREASURER	GOLF-2016 1STQTR SUTA	2016 1ST QT		148.09 M
04/07/2016	9001263	COLORADO STATE TREASURER	GOLF-2016 1STQTR SUTA-AR	2016 1ST QT		148.09- M
Total 9001263:						.00
Grand Totals:						27,991.72

Report Criteria:

Report type: GL detail

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Report Criteria:

Report type: GL detail

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Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58947	NEXTRUST, INC	GF-MAR16 UTIL BILLING SVCS	162410	1	1,679.31
Total 58947:					1,679.31
58948	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492269786	1	46.78
58948	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492269786	2	46.77
58948	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492269786	3	86.80
58948	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE-CITY HALL	492269787	1	35.73
58948	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-SHOP	492269787	2	106.06
Total 58948:					322.14
58949	AUSMUS LAW FIRM PC	GF-MAR16 PROSECUTIONS	5270	1	1,200.00
Total 58949:					1,200.00
58950	CASELLE, INC.	GF-MAY16 CLARITY SUPPORT-CITY CLERK	72319	1	58.50
58950	CASELLE, INC.	GF-MAY16 CLARITY SUPPORT-COURT	72319	2	156.00
58950	CASELLE, INC.	GF-MAY16 CLARITY SUPPORT-HR	72319	3	175.50
58950	CASELLE, INC.	GF-MAY16 CLARITY SUPPORT-FINANCE	72319	4	1,092.00
58950	CASELLE, INC.	UF-MAY16 CLARITY SUPPORT-UTIL BILLING	72319	5	390.00
58950	CASELLE, INC.	CEM-MAY16 CLARITY SUPPORT	72319	6	78.00
58950	CASELLE, INC.	GF-MAY16 CLARITY SUPPORT	72319	7	1,950.00
58950	CASELLE, INC.	GF-MAY16 CLARITY SUPPORT-IT	72319	8	1,950.00
Total 58950:					1,950.00
58951	CESARE INC	GF-AM2015-121 14TH & FACTORY TESTING-STREETS	15.3052.5	1	148.50
Total 58951:					148.50
58952	CHALLENGER SPORTS TEAMWEA	CPR-JERSEY/SHORTS SOCCER UNIFORMS-ATHLETIC	0618840	1	849.97
58952	CHALLENGER SPORTS TEAMWEA	CPR-JERSEY/SHORTS SOCCER UNIFORMS-ATHLETIC	0619036	1	991.40
58952	CHALLENGER SPORTS TEAMWEA	CPR-JERSEY/SHORTS SOCCER UNIFORMS-ATHLETIC	0620481	1	74.85
Total 58952:					1,916.22
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-S RAILROAD PK	11035001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-RR PK SOUTH	11221001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-RR PK NORTH	11222001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-9TH ST PK	33025001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-N RAILROAD PK	33031001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-VINCENTS PK	33033001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-PW SHOP	33045001 M	1	106.30
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-5TH&FULTON PK	33092001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	CPR-MAR16 WATER USAGE-MUSEUM	33166001 M	1	54.92
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-VERIZON BLDG	55055501 M	1	58.26
58953	CITY OF FT LUPTON-UTIL INVOICE	CPR-MAR16 WATER USAGE-COMM CTR	55057001 M	1	110.29
58953	CITY OF FT LUPTON-UTIL INVOICE	RC-MAR16 WATER USAGE-REC CENTER	55057601 M	1	914.97

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58953	CITY OF FT LUPTON-UTIL INVOICE	RC-MAR16 WATER USAGE-IRRG REC CTR	55057701 M	1	32.06
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-LANCASTER PK	66092001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-HERITAGE PARK	77109501 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-HERITAGE PARK	77116501 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-ROADSIDE PK	77229001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-PEARSON PK	77229501 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-IRRG BURGER KING	77231101 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-S MCKINLEY PK	99004001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-KOSHIO PARK RESTROOM	99004101 M	1	46.30
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-CITY HALL BLDG	99005001 M	1	129.29
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-IRRG N ISLAND	99006001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-IRRG CITY HALL	99007001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	GF-MAR16 WATER USAGE-IRRG S ISLAND	99008001 M	1	31.50
58953	CITY OF FT LUPTON-UTIL INVOICE	CEM-MAR16 WATER USAGE-CEMETERY	99132001 M	1	35.30
Total 58953:					2,023.19
58954	CLIFTON LARSON ALLEN, LLP	GF-AM 2013-151 2015 AUDIT-FINANCE	1226677	1	15,000.00
Total 58954:					15,000.00
58955	COBRAGUARD INC	GF-APR16 COBRA ADMIN SVCS-HR	4627070	1	63.70
Total 58955:					63.70
58956	COLORADO ASPHALT SVCS	GF-5.43 TONS EZ COLD ASPHALT	0042911	1	733.05
Total 58956:					733.05
58957	COMCAST CABLE COMM, LLC	GF-03/20-04/19 ANALOGUE LINE PHONE SVCS-MUSEUM	6460147405	1	144.30-
58957	COMCAST CABLE COMM, LLC	GF-03/20-04/19 ANALOGUE LINE PHONE SVCS-IT	6460147405	2	144.30
58957	COMCAST CABLE COMM, LLC	GF-03/20-04/19 ANALOGUE LINE PHONE SVCS-MUSEUM	6460147405	3	64.85
58957	COMCAST CABLE COMM, LLC	GF-03/20-04/19 INTERNET SVCS-MUSEUM	6460147405	4	69.95
58957	COMCAST CABLE COMM, LLC	GF-03/20-04/19 LATE FEE-MUSEUM	6460147405	5	9.50
58957	COMCAST CABLE COMM, LLC	GF-4/8-5/7 CR CARD MACH PHONE SVCS-ADMIN	6460163725	1	28.94
58957	COMCAST CABLE COMM, LLC	GF-4/8-5/7 FAX MACH PHONE SVCS-ADMIN	6460163725	2	28.94
58957	COMCAST CABLE COMM, LLC	GF-4/8-5/7 FAX MACH PHONE SVCS-COURT	6460163725	3	28.94
58957	COMCAST CABLE COMM, LLC	GF-4/8-5/7 CR CARD MACH PHONE SVCS-COURT	6460163725	4	28.94
58957	COMCAST CABLE COMM, LLC	GF-4/8-5/7 FAX MACH PHONE SVCS-FINANCE	6460163725	5	28.94
58957	COMCAST CABLE COMM, LLC	GF-COMCAST CITY HALL ANALOG PHONE-IT	6460163725	6	144.70
58957	COMCAST CABLE COMM, LLC	GF-COMCAST CITY HALL ANALOG PHONE-IT	6460163725	7	144.70-
Total 58957:					289.00
58958	EVERGREEN CAISSONS INC	GF-HYDRANT METER DEPOSIT REFUND	1.065559	1	1,500.00
Total 58958:					1,500.00
58959	FASTENAL COMPANY 01COFTL	GF-VEST,HATS-SHOP	COFTL11916	1	58.37
58959	FASTENAL COMPANY 01COFTL	STX-BOLTS FOR SNOW PLOW	COFTL11926	1	24.54
Total 58959:					82.91
58960	FLURA	GF-ESTABLISH ACCT FOR LEGAL FEES FOR FLURA	AM2015-162	1	40,883.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58960:					40,883.00
58961	GATOR RUBBISH REMOVAL LLC	GF-MAR/APR16 RUBBISH PICKUP-HWY 52	321177	1	430.00
Total 58961:					430.00
58962	HD SUPPLY WATERWORKS, LTD	UF-ASSORTED BOX RISERS	F224673	1	550.48
Total 58962:					550.48
58963	ID EDGE INC	REC-CARDS FOR CARD PRINTER	73822	1	54.00
Total 58963:					54.00
58964	IPGSA	REC-2016 GIRLS SOFTBALL DUES	16 GIRLS SB	1	355.00
Total 58964:					355.00
58965	JOSE CEDILLO	REC-ROOM RENTAL REFUND	2005359.001	1	96.25
Total 58965:					96.25
58966	KAYLEEN TEETS	GF-E0007562 RESTITUTION PAYMENT	E0007562 R	1	250.00
Total 58966:					250.00
58967	KIDZ QUILTZ, INC	GF-2016 DONATION-LEGIST	2016 DONAT	1	700.00
Total 58967:					700.00
58968	LEGACY SCHOOL OF DANCE, LLC	REC-03/07-03/28/16 DANCE LESSONS	MAR16 DAN	1	465.50
Total 58968:					465.50
58969	MEANDERING WITH MARY	CPR-03/15/16 CASINO TRIP	03/29/16	1	91.00
Total 58969:					91.00
58970	MELANIE ROCHA	REC-SHELTER REFUND	2005360.001	1	35.00
Total 58970:					35.00
58971	MITCHELLS FLOORING & DESIGN	RC-FLOORING REPAIR FOR POOL PARTY ROOM-REC	60850	1	1,670.36
58971	MITCHELLS FLOORING & DESIGN	RC-FREIGHT FLOORING REPAIR FOR POOL PARTY ROOM-REC	60850	2	55.00
58971	MITCHELLS FLOORING & DESIGN	RC-PERMIT FLOORING REPAIR FOR POOL PARTY ROOM-REC	60850	3	50.00
Total 58971:					1,775.36
58972	MSEC	GF-MSEC MEMBERSHIP 04/01-03/17 DUES-HR	0000056058	1	5,200.00
Total 58972:					5,200.00
58973	NATIONAL METER &	UF-TEST 3-12 IN TURBO METERS-WLINE	S1070085.00	1	550.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58973	NATIONAL METER &	UF-TEST 1 1/2-2 IN TURBO METERS-WLINE	S1070085.00	2	760.00
58973	NATIONAL METER &	UF-TEST 5/8-2 IN METERS-WLINE	S1070085.00	3	880.00
58973	NATIONAL METER &	UF-GASKETS 5/8-6 IN-WLINES	S1070085.00	4	134.20
Total 58973:					2,324.20
58974	NORTHERN COLO CONSTRUCTOR	GF-AM2015-125 14TH & FACTORY CONSTRUCTION -STREETS	16-1126	1	106,711.01
58974	NORTHERN COLO CONSTRUCTOR	UF-AM2015-125 14TH & FACTORY CONSTRUCTION -WLINES	16-1126	2	10,348.98
58974	NORTHERN COLO CONSTRUCTOR	UF-AM2015-125 14TH & FACTORY CONSTRUCTION -SLINES	16-1126	3	8,648.53
58974	NORTHERN COLO CONSTRUCTOR	SWDF-AM2015-125 14TH & FACTORY CONSTRUCTION-SDRAIN	16-1126	4	9,961.03
58974	NORTHERN COLO CONSTRUCTOR	GF-14TH & FACTORY CIRCLE PROJ RETAINAGE	16-1126	5	5,335.55-
58974	NORTHERN COLO CONSTRUCTOR	UF-14TH & FACTORY CIRCLE PROJ RETAINAGE	16-1126	6	949.88-
58974	NORTHERN COLO CONSTRUCTOR	STORM-14TH & FACTORY CIRCLE PROJ RETAINAGE	16-1126	7	498.05-
Total 58974:					128,886.07
58975	O'REILLY AUTO PARTS	UF-FUEL,OIL FILTER-WATERLINE	4489-265796	1	12.43
58975	O'REILLY AUTO PARTS	UF-FUEL,OIL FILTER-SEWERLINE	4489-265796	2	12.42
58975	O'REILLY AUTO PARTS	UF-HYD,AIR,FUEL FILTERS/CAT BACKHOE-WATERLINE	4489-265800	1	96.95
58975	O'REILLY AUTO PARTS	UF-HYD,AIR,FUEL FILTERS/CAT-SEWERLINE	4489-265800	2	96.95
58975	O'REILLY AUTO PARTS	GF--HYD,AIR,FUEL FILTERS/CAT LOADER-SEWERLINE	4489-265800	3	168.32
58975	O'REILLY AUTO PARTS	GF-HYD,AIR,FUEL FILTERS/TROJAN-STREETS	4489-265800	4	45.78
58975	O'REILLY AUTO PARTS	GF-OIL,AIR,CABIN,FUEL FILTER/CAT-STREETS	4489-267469	1	146.11
58975	O'REILLY AUTO PARTS	GF-OIL,AIR,CABIN,FUEL FILTER/HOLLAND-STREETS	4489-267469	2	133.82
58975	O'REILLY AUTO PARTS	GF-MOTOR OIL-STREETS	4489-267469	3	54.99
58975	O'REILLY AUTO PARTS	GF-HYD FILTER/NEW HOLLAND-STREETS	4489-267470	1	13.90
58975	O'REILLY AUTO PARTS	GF-HYD FILTER/CAT GRADER-STREETS	4489-267470	2	13.45
58975	O'REILLY AUTO PARTS	GF=RTN MOTOR OIL-STREETS	4489-267501	1	54.99-
58975	O'REILLY AUTO PARTS	GF-MOTOR OIL/DUMP TRUCKS-STREETS	4489-267502	1	73.32
58975	O'REILLY AUTO PARTS	UF-MOTOR OIL/DUMP TRUCKS-WATERLINE	4489-267502	2	73.32
58975	O'REILLY AUTO PARTS	UF-MOTOR OIL/DUMP TRUCKS-SEWERLINE	4489-267502	3	73.32
58975	O'REILLY AUTO PARTS	GF-AIR,OIL, COOLANT/DUMP TRUCK-STREETS	4489-268505	1	88.60
58975	O'REILLY AUTO PARTS	UF-AIR,OIL, COOLANT/DUMP TRUCK-WATERLINE	4489-268505	2	88.60
58975	O'REILLY AUTO PARTS	UF-AIR,OIL, COOLANT/DUMP TRUCK-SEWERLINE	4489-268505	3	88.60
58975	O'REILLY AUTO PARTS	GF-FUEL,AIR,OIL,FILTERS/CAT-STREETS	4489-268987	1	94.93
58975	O'REILLY AUTO PARTS	GF-BATTERY/UNIT 7&10,VAC TRUCK-STREETS	4489-268987	2	119.27
58975	O'REILLY AUTO PARTS	UF-MOTOR OIL/UNIT 14-SEWERLINE	4489-268987	3	219.96
58975	O'REILLY AUTO PARTS	GF-FUEL,OIL,AIR FILTERS/ELGIN-STREETS	4489-268990	1	343.12
58975	O'REILLY AUTO PARTS	UF-WIPER FLUID,ANTIFREEZE-WATERLINE	4489-268990	2	50.85
58975	O'REILLY AUTO PARTS	UF-WIPER FLUID,ANTIFREEZE-SEWERLINE	4489-268990	3	50.85
58975	O'REILLY AUTO PARTS	CEM--WIPER FLUID,ANTIFREEZE	4489-268990	4	50.85
58975	O'REILLY AUTO PARTS	GF-CABIN AIR FILTER/BOBCAT-STREETS	4489-269288	1	15.90
58975	O'REILLY AUTO PARTS	GF-OIL&AIR FILTER-STREETS	4489-270585	1	83.89
58975	O'REILLY AUTO PARTS	UF-OIL&AIR FILTER/BOB CAT-SEWERLINE	4489-270585	2	94.29
58975	O'REILLY AUTO PARTS	GF-SPIN-ON HYD,WIX FREIGHT,SVCS CHARGE/ROLLER UNIT-STREETS	4489-272136	1	72.58
58975	O'REILLY AUTO PARTS	GF-CABIN FILTER/BOBCAT-STREETS	4489-272137	1	12.75
58975	O'REILLY AUTO PARTS	GF-OIL FILTER/F350-STREETS	4489-272137	2	3.73
58975	O'REILLY AUTO PARTS	GF-OIL FILTER/UNIT 19-STREETS	4489-272137	3	3.45
Total 58975:					2,442.31

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
58976	PETTY CASH-FINANCE	GF-PD VEH REGIST,FOOD FOR TRAINING	PETTY CAS	1	33.38
58976	PETTY CASH-FINANCE	GF-UNCLAIM PROPERTY LETTERS-FINANCE	PETTY CAS	2	47.18
58976	PETTY CASH-FINANCE	GF-WATER FOR MEETINGS-CITY ADMIN	PETTY CAS	3	116.86
Total 58976:					197.42
58977	SAFETY AND CONSTRUCTION	GF-SAFETY GLASSES,GLOVES-SHOP	0029346-IN	1	201.84
Total 58977:					201.84
58978	SHI INTERNATIONAL CORP	GF-VIEWSONIC MONITORS-IT	B04746351	1	699.90
Total 58978:					699.90
58979	SUBSCRIBER SERVICES	REC-2016 56 ISSUES SPORTS ILLUSTRATED	SPTS ILL 20	1	39.75
Total 58979:					39.75
58980	TODD HODGES DESIGN, LLC	GF-03/22-04/01/16 PLANNING SVCS-PLANNING	2867	1	3,566.25
58980	TODD HODGES DESIGN, LLC	GF-03/22-04/01/16 ECON DEVELOPMENT-PLANNING	2867	2	2,128.75
58980	TODD HODGES DESIGN, LLC	GF-03/22-04/01/16 FULTON VILLAGE AMX2016-001	2867	3	1,090.00
58980	TODD HODGES DESIGN, LLC	GF-03/22-04/01/16 SILICON RANCH SUP2015-003	2867	4	393.75
58980	TODD HODGES DESIGN, LLC	GF-03/22-04/01/16 TRI STATE SSP2016-001	2867	5	271.25
Total 58980:					7,450.00
58981	UNIVERSITY OF COLORADO	UF-CDOT MAINT 1 CONF-WL	62997	1	11.66
58981	UNIVERSITY OF COLORADO	UF-CDOT MAINT 1 CONF-SL	62997	2	11.68
58981	UNIVERSITY OF COLORADO	GF-CDOT MAINT 1 CONF-STREETS	62997	3	11.66
Total 58981:					35.00
58982	UTILITY NOTIFICATION CENTER	STX-LINE LOCATIONS	21603367	1	692.12
Total 58982:					692.12
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-GOLF COURSE	9762848636	1	217.36
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-LEGIST	9762848636	2	51.21
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-COURT	9762848636	3	41.21
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-CITY CLERK	9762848636	4	36.22
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-CITY ADMIN	9762848636	5	103.66
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-HR	9762848636	6	36.22
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-IT	9762848636	7	46.22
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-POLICE	9762848636	8	774.85
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-SHOP	9762848636	9	384.23
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-B&G	9762848636	10	331.25
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-PLANNING	9762848636	11	183.68
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-CODE	9762848636	12	36.22
58983	VERIZON WIRELESS SVCS LLC	GF-FEB/MAR16 WIRELESS-COMM SVCS	9762848636	13	36.22
58983	VERIZON WIRELESS SVCS LLC	CPR-FEB/MAR16 WIRELESS	9762848636	14	14.64
58983	VERIZON WIRELESS SVCS LLC	UF-FEB/MAR16 WIRELESS-WATERLINE	9762848636	15	31.41
58983	VERIZON WIRELESS SVCS LLC	REC-FEB/MAR16 WIRELESS	9762848636	16	14.64
Total 58983:					2,339.24
58984	WELD CNTY CLERK/RECORDER	GF-WENDYS SPR2015-002/RESOLUTION & PLAT	16-14080	1	42.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 58984:					42.00
58985	WOHNRAD CIVIL ENGINEERS INC	GF-DESIGN OF 16TH ST PROJECT-MISC	1334	1	1,245.42
Total 58985:					1,245.42
58986	WOMEN'S HEALTH	REC-10 ISSUES RENEWAL	WOHEALTH	1	16.94
Total 58986:					16.94
58987	XCEL ENERGY-GAS	CPR-FEB/MAR16 GAS USAGE	5320352370	1	305.44
58987	XCEL ENERGY-GAS	CPR-FEB/MAR16 GAS USAGE-MUSEUM	5320352370	2	223.26
58987	XCEL ENERGY-GAS	GF-FEB/MAR16 GAS USAGE-SHOP	5320352370	3	599.47
58987	XCEL ENERGY-GAS	GF-FEB/MAR16 GAS USAGE-VERIZON BLDG	5320352370	4	105.00
Total 58987:					1,233.17
58988	2EZ ELECTRIC	GF-REPLACE CONCRETE VAULT	2181	1	345.00
58988	2EZ ELECTRIC	GF-FIX LIGHTS/PEARSON PARK-GOV BLDG	2215	1	2,436.71
Total 58988:					2,781.71
58989	A & E TIRE, INC	UF-BACKHOE EMERGENCY REPAIRS-WL	189214-00	1	400.55
58989	A & E TIRE, INC	UF-BACKHOE EMERGENCY REPAIRS-SL	189214-00	2	400.55
Total 58989:					801.10
58990	ADAMS COUNTY SHERIFF	GF-03/02&03/31/16 RANGE FEES-POLICE	142553	1	800.00
Total 58990:					800.00
58991	ADAMSON POLICE PRODUCTS	GF-DEW SGT STRIPES-POLICE	INV208343	1	7.00
Total 58991:					7.00
58992	ALBERTSONS/SAFEWAY	REC-POOL PARTY ITEMS-REC CTR	1300199521	1	36.00
58992	ALBERTSONS/SAFEWAY	REC-POOL PARTY BALLONS	4500199575	1	32.39
58992	ALBERTSONS/SAFEWAY	REC-POOL PARTY BALLONS	5400199525	1	17.88
Total 58992:					86.27
58993	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492273161	1	46.77
58993	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492273161	2	46.78
58993	ARAMARK UNIFORM SERVICES IN	REC-UNIFORM SERVICE-B&G	492273161	3	86.80
58993	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE	492273162	1	35.73
58993	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-SHOP	492273162	2	143.46
Total 58993:					359.54
58994	ASSOCIATED POOL BUILDERS, INC	REC-UV CAB REPAIRS	0000039632	1	195.00
Total 58994:					195.00
58995	BG'S JAPANESE DESIGNS	GF-CUSTOM EMBROIDERY-POLICE	5225	1	40.00
58995	BG'S JAPANESE DESIGNS	GF-POLO'S EMBROIDERY-FINANCE	5227	1	22.00

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Total 58995:					62.00
58996	C.E.M. SALES & SERVICE	REC-POOL/SPA ACID	139408	1	890.00
58996	C.E.M. SALES & SERVICE	REC-POOL/SPA MOSE	139426	1	113.63
58996	C.E.M. SALES & SERVICE	REC-POOL/SPA CHEMICALS	139427	1	959.65
58996	C.E.M. SALES & SERVICE	REC-POOL/SPA CHEMICALS	139497	1	519.00
Total 58996:					2,482.28
58997	CARQUEST AUTO PARTS	GF-TIE ROD END/F350-STREETS	2057-382259	1	48.79
58997	CARQUEST AUTO PARTS	GF-OIL FILTER-FREIGHTLINER-STREETS	2057-382579	1	18.81
58997	CARQUEST AUTO PARTS	GF-FUEL FILTERS/SWEEPER-STREETS	2057-382581	1	29.03
58997	CARQUEST AUTO PARTS	UF-FUEL FILTERS/VAC TRK-SLINE	2057-382581	2	30.35
58997	CARQUEST AUTO PARTS	UF-FUEL,OIL/DUMP TRK-WLINE	2057-382603	1	50.75
58997	CARQUEST AUTO PARTS	GF-FUEL,OIL/DUMP TRK-STREETS	2057-382603	2	50.75
58997	CARQUEST AUTO PARTS	UF-FUEL,OIL/DUMP TRK-SLINE	2057-382603	3	50.75
58997	CARQUEST AUTO PARTS	GF-XOP 86813/STREET SWEEPER-STREETS	2057-382613	1	74.86
58997	CARQUEST AUTO PARTS	GF-RTN FUEL FILTER-STREETS	2057-382615	1	12.04-
58997	CARQUEST AUTO PARTS	GF-OIL,FUEL FILTERS/DUMP TRK-STREETS	2057-382770	1	75.07
58997	CARQUEST AUTO PARTS	GF-SHOP TOWELS,GLOVES-SHOP	2057-382792	1	94.79
58997	CARQUEST AUTO PARTS	UF-LED HEADLIGHT-WLINE	2057-383136	1	27.19
58997	CARQUEST AUTO PARTS	GF-WHL4 1/2 TYP1-SHOP	2057-383627	1	16.41
58997	CARQUEST AUTO PARTS	GF-ADH REMOVER, CLAMP,WIRE-STREET	2057-383627	2	32.76
58997	CARQUEST AUTO PARTS	GF-PLIERS-SHOP	2057-383809	1	26.75
Total 58997:					615.02
58998	CH2MHILL OM SERVICES	UF-MAY 2016 OPERATIONS-WTR WELLS	63229	1	1,470.49
58998	CH2MHILL OM SERVICES	UF-MAY 2016 OPERATION-SEWER TRMT	63229	2	46,198.13
58998	CH2MHILL OM SERVICES	UF-MAY 2016 OPERATION-WTR TRMT	63229	3	23,527.91
58998	CH2MHILL OM SERVICES	UF-MAY 2016 OPERATION-PERRY PIT	63229	4	4,411.48
58998	CH2MHILL OM SERVICES	UF-MAY 2016 R&M-WTR WELLS	63229	5	166.67
58998	CH2MHILL OM SERVICES	UF-MAY 2016 R&M-SEWER TRMT	63229	6	5,000.00
58998	CH2MHILL OM SERVICES	UF-MAY 2016 R&M-WTR TRMT	63229	7	2,666.67
58998	CH2MHILL OM SERVICES	UF-MAY 2016 R&M-PERRY PIT	63229	8	500.00
Total 58998:					83,941.35
58999	CHEMATOX LABORATORY INC	GF-BLOOD COLLECTION KITS-POLICE	19763	1	24.30
Total 58999:					24.30
59000	COLORADO DEPARTMENT OF AGR	GF-LASAR TRAFF SPEED UNIT-POLICE	4850	1	56.00
Total 59000:					56.00
59001	COMCAST CABLE COMM, LLC	GF-4/5-5/4 ANALOGUE LINE PHONE SVCS-IT	6460116038	1	374.00-
59001	COMCAST CABLE COMM, LLC	GF-4/5-5/4 ANALOGUE LINE PHONE SVCS-IT	6460116038	2	374.00
59001	COMCAST CABLE COMM, LLC	CPR-4/5-5/4 ANALOGUE LINE PHONE SVCS-COM CTR	6460116038	3	99.79
59001	COMCAST CABLE COMM, LLC	CPR-COMCAST LATE FEE-COM CTR	6460116038	4	4.75
59001	COMCAST CABLE COMM, LLC	REC-4/5-5/4 INTERNET SVCS-REC	6460116038	5	164.90
59001	COMCAST CABLE COMM, LLC	REC-4/5-5/4 ANALOGUE LINE PHONE SVCS-REC	6460116038	6	99.81
59001	COMCAST CABLE COMM, LLC	REC-COMCAST LATE FEE-REC	6460116038	7	4.75
59001	COMCAST CABLE COMM, LLC	CPR-03/25-04/24/16 CABLE SVCS	6460124495	1	141.65

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Total 59001:					515.65
59002	CONNECT 4 EVENTS AND	GF-2016 JULY 4TH ENTERTAINMENT-LEGIST	7/4/16 ENTE	1	900.00
Total 59002:					900.00
59003	CONTINUUM RETAIL ENERGY SVC	REC-MAR16 GAS SERVICE	170-1603-19	1	1,786.63
Total 59003:					1,786.63
59004	COREN PRINTING, INC.	GF-PROPERTY/EVIDENCE REPORT/PRINTING-POLICE	80228	1	300.76
Total 59004:					300.76
59005	DEPT OF LABOR-BOILER INSPECT	CPR-2016 BOILER INSPECTION	623801	1	100.00
Total 59005:					100.00
59006	ESTILOS SALON DE BELLEZA	GF-REFUND 2016 BUSN LIC/DUPL PAYMENT	REFUND BU	1	25.00
Total 59006:					25.00
59007	FLEXMAGIC CONSULTING INC	GF-MAR16 3RD PARTY ADMIN FEES	34056	1	270.00
Total 59007:					270.00
59008	FREEWAVE TECHNOLOGIES INC	GF-ENT WIRELESS WP201 DUAL BAND-IT	126244	1	1,996.00
59008	FREEWAVE TECHNOLOGIES INC	GF-ENT WIRELESS ANTENNA, PANEL-IT	126343	1	1,648.00
Total 59008:					3,644.00
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-LEGIST	0250 8870 M	1	36.39
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-COURT	0250 8870 M	2	53.89
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-FINANCE	0250 8870 M	3	97.14
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-POLICE	0250 8870 M	4	51.47
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-PLANNING	0250 8870 M	5	119.47
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-HR	0250 8870 M	6	.97
59009	HASLER-MAILROOM FINANCE, INC	GF-MAR16 POSTAGE-ADMIN	0250 8870 M	7	.49
59009	HASLER-MAILROOM FINANCE, INC	UF-MAR16 POSTAGE-UTIL BILL	0250 8870 M	8	1.68
59009	HASLER-MAILROOM FINANCE, INC	GOLF-MAR16 POSTAGE	0250 8870 M	9	23.28
59009	HASLER-MAILROOM FINANCE, INC	LIB-MAR16 POSTAGE	0250 8870 M	10	9.22
Total 59009:					394.00
59010	HD SUPPLY WATERWORKS, LTD	UF-OPT RANGE CPLG-WL	F307774	1	82.00
Total 59010:					82.00
59011	J & T CONSULTING INC	GF-AM 2015-124 ENGINEERING 14TH & FACTORY-STREETS	1851	1	5,112.35
Total 59011:					5,112.35
59012	JULIE SEEDORF HOLM	GF-REIMBURSE DCA CLAIM	04/11/2016 D	1	416.58

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Total 59012:					416.58
59013	KENNETH E PONCELOW	GF-LODGING FOR EVERY 15 MINUTES PROG	63304386	1	2,939.72
Total 59013:					2,939.72
59014	KONE INC	REC-03/01 TO 03/31/2016 MAINT AGREE	949261020	1	140.80
Total 59014:					140.80
59015	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C454 COPIER LEASE-IT	238974756	1	316.55
59015	KONICA MINOLTA BUSINESS	GF-FEB/MAR16 C454 COPIES-ADMIN	238974756	2	221.50
59015	KONICA MINOLTA BUSINESS	GF-MAR/APR 16 C364 COPIER LEASE/POLICE-IT	239162161	1	267.34
59015	KONICA MINOLTA BUSINESS	GF-MAR/APR 16 C364 COPIES-POLICE	239162161	2	151.18
59015	KONICA MINOLTA BUSINESS	GF-MAR/APR16 C364 REC COPIER LEASE-IT	239162236	1	222.46
59015	KONICA MINOLTA BUSINESS	REC-MAR/APR16 C364 COPIER COPIES	239162236	2	541.66
Total 59015:					1,720.69
59016	LINDA KUDRNA	REC-BRIGHTON,WALMART MILEAGE	04/12/16 MIL	1	15.12
Total 59016:					15.12
59017	MARK BROWN	REC-TRANSITION STRIPS FOR FLOORING	04/11/16	1	29.95
Total 59017:					29.95
59018	METROWEST NEWSPAPERS	GF-ORD 2016-998 FULTON VILLAGE LEGAL-AR	25401951 04	1	100.32
Total 59018:					100.32
59019	MOTEL 6	GF-REISSUE CK 55156 FROM 07/07/14 NOT CASHED	REISSUE 55	1	298.88
Total 59019:					298.88
59020	MSEC	UF-BUSN WRITING/SUPPORT STAFF-WATERLINE	0000055502	1	215.00
59020	MSEC	UF-EMAIL AND SOCIAL MEDIA-WATERLINE	0000058262	1	215.00
Total 59020:					430.00
59021	NATIONAL METER &	UF-PLATED BOLT-WLINE	S1070252.00	1	49.00
59021	NATIONAL METER &	UF-2 IN METER WITH READER-WLINES	S1070359.00	1	1,617.56
59021	NATIONAL METER &	UF-3 IN TURBO METER WITH READER-WLINES	S1070359.00	2	1,155.96
59021	NATIONAL METER &	UF-#2 METER RETURN-WLINES	S1070381.00	1	808.78-
59021	NATIONAL METER &	UF-12 IN TURBO METER-WLINES	S1070381.00	2	782.62
59021	NATIONAL METER &	UF-2 IN ORION READER-WLINES	S1070381.00	3	249.87
59021	NATIONAL METER &	UF-2 & 3 IN BOLT & GASKET KITS-WLINES	S1070391.00	1	516.79
59021	NATIONAL METER &	UF-STRAINER KIT	S1070535.00	1	50.00
Total 59021:					3,613.02
59022	NORMAN'S MEMORIALS INC.	CEM-ENGRAVING FOR COLUMBARIUM	03/19/16 EN	1	85.00
Total 59022:					85.00

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59023	NORTHWEST PARKWAY LLC	GF-TOLLS/YUKON-POLICE	6121840	1	4.75
Total 59023:					4.75
59024	PETROCK & FENDEL PC	WST-MAR16 LEGAL FEES	26451	1	3,421.00
Total 59024:					3,421.00
59025	PLATTE RIVER POWER AUTHORIT	UF-10UNITS WINDY GAP CARRIAGE COST	5094	1	135,339.23
Total 59025:					135,339.23
59026	PROTECTION ONE	CPR-APR/MAY16 SECURITY MONITOR	50576495-A	1	42.39
59026	PROTECTION ONE	GF-APR/MAY16 SECURITY MONITOR-VERIZON BLDG	50576495-A	2	46.15
Total 59026:					88.54
59027	R & L TIRES	GF-TIRE REPAIR-STREETS	0020079	1	25.00
Total 59027:					25.00
59028	R&M SERVICES	GF-OIL,FILTER CHG/SUPER YUKON-POLICE	10126	1	54.13
59028	R&M SERVICES	GF-TIRES,BRAKE REPAIR/SUPER YUKON-POLICE	10127	1	1,268.49
59028	R&M SERVICES	GF-OIL,FILTER CHG,ROTATE BRAKES/U 1402-POLICE	10129	1	69.13
59028	R&M SERVICES	GF-OIL,FILTER CHG,ROTATE BRAKES/U 1403-POLICE	10130	1	69.13
59028	R&M SERVICES	GF-HEAD LAMP,INSTALL/U 1301-POLICE	10131	1	45.36
59028	R&M SERVICES	GF-TIRE&BALANCE/SUPERVISOR-POLICE	10133	1	177.48
59028	R&M SERVICES	GF-BRAKES, ROTOR REPAIR/U1401-POLICE	10136	1	358.62
Total 59028:					2,042.34
59029	RAQUEL FERSZT	GF-03/01 & 03/15 COURT DOCKET/INTREP SVCS-COURT	425950	1	137.50
Total 59029:					137.50
59030	RECREATION SUPPLY COMPANY	REC-POOL CHEMICALS	296242	1	255.96
59030	RECREATION SUPPLY COMPANY	REC-WTR VBALLS,RESCUE MASKS	296242	2	244.76
Total 59030:					500.72
59031	ROCKY MOUNTAIN LOW VOLTAGE	CPR-2ND QTR2016 SECURITY MONITORING	20160389	1	135.00
Total 59031:					135.00
59032	SUBSCRIBER SERVICES	REC-2016 ANNUAL RENEWAL/TIME MAG	2016 TIME M	1	29.95
Total 59032:					29.95
59033	SUNRISE ENVIRONMENTAL SCIEN	GF-PREEN-SHOP	60163	1	27.33
59033	SUNRISE ENVIRONMENTAL SCIEN	GF-PREEN-STREETS	60163	2	27.33
59033	SUNRISE ENVIRONMENTAL SCIEN	UF-PREEN-WL	60163	3	27.32
59033	SUNRISE ENVIRONMENTAL SCIEN	UF-PREEN-SL	60163	4	27.32
59033	SUNRISE ENVIRONMENTAL SCIEN	CEM-PREEN	60163	5	27.33

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 59033:					136.63
59034	SYNERGETIC SYSTEMS, LLC	GF-SURVEY,PROFILE/NEW EMPLOYEE-HR	7596	1	300.00
Total 59034:					300.00
59035	THE POINT SPORTS/ ERGOMED	GF-POST SCREEN NEW EMPLOYEES	2758293	1	655.00
Total 59035:					655.00
59036	T-ROLL CONSTRUCTION	UF-HYDRANT METER DEPOSIT REFUND	5.012272	1	1,500.00
Total 59036:					1,500.00
59037	TRUDILIGENCE LLC	GF-MAR16 PRE-EMPLOYMENT CHECKS	17927	1	564.17
59037	TRUDILIGENCE LLC	GF-MAR16 POST ACCIDENTS	17927	2	132.00
Total 59037:					696.17
59038	UNITED POWER	GF-MAR'16 ELECTRIC-WCR8 SIGNAL	17149700-M	1	53.45
Total 59038:					53.45
59039	UNITED POWER, INC.	GF-REPLACE DAMAGED LIGHT POLE/DENVER AVE	11813	1	6,720.53
Total 59039:					6,720.53
59040	VERIZON WIRELESS SVCS LLC	UF-MAR/APR 16 WIRELESS-PERRY PIT	9762910071	1	63.76
Total 59040:					63.76
59041	WAXIE SANITARY SUPPLY	REC-SCRUBBING MACHINE REPAIR	75825003	1	356.81
59041	WAXIE SANITARY SUPPLY	REC-PURELL SANITIZING WIPES	75825482	1	600.54
59041	WAXIE SANITARY SUPPLY	REC-SOAP,CLEANERS,TERRY CLOTHS	75837030	1	631.19
59041	WAXIE SANITARY SUPPLY	REC-PURELL SANITIZING WIPES	75851160	1	500.45
59041	WAXIE SANITARY SUPPLY	GF-CLEANERS,TOWELS,SOAP-CITY HALL	75856571	1	309.40
59041	WAXIE SANITARY SUPPLY	REC-TOWELS,ROLLS,BAGS	75856572	1	364.59
59041	WAXIE SANITARY SUPPLY	CPR-ROLL TOWELS,CLEANERS	75856573	1	276.18
Total 59041:					3,039.16
59042	WILLIAMS AND WEISS CONSULTIN	WST-MAR16 WATER RESOURCE PLANNING	879	1	4,387.50
59042	WILLIAMS AND WEISS CONSULTIN	WST-MAR16 WATER DECREE ACCOUNTING	879	2	2,430.00
Total 59042:					6,817.50
59043	WOHNRADE CIVIL ENGINEERS INC	GF-S PLATTE RIVER TRAIL DESIGN-B&G	1335	1	11,107.43
Total 59043:					11,107.43
9001257	BANK OF COLORADO	UF-MAR16 LOCKBOX FEES-UTIL BILL	MAR16 LOC	1	900.00 M
Total 9001257:					900.00
9001258	COMDATA BUSINESSLINK	GF-MAR16 PURCHASE CARDS TRANS-VARIOUS	MAR16 PUR	1	20,894.25 M

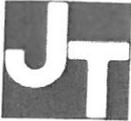
Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 9001258:					20,894.25
9001259	EMPS	REC-CREDIT CARD FEES FOR 03/16	CC FEES 3/1	1	33.91 M
9001259	EMPS	UF-CREDIT CARD FEES FOR 03/16-UTIL BILL	CC FEES 3/1	2	33.91 M
Total 9001259:					67.82
9001260	EMPS	REC-CREDIT CARD FEES FOR 03/16	CRD CARD	1	915.62 M
9001260	EMPS	UF-CREDIT CARD FEES FOR 03/16-UTIL BILL	CRD CARD	2	915.62 M
Total 9001260:					1,831.24
9001261	EMPS	REC-CREDIT CARD FEES FOR 03/16	C CARD FEE	1	40.08 M
9001261	EMPS	UF-CREDIT CARD FEES FOR 03/16-UTIL BILL	C CARD FEE	2	40.07 M
Total 9001261:					80.15
9001262	FIRE & POLICE PENSION ASC	GF-04/01/16 FPPA CONTRIBUTIONS-POLICE	4/1/16 FPPA	1	844.34 M
Total 9001262:					844.34
9001263	COLORADO STATE TREASURER	GF-2016 1STQTR SUTA	2016 1ST QT	1	1,625.49 M
9001263	COLORADO STATE TREASURER	GF-2016 1STQTR SUTA	2016 1ST QT	4	336.07 M
9001263	COLORADO STATE TREASURER	CPR-2016 1STQTR SUTA	2016 1ST QT	5	166.67 M
9001263	COLORADO STATE TREASURER	UF-2016 1STQTR SUTA	2016 1ST QT	6	218.67 M
9001263	COLORADO STATE TREASURER	STORM-2016 1STQTR SUTA	2016 1ST QT	7	6.97 M
9001263	COLORADO STATE TREASURER	REC-2016 1STQTR SUTA	2016 1ST QT	8	302.85 M
9001263	COLORADO STATE TREASURER	GF-2016 1STQTR SUTA	2016 1ST QT	11	148.09 M
9001263	COLORADO STATE TREASURER	CEM-2016 1STQTR SUTA	2016 1ST QT	12	20.54 M
9001263	COLORADO STATE TREASURER	GF-CPR-2016 1STQTR SUTA	2016 1ST QT	13	.05 M
Total 9001263:					2,825.40
9001264	COLORADO DEPT OF REVENUE	REC-MAR16 SALES TAX	MAR16 REC	1	46.27 M
9001264	COLORADO DEPT OF REVENUE	REC-MAR16 SALES TAX(OVERAGE)	MAR16 REC	2	4.41- M
9001264	COLORADO DEPT OF REVENUE	REC-MAR16 SALES TAX VENDING	MAR16 REC	3	86.14 M
Total 9001264:					128.00
9001265	PIVOTAL PAYMENTS	UF-03/16 CREDIT CARD FEES-UTIL BILLING	CC FEES 03/	1	686.94 M
Total 9001265:					686.94
Grand Totals:					541,842.83

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "1000010100"-2082059075" ,"3000010100"-5082059090","7000010100"-9999999999"



J&T Consulting, Inc.
 305 Denver Avenue - Suite D
 Fort Lupton, CO 80631
 303-857-6222

Invoice #: **1851**

1490

Bill to:

City of Fort Lupton
 Attn: Claud Hanes, City Administrator
 130 South McKinley Avenue
 Fort Lupton, CO 80621

Invoice Date: 4/1/2016
 Date Due: 5/1/2016

Project: 2015 14th and Denver Avenue and Factory Circle Drive Construction Services
 Construction Services Completed in March.

JT Project # 13134

Item Description				Amount
	Staff	Hours	Hourly Rate	
Construction Services				
Weekly construction progress meetings with NCC, City staff, and utility owners. Meetings with NCC on-site to review utility crossings, paving removals, and subgrade elevations.				
Construction observation of storm sewer, sanitary sewer, water line installation, pavement removals and subgrade preparation. Pre-paving meetings with Lawson Construction and Review of Concrete Mix Design and Paving Plan.				
	JCY	24	\$ 105	\$2,520.00
	TPY	20	\$ 95	\$1,900.00
	CS	8	\$ 85	\$680.00
				Subtotal: \$5,100.00
Total:				\$5,100.00



Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, copies, etc.)	67	\$0.05	\$3.35
Plots 11x17	4	\$2.25	\$9.00
Total:			\$12.35

Invoice total: \$5,112.35

Thank you for your business!

DESCRIPTION PO 2805 14th + Factory Project Mgmt

ACCT NO 10-310-57500 \$ 5,112.35

ACCT NO _____ \$ _____

ACCT NO _____ \$ _____

APPROVED FOR PAYMENT BY: _____

CITY MANAGER _____ DATE _____

CITY CLERK _____ DATE 4/13/2016

CITY CLERK _____ DATE 4/13/2016

CITY CLERK _____ DATE _____

MAYOR _____ DATE _____

617

RECEIVED
APR - 7 2016

Petrock & Fendel, P.C.
700 17th Street, Suite 1800
Denver, CO 80202

Invoice submitted to:
City of Fort Lupton
130 S. McKinley
Fort Lupton, CO 80621

DESCRIPTION Mar'16 Legal Fees

ACCT NO 70-520-53120 \$ 3,421.00

ADJUSTMENT \$ _____

DATE PAID BY _____

DATE _____

DATE _____

DATE 4/11/16

DATE 4/11/16

DATE _____

April 01, 2016

Invoice #26451

Professional Services

POSTED

		Hours	Amount
3/1/2016	FAF Windy Gap agenda and minutes.	0.30	
3/3/2016	FAF Telephone conference with JHelfrich re IRF recalculation, settlement, hearing, case plan.	0.30	
3/4/2016	FAF Prepare for meeting; review Windy Gap 401 certification draft conditions.	1.10	
	FAF Review Order from Referee re Tri State.	0.30	
3/7/2016	FAF Telephone status conference regarding IRF recalculation; prepare notice of next status conference; email report to P Weiss, CHanes, T Williams.	0.60	
	BAJ Case No. 03CW119, confer with Rick F., e-file notice of status conference.	0.30	
3/8/2016	FAF Windy Gap meeting; report to city.	3.70	
	FAF Emails with A. Ausmus regarding bill of sale for Fulton shares.	0.30	
	FAF Emails with P Weiss regarding use of Weld County imagery.	0.40	
3/22/2016	FAF Prepare audit letter to CLA	0.40	
3/23/2016	FAF Emails with P Weiss regarding status of responses regarding IRF recalculation.	0.30	
	FAF Draft South Adams terms sheet and IGA for aug station trade; emails with ToddW regarding capacity needed, CHanes regarding other terms.	4.90	
3/28/2016	FAF Work on South Adams aug station IGA; telephone conference with T Williams; send draft for comment.	1.50	

	<u>Hours</u>	<u>Amount</u>
3/28/2016 FAF Emails with Todd W.; revise South Adams IGA.	0.40	
3/31/2016 FAF Review materials for WIndy Gap conference call.	1.50	
For professional services rendered	<u>16.30</u>	<u>\$3,215.00</u>
Additional Charges :		
3/1/2016 E-filing fees for February 2016, case no. 03CW119.		34.50
E-filing fees for February 2016, Case No. 15CW3178 (Statement of Opposition).		<u>171.50</u>
Total additional charges		\$206.00
Total amount of this bill		<u>\$3,421.00</u>
Previous balance		\$2,597.50
Accounts receivable transactions		
3/22/2016 Payment from City of Fort Lupton- Thank You. Check No. 58829		(<u>\$2,597.50</u>)
Total payments and adjustments		(<u>\$2,597.50</u>)
Balance due		<u><u>\$3,421.00</u></u>

PLEASE REFERENCE INVOICE NUMBER ON PAYMENT CHECK OR VOUCHER.

1699

Williams and Weiss Consulting, LLC INVOICE

5255 Ronald Reagan Blvd. Suite 220
Johnstown, CO 80534
Phone (303) 653-3940

INVOICE #[879]
DATE: APRIL 12, 2016



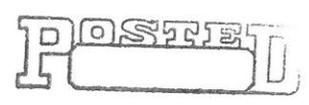
TO:
Claud Hanes
City of Ft. Lupton
130 South McKinley Avenue
Fort Lupton, CO 80621

FOR:
City of Fort Lupton Consulting Services for March 1, 2016
through March 31, 2016.

DESCRIPTION	Work Category	HOURS	RATE	AMOUNT
Todd Williams <u>Water Resource Planning:</u> Provide Northern District with monthly water use information. Develop Perry Pit Accounting for February. E-mail correspondence and revision of spreadsheet looking at Ft. Lupton capacity in Southern Supply Pipeline in reference to Longs Peak WD request to utilize capacity. Review letter from Colorado Division of Water Resources regarding non-compliance of Ft. Lupton wells not currently in use, develop inactive well forms for Ft. Lupton wells, send to JC York. Talk to Rick Fendel regarding development of trade agreement with South Adams County Water and Sanitation District. Review draft agreement and give Rick Fendel Comments. Call with Dave Nettles, Division 1 Engineer, regarding cancelation of Freund Investment Fulton Ditch lease in 2014 and impact on Ft. Lupton decree accounting. Discussions with Paul Weiss on how to amend Ft. Lupton decree accounting to address this issue.	Water Resource Planning	10.5	135.00	1,417.50
Paul Weiss <u>Decree Accounting:</u> Finalize and Submit February 2016 Decree Accounting. Re-run 2015 Decree Accounting due to cancellation of Freund Investment lease of Fulton Ditch shares and re-allocation of Ft. Lupton Fulton Ditch shares.	Decree Accounting	22.0	135.00	2,970.00
<u>Water Resource Planning:</u> Calls with Ft. Lupton staff regarding objector comments on the Lawn Irrigation Return Flow Credit calculations including GIS information on tree canopies and meter calibration. Development of response materials to objectors to address comments on Lawn Irrigation Return Flow Credit calculations. Correspondence with T. Williams and R. Fendel on response materials.	Water Resource Planning	18.0	135.00	2,430.00
TOTAL				\$6,817.50

Make all checks payable to Williams and Weiss Consulting, LLC
Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

Thank you for your business!



70-520-53120 \$ 4,387.50 Mar 16 Water Resource Planning
 70-520-53120 \$ 2,430.00 Mar 16 Decree Accounting
 \$ 4/13/16 *[Signature]*



Wohnrade Civil Engineers, Inc.

11582 Colony Row
Broomfield, Colorado 80021

2322

Invoice

Date	Invoice #
4/3/2016	1335

Bill To
Mr. Tom Martinez City of Fort Lupton P.O. Box 2618 Fort Lupton, Colorado 80621

P.O. # 2857

Terms	Due Date	Account #	Project
Net 30	5/3/2016	1514.00-SPR	South Platte River Trail

Description	Amount
Engineering services to provide the design of the South Platte River Trail at Pearson Park, located in the City of Fort Lupton, Colorado. Provide ongoing project management and coordination with team consultants, City staff, and project surveyor.	
- Services provided from March 1 through March 31, 2016	
- Includes services which are a part of Change Order No. 2.	
Total at Principal Engineer Rate (13.56 hrs @ \$200/hr)	2,711.45
Total at Project Manager/Engineer Rate (39.60 hrs @ \$175/hr)	6,929.98
Total at Associate Engineer Rate (12.22 hrs @ \$120/hr)	1,466.00

OK
16h

POSTED

Total	\$11,107.43
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Balance Due	\$11,107.43
--------------------	-------------

Two percent (2%) per month charge on unpaid balance.

Phone #
720-259-0965

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 4, 2016

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, April 4, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

ROLL CALL

City Clerk Nanette Fornof called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Bob McWilliams, Shannon Rhoda and Zoe Stieber. Also present were City Administrator Claud Hanes, City Clerk Nanette Fornof, Finance Director Leann Perino and Chief Ken Poncelow.

PERSON TO ADDRESS COUNCIL

Wilma and Lyle Hamilton from Kids Quiltz indicated they delivered 1,000 quilts to kids in the Hurricane Katrina area, quilts to under privileged children and thousands of quilts to the Mormon missionaries. KidzQuiltz started in the Hamilton's basement and then soon after they moved to a building in Fort Lupton. They estimated the cost to maintain the operation at \$34,493.00 annually. The Hamilton's requested a financial donation to help offset expenses. Leann Perino, Finance Director stated the 2016 Budget allocated \$700 to KidzQuiltz. It was the consensus of Council to distribute the \$700.

APPROVAL OF AGENDA

AM 206-060, Approving the Purchase of Tyler Technology Software for Finance and Planning for an Amount not to Exceed \$227,472, was removed from the agenda. It was moved by Shannon Rhoda and seconded by David Crespino to approve the agenda as amended. Motion carried unanimously by a voice vote.

REVIEW OF APRIL 4, 2016 PAYABLES

Council reviewed the April 4, 2016 payables. There were no questions or comments.

CONSENT AGENDA

It was moved by Zoe Stieber and seconded by Bob McWilliams to approve the Consent Agenda as presented with the following items: Approving Resolution 2016R015, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING APRIL 4, 2016 AND ENDING DECEMBER 31, 2017 (AM 216-058), Approve Resolution 2016R016, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON NOT IN SUPPORT OF COLORADO GENERAL ASSEMBLY HOUSE BILL 16-1309 (AM 2016-061), and Approve Resolution 2016R017, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON GRANTING SIGNATURE AUTHORITY TO THE CITY ADMINISTRATOR AND FINANCE DIRECTOR

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 4, 2016

TO SIGN ALL LEGAL AND FINANCIAL DOCUMENTS NORMALLY ENTRUSTED TO THE CITY ADMINISTRATOR AND CITY FINANCE DIRECTOR (AM 2016-062).
Motion carried unanimously by a roll call vote.

PUBLIC HEARING

AM 2016-0574, Approve Water and Sewer Rate Increase

Mayor Holton opened the public hearing at 7:08 p.m.

Leann Perino, Finance Director stated staff and the Finance/Utility Committee worked on the utility rate plan and recommends a rate increase on the water usage. The proposed rate increase for a household who uses 12,000 gallons of potable water for a month would only experience in increase of \$1.99 to their water charges each month. Based on the 2015 water usage the revenue in the Utility Fund would increase \$67,943 in water usage and \$19,304 in utility usage.

This public hearing is the second of two required by the Fort Lupton Municipal Code.

There being no comments or questions, Mayor Holton closed the public hearing at 7:09 p.m.

It was moved by Shannon Rhoda and seconded by Bob McWilliams to approve Resolution 2016R018, A RESOLUTION OF THE UTILITY ENTERPRISE BOARD OF THE CITY OF FORT LUPTON AMENDING WATER AND SEWER RATES FOR FORT LUPTON CUSTOMERS. Motion carried unanimously by a roll call vote.

ACTION AGENDA

AM 2016-035, Approve Resolution Appropriating \$360,800 in Funds for 2015 Nunc Pro Tunct to December 31, 2015 Per State Statue

Finance Director Leann Perino, stated to facilitate compliance with the State Auditor concerning "over" budgeted items, the City needs to back date supplemental appropriations. The appropriations will cover unbudgeted expenditures in the Cemetery Fund, Recreation Center Fund, and Golf course Fund. The total expenditures is \$360,800. The revenues associated with the appropriations is \$314,200, allocated from the Conservation Trust Fund, Recreation Center Fund, and Golf Course Fund.

It was moved by David Crespin and seconded by Chris Cross to approve Resolution 2016R019, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON APPROPRIATING \$360,800 IN FUNDS FOR 2015 NUNC PRO TUNCT TO DECEMBER 31, 2015 FOR OVERAGES AT YEAR-END. Motion carried unanimously by a roll call vote.

AM 2016-038, Approval for Signature of a Contract Between Banner Health Paramedic Services and the City of Fort Lupton to Draw Blood

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 4, 2016

Currently, when Fort Lupton Police Officers make an arrest for alcohol and drug related traffic offense, and the driver requests a blood test, officers must transport the driver to a hospital in Brighton, Greeley, or Loveland. This proposed contract would enable Banner Health Paramedics to do blood draws on scene, at the police department, or at the Fort Lupton Fire Department where they are stationed. The current practice is time consuming, manpower intensive and creates a risk to both the accused driver and the officer(s) involved. There is also a cost involved in the transportation of the accused driver. The cost for this service is the same as we pay the hospitals to do it currently and theoretically the cost is paid by the driver as part of restitution through the court.

It was moved by Zoe Stieber and second by Chris Cross to approve the agreement with Banner Health Paramedic Services, motion carried unanimously by a roll call vote.

AM 2016-055, Approve Resolution 2016Rxxx Re-Appropriating \$1,746,360 in Various Funds in the 2016 Budget

To facilitate compliance with the State Auditor concerning budget items, staff is proposing a supplemental appropriation. The appropriation will re-appropriate capital expenditures in the general, street sales tax utility and storm drainage funds. The total expenditures equal \$1,746,360 and revenues are \$750,000.

It was moved by Zoe Stieber and seconded by David Crespin approving Resolution 2016R020, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT LUPTON RE-APPROPRIATING \$1,746,360 IN FUNDS IN 2016 FOR CAPITAL PROJECTS NOT COMPLETED IN 2015. Motion carried unanimously by a roll call vote.

AM 2016-056, Approve the Purchase of a 2017 GMC Savana Passenger Van from the Weld County Garage for an Amount not to Exceed \$30,312

The Recreation Center staff indicated the department will be replacing the senior passenger van, which was purchased in 2001. The proposed request is for the same type of van and can be purchased from Weld County Garage for an amount not to exceed \$30,312.

The Recreation Department will be replacing the current Chevy van that we use for the seniors, teens, and day campers. This model is equal to the existing van. This bid was for a 2017 year model and was the only 2017, the other bids were for 2016 or 2015 model years. We did receive bids from Kings Auto Group for \$33,416 (2015), Johnson Auto Plaza for \$35,354.11 (2016), and one other bid from Auto Nation Ford that did not meet the minimum specs. The van is heavily used especially during the summer months as all three of our groups are using them. As our senior trips have increased in participation the need for reliable transportation has increased. Recently, the department has been required to take two vehicles for the senior outings and hopefully this trend will continue. During the summer with day camp we need two vehicles as well to accommodate the students. The existing vehicle is beginning to require major maintenance issue especially if going out of town. The vehicle to be replaced is reaching 15 years in age well past the normal usage for this type of service. The new vehicle does include

**RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 4, 2016**

basic warranty of 3 years/ 36,000 miles, drivetrain 5 years/100,000 miles, and corrosion: 3 years /36,000 miles rust-through 6 years/100,000 and roadside Assistance 5 years/100,000 miles.

It was moved by Chris Cross and seconded by Zoe Stieber approving the purchase a 2017 Savana Van from Weld County Garage for an amount not to exceed \$30,312, allocated from the Recreation Center Fund. The motion carried unanimously by a roll call vote.

AM 2016-059, Approval to Upgrade the City Council Chambers Video Capability

Currently, Liberty Recording is used to audio/video record the City Council Meeting. The system's support contract is lacking in support and providing updates to the current system. Staff requested at the 2016 Budget Retreat to purchase new software which will "live stream", requiring the replacement of wiring, and hardware. The proposed software will allow the posting of City Council Meeting on the City's Web for citizens to visit at a later date. The new software will also allow the Court to audio/video court sessions.

Staff obtain three bids. AVI Systems, Inc. for \$19,555.65; AV of Colorado for \$19,125.06 and JCG Technologies for \$49,892. Staff is recommending AVI Systems, Inc. because they work with AIMS Community College, through which is how the City's Council Meetings are broadcast via AIMS.

It was moved by Zoe Stieber and seconded by Bob McWilliams to approve AVI Systems, Inc., for the upgrade of the audio/video capability in the City Council Chambers for an amount of \$19,555.65. Motion carried unanimously by a roll call vote.

STAFF REPORTS

City Administrator Claud Hanes stated the 14th Street underground storm drainage should be completed sometime in May of 2016. There has been set backs because of weather.

Ken Poncelow Chief of Police invited the Council to attend the Chamber Business After Hours event, to be held on May 6, 2016. The night will be filled with lots of activities, such as felony traffic stops, and building security.

MAYOR/COUNCIL REPORTS

Mayor Holton told the story about the challenge with Mayor Harris from Bernard, North Carolina. The challenge was the losing team of the super bowl would need to wear the jersey of the winning teams. Mayor Holton showed Council and audience the picture of Mayor Harris of Bernard, North Carolina wearing the Bronco shirt he sent him. Mayor Harris wore it during their Council meeting.

FUTURE CITY EVENTS

RECORD OF PROCEEDINGS
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS
April 4, 2016

April 13, 2016	Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M.
April 27, 2016	Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M.
April 23, 2016	City of Fort Lupton Clean Up Day – Public Works Shop, 800 12 th Street- 8:00 a.m. - 12:00 p.m. - See Website for details

ADJOURNMENT

It was moved by Bob McWilliams and seconded by Chris Cross to adjourn the April 4, 2016, at 7:22 p.m.

Motion carried on voice vote.

Respectfully submitted,

Nanette S. Fornof, City Clerk

Approved by City Council

Tommy Holton, Mayor

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-063

APPOINT ROY VESTAL AS THE CITY ENGINEER

I. **Agenda Date:** Council Meeting – April 18, 2016

II. **Attachments:**

III. **Summary Statement:**

Roy Vestal is capable of providing review and signing authority as our City Engineer as well as serving as the Public Works Director. He holds a Colorado Engineering License.

IV. **Fiscal Note:**

Finance Department Use Only

Sean Perino
Finance Director

V. **Submitted by:**

[Signature]
City Administrator

VI. **Approved for Presentation:**

[Signature]
City Administrator

VII. **Attorney Reviewed**

_____ Approved

_____ Pending Approval

VIII. **Certification of Council Approval:**

_____ City Clerk

_____ Date

IX. Detail of Issue/Request:

Roy Vestal was chosen as the Public Works Director during the search, and I knew that he held his professional engineers License. During the interview process he was asked if he wanted to be our Public Works Director or our Engineer, which he responded that he could do both. He has been with the city for three months and feels that he is ready to assume the duties of City Engineer.

This will provide in house review of plans and infrastructure needs without paying additional for contracted services. The utilization of outside engineers will still be needed as the city doesn't have the resources for engineering design support, so projects will be assigned or bid out for projects as the need arises.

X. Legal/Political Considerations:

None

XI. Alternatives/Options:

- *Proceed with this appointment*
- *Continue with contracted engineering services*

XII. Financial Considerations:

There will be a minimal salary adjustment which will be handled thru a supplemental appropriation.

XIII. Staff Recommendation:

Staff recommends council appointment of Roy Vestal as the City Engineer/Public Works Director.

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-064

APPROVE RESOLUTION 2016Rxxx RATIFYING THE APPOINTMENT OF VINCENT ORNELAS BY THE MAYOR FOR A FIVE YEAR TERM TO THE FORT LUPTON URBAN RENEWAL AUTHORITY BEGINNING APRIL 18, 2016 AND ENDING APRIL 18, 2021.

I. Agenda Date: Council Meeting – April 18, 2016

II. Attachments:
A. Resolution 2016Rxxx
B. Application

III. Issue/Request:

Vincent Ornelas is currently an alternate member of the Fort Lupton Urban Renewal Authority. Due to a vacancy, he has expressed interest in serving on the Fort Lupton Urban Renewal Authority as a regular member of the Board.

IV. Fiscal Note: Please see Item X.

Finance Department Use Only

Leann Perino
Finance Director

V. Submitted by:
[Signature]
Planner

VI. Approved for Presentation:
[Signature]
City Administrator

VII. Certification of Council Approval: _____ Date _____
City Clerk

VIII. Detail of Issue/Request:

The Mayor has the statutory authority under C.R.S. 31-25-104, and the Fort Lupton Urban Renewal Authority Second Amended Structure Responsibilities and Guidelines, to appoint members of the public to fill vacancies on the Fort Lupton Urban Renewal Authority. Due to a recent vacancy, Vincent Ornelas, who is currently serving as the alternate to the Board, would like to serve as a regular member to the Fort Lupton Urban Renewal Authority.

IX. Alternatives/Options:

The City Council has the following two options:

- a) Approve the resolution.*
- b) Deny the resolution.*

X. Financial Considerations:

Not applicable.

XI. Legal / Political Considerations:

There are no political considerations.

XII. Staff Recommendation:

Staff recommends approval of Resolution 2016-XXX appointing Vincent Ornelas as a regular member to the Fort Lupton Urban Renewal Authority, with a five year term beginning April 18, 2016 and ending on April 18, 2021.

RESOLUTION 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE APPOINTMENT OF VINCENT ORNELAS BY THE MAYOR TO SERVE AS A MEMBER OF THE FORT LUPTON URBAN RENEWAL AUTHORITY

WHEREAS, the Mayor of Fort Lupton, under C.R.S. 31-25-104, has the authority to fill vacancies on the Fort Lupton Urban Renewal Authority and hereby exercises the right to appoint Vincent Ornelas to the Fort Lupton Urban Renewal Authority (the "Board") as a regular member; and

WHEREAS, the City Council may ratify appointments by the Mayor to serve on the Board;

WHEREAS, Vincent Ornelas has expressed an interest to serve on the Board;

THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby ratifies the Mayor's appointment of Vincent Ornelas to serve as a member to the Fort Lupton Urban Renewal Authority beginning April 18, 2016 and ending April 18, 2021.

APPROVED AND ADOPTED BY A MAJORITY VOTE OF THOSE ELECTED TO THE FORT LUPTON CITY COUNCIL THIS 18th DAY OF APRIL 2016.

City of Fort Lupton, Colorado

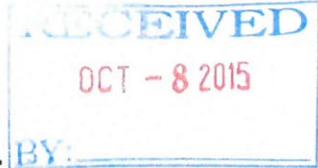
Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney



APPLICATION FOR BOARD APPOINTMENT

To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621 (Phone: 303-857-6694). The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: October 8, 2015

City of Fort Lupton Resident? Yes

No

Own a Business in Fort Lupton? Yes

No

Name: Vincent Ornelas

Home Phone: _____

Address: 883 S Hoover Ave.

Cell Phone: (303) 710-0008

Fort Lupton, CO 80621

Work Phone: (303) 857-4400

Occupation: Executive Director - Fort Lupton Housing

E-Mail: ornelas@colorado.edu

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

During the last 13 months, i have been charged with leading the Fort Lupton Housing Authority. Under my direction, the Housing Authority has seen improvements to the quality of affordable housing offered to the residents of Fort Lupton.

2. List any licenses, certificates of special training, or education which apply to this Board:

I currently hold a Bachelors degree in Psychology from the University of Colorado at Boulder. I also recently obtained my Public Housing Manager certification through NAHRO.

3. Briefly describe the reasons for your interest in serving on this Board:

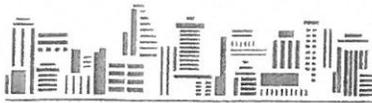
I believe that I bring in experience and knowledge regarding the Housing Market to this board.

I have made it a priority to provide safe and affordable housing to Fort Lupton and that can translate to the Board if I am appointed.

4. Please list supporting documents if not continued on other side:

Signature of Applicant: _____

OK



NAHRO
building communities together

National Association of Housing and Redevelopment Officials

630 Eye Street, NW, Washington, D.C. 20001-3736 (202) 289-3500

E-mail: nahro@nahro.org

Toll Free: (877) 866-2476

Web site: www.nahro.org

Fax: (202) 289-8181

May 6, 2015

Vincent P. Ornelas
Fort Lupton Housing Authority
400 Second Street
Fort Lupton, CO 80621

Dear Vincent P. Ornelas:

Congratulations! The National Association of Housing and Redevelopment Officials (NAHRO) is pleased to inform you that you have attained the NAHRO Certification of Certified Specialist – Public Housing Manager (CS-PHM). Your efforts in earning this credential exemplify your commitment to professional excellence and you are to be commended. Enclosed you will find your certification certificate and pin.

In order to maintain your certification status, you will need to complete 0.5 NAHRO Continuing Education Units or equivalent every three years. This can be from NAHRO live seminars, online e-Learnings, concurrent sessions at select NAHRO national conferences, or other applicable training. The schedule of upcoming NAHRO training is at <http://www.nahro.org/seminar-calendar>. The date on your certification signifies the date from which you will have three years to complete your CEUs. Further information on NAHRO CEUs is available at www.nahro.org/ceus.

For more information about NAHRO Certification visit www.nahro.org/certification. If you have any questions, please do not hesitate to contact NAHRO Certification at certification@nahro.org or 877-866-2476.

Again, congratulations!

Sincerely,

Blake Pavlik
Director
Certification and Accreditation

Enclosures



The National Association of Housing and Redevelopment Officials

Presents this Certificate to:

Vincent P. Ornelas

Who has complied with the requirements established by NAHRO and verified by its Board of Ethics and Credentialing Trustees, is hereby certified as a

**Certified Specialist
Public Housing Manager**

Entitled under the conditions prescribed in its Housing Manager Certification program to use the title "Certified Specialist-Public Housing Manager" and the initials "CS-PHM"

PRESIDENT: 
Preston Prince

CHIEF EXECUTIVE OFFICER: 
Saul N. Ramirez, Jr.

May 6, 2015
Date

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-065

APPROVE RESOLUTION 2016Rxxx RATIFYING THE APPOINTMENT OF LUCAS MARONE BY THE MAYOR FOR A THREE YEAR TERM TO THE PLANNING COMMISSION BEGINNING APRIL 18, 2016 AND ENDING APRIL 18, 2019

I. Agenda Date: Council Meeting – April 18, 2016

II. Attachments:
a. Resolution 2016Rxxx
b. Application

III. Summary Statement:

Lucas Marone is currently serving as an alternate member of the Planning Commission. Due to a recent vacancy, Mr. Marone has expressed an interest in serving his community as a regular member of the Planning Commission.

IV. Fiscal Note: None noted.

Finance Department Use Only


Finance Director

V. Submitted by:


Planner

VI. Approved for Presentation:


City Administrator

VII. Certification of Council Approval:

City Clerk

Date

VIII. Detail of Issue/Request:

The Mayor has the statutory authority under C.R.S. 31-23-203 to appoint members of the public to fill vacancies on the Planning Commission. Tim Hoskins recently moved outside of the Fort Lupton City limits leaving a vacant seat on the Planning Commission. Lucas Marone would like to be appointed as a regular member of the Planning Commission.

IX. Legal/Political Considerations:

There are no political considerations.

X. Alternatives/Options:

- 1) *Approve Resolution 2016-xxx.*
- 2) *Do not Approve Resolution 2016-xxx.*

XI. Financial Considerations:

There are no financial considerations.

XII. Staff Recommendation:

Staff recommends approval of Resolution 2016-xxx appointing Lucas Marone as a regular member to the Planning Commission beginning April 18, 2016 and ending April 18, 2019.

RESOLUTION NO 2016RXXX

A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE APPOINTMENT OF LUCAS MARONE BY THE MAYOR TO SERVE AS A MEMBER ON THE PLANNING COMMISSION

WHEREAS, the Mayor of Fort Lupton under C.R.S. 31-23-203 and Municipal Code Section 2-182, has the authority to fill vacancies on the Planning Commission and hereby exercises the right to appoint Lucas Marone to the Planning Commission as a member; and

WHEREAS, the City Council may ratify the appointments by the Mayor to serve on the Planning Commission; and

WHEREAS, Lucas Marone has expressed an interest to serve on the Planning Commission; and

THEREFORE BE IT RESOLVED that the Fort Lupton City Council hereby ratifies the Mayor's appointment of Lucas Marone to serve as a regular member to the Planning Commission beginning April 18, 2016 and ending April 18, 2019.

APPROVED AND ADOPTED BY THE FORT LUPTON CITY COUNCIL THIS 18th DAY OF APRIL 2016.

City of Fort Lupton, Colorado

Tommy Holton, Mayor

Attest:

Nanette S. Fornof, MMC
City Clerk

Approved as to form:

Andy Ausmus, City Attorney



CITY OF FORT LUPTON APPLICATION FOR CITIZEN ADVISORY BOARD/ COMMISSION APPOINTMENT

City Boards and Commissions play an important role in forming City policy. To be considered as a candidate, please complete this application and return it to the City Clerk's Office at 130 South McKinley Avenue, Fort Lupton, CO 80621; Phone: 720-466-6101. The City Clerk will submit your application to the Mayor for review. Thank you for your interest!

Date: 3/17/16

City of Fort Lupton Resident? Yes

No

Name: Lucas Marone Home Phone: _____

Address: 1706 Virginia Dr. Cell Phone: 970-208-7768

Fort Lupton, CO 80621 Work Phone: _____

Occupation: Commercial Construction Project Manager e-mail: luke_marone@yahoo.com

Board or Commission you are applying for: (Please use a separate application if applying for more than one.)
Planning Commission

1. Please list your work experience, community involvement, and other interests which apply to this Board or Commission: (Information may be continued on back of form or attached.)

9 Years in Commercial Construction as Engineer, Superintendent, and Project Manager. 5 Years Prior to professional in Residential and Civil Construction. Extensive planning and execution of projects for Airlines and Tenants at DIA, Extensive Planning, Design, and execution of Projects for Halliburton in Minot, ND, Dickinson, ND and Meeker, CO Recently built home in Fort Lupton, CO

2. List any licenses, certificates of special training, or education which apply to this Board or Commission:

BS in Construction Management from Colorado State University. Multiple commercial construction industry certifications and leadership classes.

3. Briefly describe the reasons for your interest in serving on this City Board or Commission:

Strong interest in planning and development of the City of Fort Lupton for future generations. Deep family roots in area.

4. Please list supporting documents if not continued on other side:

Signature of Applicant: by signing this application
I agree that I have received a copy of the City
Council Code of Ethics and Conduct.

Lucas Marone

Digitally signed by Lucas Marone
DN: c=US, e=lm@fortlupton.com, o="City
of Fort Lupton", ou="City of Fort Lupton",
Date: 2016.03.17 09:24:25-0600



Thank you for volunteering!

The City of Fort Lupton very much appreciates the generous contribution of your time and labor to work that benefits the community. We ask that you donate or give up any claim you may acquire against the entity for any loss or injury you may suffer during your volunteer work.

It is for these reasons that the City of Fort Lupton now requires everyone offering volunteer services to the municipality to first sign a document releasing the entity, its agents, and its insurance carriers from all liability for any such loss of injury.

We appreciate your cooperation and your understanding about this, and recommend you consult with your insurance agent to be sure your own insurance coverage is sufficient to cover you for any volunteer services you perform for the City of Fort Lupton.

VOLUNTEER ACCIDENT MEDICAL COVERAGE PLAN

This coverage provides medical and accidental death and dismemberment (AD&D) coverage for volunteers

Limits:	Accidental Death Benefit Amount:	\$ 10,000
	Accidental Dismemberment Benefit, Maximum Amount:	\$ 10,000
	Accidental Medical Expense Benefit (Primary):	\$ 15,000
	Dental Maximum (Per Tooth Per Accident):	\$ 250
	Aggregate Limit of Indemnity per Accident	\$ 250,000
	Catastrophic Cash (Lump Sum), Maximum Amount	\$ 25,000

If you have an accident or injury, please contact the person who is coordinating or leading your volunteer work immediately. You may go to the physician of your choice. You will be required to complete a claim form. Bills for medical expenses being claimed, along with a copy of the completed claim form can be sent directly to:

Consolidated Health Plans 2077 Roosevelt Ave. Springfield, MA 01104	Fax: (413) 733-4612 Attention: Claims Department
Email: customerservice@consolidatedhealthplan.com	

If you have any questions regarding claims, please call Consolidated Health Plans at (800) 633-7867.

This information is provided only as a general summary of the coverages that apply or are available. All coverages are governed by the terms, conditions, exclusions, and limits stated in the applicable coverage documents.



CITY OF FORT LUPTON
VOLUNTEER ACTIVITIES
RELEASE/INDEMNIFICATION

I. RELEASE OF LIABILITY AND INDEMNIFICATION AGREEMENT: PARTICIPANT MUST READ CAREFULLY BEFORE SIGNING

In consideration for being permitted to perform the below-described volunteer activities for the City of Fort Lupton, I hereby acknowledge, represent, and agree as follows:

A. I understand that said activities are or may be dangerous and do or may involve risks of injury, loss, or damage. I further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage. I acknowledge that such risks may arise from a variety of foreseeable and unforeseeable circumstances connected with the use of the activities, including but not limited to the following risks:

Activities to be performed:

Commission Meetings, Possible site walks

Risks of such activities include but are not limited to:

LM _____ (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

B. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby expressly assume all such risks of injury, loss, or damage to me or to any third party arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause.

LM _____ (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

C. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I further hereby waive, and exempt, release, and discharge the City of Fort Lupton, its officers, and its employees from, any and all claims, demands, and actions for such injury, loss, or damage, arising out of or in any way related to the above-described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

LM _____ (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

D. I further agree to defend, indemnify and hold harmless the City of Fort Lupton, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, including any third party claim asserted against the City of Fort Lupton, its officers, employees, insurers, or self-insurance pool, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above-described activities, whether or not caused by my act, omission, negligence, or other fault, or by the act, omission, negligence, or other fault of the City of Fort Lupton, its officers, its employees, or by any other cause, excepting only the willful and wanton conduct of the City of Fort Lupton's officers or employees.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

E. By signing this RELEASE AND INDEMNIFICATION AGREEMENT, I hereby acknowledge and agree that said AGREEMENT extends to all acts, omissions, negligence, or other fault of the City of Fort Lupton, its officers, and/or its employees, and that said AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. If any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

F. I understand and acknowledge that the City of Fort Lupton, its officers, and its employees are relying on, and do not waive or intend to waive by any provision of this RELEASE AND INDEMNIFICATION AGREEMENT, the monetary limitations (presently \$350,000 per person and \$990,000 per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. §24-10-101 et seq., as amended, or otherwise available to the City of Fort Lupton, its officers, or its employees.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

G. I understand and agree that this RELEASE AND INDEMNIFICATION AGREEMENT shall be governed by the laws of the State of Colorado, and that jurisdiction and venue for any suit or cause of action under this Agreement shall lie in the courts of Fort Lupton, Colorado.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

H. This RELEASE AND INDEMNIFICATION AGREEMENT shall be effective as of the date set forth below and shall be binding upon me, my successors, representatives, heirs, executors, assigns, and transferees.

_____ LM (Participant initials here)
_____ (If Participant is under 18 years old, Parent initial here)

II. PARTICIPANT SIGNATURE AND DATE:

Participant - Print Name: Lucas Marone

Participant's Signature: Lucas Marone
Digitally signed by Lucas Marone
DN: c=US, e=lmarone@fcl.com, o=FCL
Constructors, Inc., cn=Lucas Marone
Date: 2016.03.17 09:24:51 -0500

Date of Signature: 3/17/16

III. IF PARTICIPANT IS UNDER 18 YEARS OLD, PARENT SIGNATURE AND DATE:

By initialing above and signing below, I acknowledge that I am the parent of the above-named Participant as the term "parent" is defined in C.R.S. Section 13-22-107(2)(b), and I hereby waive and release any prospective claim of the Participant against the City of Fort Lupton, its officers, and its employees for negligence, to the extent provided in C.R.S. Section 13-22-107(3), in connection with the above-described activities.

Parent - Print Name: _____

Parent's Signature: _____

Date of Signature: _____



Workers' Compensation Coverage and Volunteer Accident Medical Plan (VAMP)

As indicated by my signature, I verify I am not compensated as an appointed committee member for the City of Fort Lupton.

My signature below also verifies that I have been notified that the City of Fort Lupton has chosen to exercise the option to exclude appointed committee members (also referred to as unpaid board members) from Workers' Compensation Insurance per C.R.S. section 8-40-202(1)(a)(1)(B). In accordance with Colorado law, I acknowledge that my information is reported to the Department of Labor and Employment, Division of Workers' Compensation as part of the City's application for the Exclusion of Uncompensated Public Officials.

Per the attached paperwork, I acknowledge that the City of Fort Lupton has chosen to provide coverage for its appointed committee members through the Volunteer Accident Medical Plan (VAMP).

Lucas Marone

Digitally signed by Lucas Marone
DN: c=US, e=lmarone@fort.com, o=FCI
Constructors, Inc., DN: Lucas Marone
Date: 2016.03.17 08:23:52 -0600

Signature

Lucas Marone

Printed name

3/17/16

Date

Planning Commission

Committee Name(s)

ORDINANCE NO. 2016-998

INTRODUCED BY: Chris Ceretto

ADOPT ORDINANCE 2016-998 ANNEXING AND ZONING LAND LEGALLY DESCRIBED IN EXHIBIT "A" KNOWN AS THE FULTON VILLAGE ANNEXATION AND INITIAL ZONING TO PUD PLANNED UNIT DEVELOPMENT WITH R-1, R-1A, R-2 AND R-3 USES PERMITTED AND APPROVING THE ANNEXATION AGREEMENT.

INTRODUCED, READ, AND PASSED ON FIRST READING, AND ORDERED PUBLISHED this 28th day of March 2016.

PUBLISHED in the Fort Lupton Press the 6th day of April 2016.

FINALLY READ BY TITLE ONLY, PASSED AND ORDERED PUBLISHED BY TITLE ONLY this 18th day of April 2016.

PUBLISHED BY TITLE ONLY the 27th day of April 2016.

EFFECTIVE (after publication) the 27th day of May 2016.

CITY OF FORT LUPTON, COLORADO
/s/ Tommy Holton, Mayor

ATTEST:
/s/ Nanette Fornof, MMC
City Clerk

Approved as to form:
/s/Andy Ausmus, City Attorney

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-066

TWO CHANGE ORDERS FOR ADDITIONAL ENGINEERING AND SURVEY SERVICES FOR THE SOUTH PLATTE TRAIL.

I. Agenda Date: Council Meeting – April 18, 2016

II. Attachments:
a. Change in Scope of Services Change Order No.1
b. Change in Scope of Services Change Order No. 2

III. Summary Statement:

Wohnrade Civil Engineers, Inc. conducted an additional survey due to inaccuracies of the topographic mapping along portions of the proposed trail and additional engineering services to meet CDOT requirements.

IV. Fiscal Note: _____

Finance Department Use Only

Lean Perino
Finance Director

V. Submitted by: _____
Tommy Martinez Parks

VI. Approved for Presentation: _____
City Administrator

VII. Attorney Reviewed _____ Approved _____ Pending Approval

VIII. Certification of Council Approval: _____ Date _____
City Clerk

IX. Detail of Issue/Request:

The City enlisted Wohnrade Civil Engineers, Inc. for additional survey and engineering services for the South Platte Trail. Change Order No. 1&2 consisted of additional survey services that were required due to inaccuracies of the aerial topographic mapping along certain portions of the proposed trail. An additional survey was also required to locate wetland areas that could be impacted by the proposed construction of the trail. Additional engineering services were required to meet CDOT requirements. Wohnrade Civil Engineers, Inc. had not included FIR and FOR submittals to CDOT. CDOT also required an engineer's estimate, and construction specifications. This also included the engineering services of a structural engineer to design foundations for the two proposed boardwalks. The services listed were not included in the original scope of services and related engineering fee.

X. Legal/Political Considerations:

None

XI. Alternatives/Options:

None

XII. Financial Considerations:

The General Fund has \$352,000 budgeted in Building and Grounds for the South Platte River Trail. \$17,093 already been spent on engineering for this project in 2016. \$334,907 remains of the 2016 budget. A supplemental budget resolution may be necessary at the end of the project to cover these costs.

XIII. Staff Recommendation:

Staff recommends authorizing the \$12,000.00 in additional services increase by the Change in Scope of Services Change Order No. 1 & 2 with Wohnrade Civil Engineers, Inc. for the South Platte Trail.

Change in Scope of Services

Project: South Platte River Trail

Change Order No. 1

Project No.: 1514.00-SPR

Date: January 22, 2016

Client: The City of Fort Lupton

Client Contract No. N.A.

Architect/Planner: N.A.

Change Initiated By: Wohnrade Civil Engineers, Inc.

Description of Non-Contract Services

Task #1 - Additional Topographic Survey

Total Cost= \$600

American West Land Surveying to perform additional field topographic survey for approximately 1,200 lineal feet along the West Trail alignment.

Original Contract Amount	\$48,900.00
Fee For This Change Order	\$600.00
Cost of Previous Change Orders	\$0.00
Total Cost of Change Orders to Date	\$600.00
Current Contract Amount Including All Changes to Date	\$49,500.00

Client: The City of Fort Lupton

Approved By: _____ Date: _____
Aaron Herrera

Consultant: Wohnrade Civil Engineers, Inc.

Approved By: M. Wohnrade Date: January 22, 2016
Mary B. Wohnrade, P.E.



Wohnrade Civil Engineers, Inc.

11582 Colony Row
Broomfield, Colorado 80021
Phone: (720)259-0965, Fax:(720)259-1519

Change in Scope of Services

<u>Project:</u>	South Platte River Trail	<u>Change Order No.</u>	2
<u>Project No.:</u>	1514.00-SPR	<u>Date:</u>	March 16, 2016
<u>Client:</u>	The City of Fort Lupton	<u>Client Contract No.</u>	N.A.
<u>Architect/Planner:</u>	N.A.		
<u>Change Initiated By:</u>	Wohnrade Civil Engineers, Inc.		

Description of Non-Contract Services

Task #1 - Additional Topographic Survey Total Cost= \$1,300
 American West Land Surveying to perform additional field topographic survey to locate additional wetlands flagging, and collect additional topographic survey.

Task #2 - Prepare Project Specifications Total Cost= \$2,800
 Prepare project specifications at the request of CDOT. Wohnrade Civil Engineers will adopt the U.S. Forest Service, Standard Specifications for Construction of Trails and Trail Bridges. Standards will be modified as required to reflect the South Platte River Trail project.

Task #3 - Prepare Engineer's Estimate Total Cost= \$2,800
 Prepare an Engineer's Estimate of Probable Cost for the South Platte River Trail project at the request of CDOT.

Task #4 - Prepare Structural Engineering Analysis Total Cost= \$2,000
 Prepare a structural engineering analysis for the two boardwalks.

Task #5 - Attend CDOT FIR and FOR Meetings Total Cost= \$2,500
 Attend CDOT FIR and FOR meetings, and additional meetings with the City of Fort Lupton staff. Assume a total of five meetings.

Original Contract Amount	\$48,900.00
Fee For This Change Order	\$11,400.00
Cost of Previous Change Orders	\$600.00
Total Cost of Change Orders to Date	\$12,000.00
Current Contract Amount Including All Changes to Date	\$60,900.00

Client: The City of Fort Lupton

Approved By: _____ Date: _____
 Aaron Herrera

Consultant: Wohnrade Civil Engineers, Inc.

Approved By: M. Wohnrade Date: March 16, 2016
 Mary B. Wohnrade, P.E.



Wohnrade Civil Engineers, Inc.

11582 Colony Row
 Broomfield, Colorado 80021
 Phone: (720)259-0965, Fax:(720)259-1519

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Stieber, Ward 2
Bob McWilliams, Ward 3

AM 2016-067

APPROVING THE BID FROM TOP NOTCH FENCE, LLC FOR THE INSTALLATION OF A SPLIT RAIL FENCE LOCATED AT PEARSON PARK'S FUTURE DOG PARK IN AN AMOUNT NOT TO EXCEED \$14,560.00.

I. Agenda Date: Council Meeting – April 18, 2016

- II. Attachments:**
- a. RFP documents from Top Notch Fence, LLC
 - b. Conceptual map of the dog park fence
 - c. Bid tabulation sheet
 - d. References

III. Summary Statement:

The Grounds Department recently received bids for a 1245' of dowel type, split-rail fencing to be located at Pearson Park to construct a dog park. The City received 9 bids. The lowest bid was from Top Notch Fence, LLC in the amount of \$14,560.00 for materials and labor.

IV. Fiscal Note:

Finance Department Use Only


Finance Director

V. Submitted by:

Tommy Martinez, Grounds Supervisor

VI. Approved for Presentation:


City Administrator

VII. Attorney Reviewed

Approved

Pending Approval

VIII. Certification of Council Approval:

City Clerk

Date

IX. Detail of Issue/Request:

Many citizens have expressed interest in the City providing a dog park in Fort Lupton. The Grounds Department recently received bids for a 1245' of dowel type, split-rail fencing to be located at Pearson Park to construct a dog park. The City received 9 bids. Top Notch Fence, LLC had the lowest bid of \$14,560.00 for materials and labor.

The dog park area will be divided into two sections, $\frac{1}{4}$ small dog and $\frac{3}{4}$ large dog areas. The finished dog park will include grooming tables, play structures, benches, trashcans, doggie bag dispensers, signage and etc. Estimated completion of the dog park is May 2016.

X. Legal/Political Considerations:

N/A

XI. Alternatives/Options:

- *Council may choose to build the dog park at a different location at a later date.*
- *Council may cancel the project altogether.*

XII. Financial Considerations:

The General Fund has \$30,000 budgeted in the Building and Grounds department for the dog park construction. All \$30,000 of the original budget is available for this purchase.

XIII. Staff Recommendation:

Staff recommends awarding the bid to Top Notch Fence, LLC for the dog park fence project at Pearson Park.

Request #
FTL201607



COME PAINT YOUR FUTURE WITH US

Ms. Leann Perino
Finance Director
130 South McKinley Avenue
Fort Lupton, Colorado 80621

Dear Ms. Perino:

The undersigned having become familiar with the specifications for and deliver to the City **Dog Park 3rail dowel fence with wire mesh** of Fort Lupton as set forth in the following schedule:

Installation and Materials \$ 14,560.00

GRAND TOTAL \$ 14,560.00

DELIVERY DATE: May 9, 2016

I certify that the above quotation is exclusive of any federal excise taxes and all other state and local taxes, and includes any applicable permits and fees for installation. I further certify that the items offered for intended use by the City of Fort Lupton will meet all specifications as has so indicated in this bid form. The Council of the City of Fort Lupton reserves the right to reject any or all bids, to waive any informality in bids, and to accept the bid that, in the opinion of the Council, is to the best interests of the Council and of the City of Fort Lupton. The Council of the City of Fort Lupton shall give preference to residents of Fort Lupton bidders in all cases where the bids are competitive in price and quality.

FIRM Top Notch Fence, LLC BY Lynford Mast I have one partner (Stanley Mast) I am the managing member.
BUSINESS ADDRESS 6472 Galbreath Rd TITLE Managing Member

CITY, STATE, ZIP CODE Pueblo, CO 81005 DATE 3/26/2016

TELEPHONE NO. 719-565-9573 FAX NO. 719-309-0928 TAXPAYER I.D.# 90-1022596

DOES YOUR BID MEET OUR SPECIFICATIONS? YES NO

CITY OF FORT LUPTON IS EXEMPT FROM COLORADO SALES TAXES. CERTIFICATE OF EXEMPTION NO.98-02812-0000. CITY OF FORT LUPTON FAX NUMBER IS #303-857-609



Request #
FTL201607

CITY OF FORT LUPTON

CERTIFICATION STATEMENT REGARDING ILLEGAL ALIENS

The Vendor, whose name and signature appear below, certifies and agrees as follows:

1. The Vendor shall comply with provisions of CRS 8-17.5-101 et seq.
2. The Vendor shall not knowingly employ or contract with an illegal alien to perform work under this purchase order or enter into a contact with a subcontractor that knowingly employs or contracts with an illegal alien.
3. The Vendor represents, warrants, and agrees that it (i) has verified that it does not employ any illegal aliens, through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security, or (ii) otherwise shall comply with the requirements of CRS 8-(2)(b)(I).
4. The Vendor shall comply with all reasonable requests made in the course of an investigation by the Colorado Department of Labor and Employment. If the Vendor fails to comply with any requirement of this provision or CRS 8-17.5-101 et seq., the City may terminate the above referenced purchase order for breach and the Vendor shall be liable for actual and consequential damages to the City.

CERTIFIED and AGREED to this 26th day of March, 2016.

VENDOR:

Lynford J. Mast
(Full Legal Name)

BY: [Signature]
Signature of Authorized Representative(s)

VENDOR(S) CANNOT BEGIN WORK UNTIL THIS COMPLETED FORM IS RETURNED TO THE CITY OF FORT LUPTON.

TOP NOTCH FENCE LLC
PO BOX 3537 Pueblo, CO
81005

Estimate

Date 3/26/2016
Estimate # 961

Name / Address

Fort Lupton
Attn. Dog Park Fence and
Installation
FTL201607

Top Notch Fence, LLC
FENCE BUILT RIGHT

Top Notch Fence

Description

This estimate is for 1245 feet of 3 rail dowel fence 4 feet tall with 4 foot wire Mesh attached to it. We will use a 4 foot no climb horse fence for the mesh. We also are including 80 pounds of concrete per hole. Also includes the 2 pedestrian gates and one 8 ft access gate. It is not specified what the gates are to be. I would like to suggest just a regular ranch gate with mesh on it. We are open to talking about this on sight if we are awarded the job. We could Start on May 9, 2016 and finish within the next 7 business days.

Qty	Rate	Total
	14,560.00	14,560.00

~Licensed and Insured.
~ All material and workmanship guaranteed for one year.
~ www.fencingcontractorpueblo.com 719 565 9573

Total \$14,560.00

This quote subject to buyer acceptance within 30 days.

Respectfully submitted,
TOP NOTCH FENCE LLC

By: Lyn Mast

Date of acceptance _____
Buyer _____
By: _____
Signature _____

Request #
FTL201607



COME PAINT YOUR FUTURE WITH US

MINIMUM SPECIFICATIONS:

Fence Materials

1245 feet of 3 rail dowel fence 4' above ground

✓

Wire mesh attached



✓

2 Pedestrian Gates 4 foot

✓

1- 8 foot access gate

✓

If you have any questions or want to arrange a site visit call Tom Martinez 303-994-6950.

Fence contractor will need to obtain a City Fort Lupton Contractor's License and a City Fort Lupton Building Permit.

Vicinity Map

Dog Park Concept

1:1,200 1" = 100'

Location and dimensions
are approximate.

Fort Lypton



Large Dog Area

8' Access Gate

4' Pedestrian Gate

Small Dog Area

4' Pedestrian Gate

**CITY OF FORT LUPTON
CITY COUNCIL**



Shannon Rhoda, Ward 1
Chris Ceretto, Ward 2
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1
Zoe A. Steber, Ward 2
Bob McWilliams, Ward 3

AM 2016-068

**(3YR LEASE AGREEMENT FOR MULTIFUNCTIONAL PRINTERS FOR THE CITY HALL, FINANCE,
POLICE DEPARTMENT AND RECREATION CENTER)**

I. Agenda Date: Council Meeting – April 18, 2016

II. Attachments:

- a. Frontier Business Solutions
- b. Toshiba
- c. CounterTrade/HP

III. Summary Statement:

City of Fort Lupton currently has a lease with Konica Minolta and has given its 90 day notice not to renew. The three vendors that we have narrowed down the new lease(s). To are listed in the attachment field above. The vendors will provide a total of four printers which include toner, maintenance, support, and is environmentally friendly by the vendor

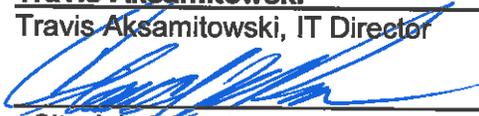
IV. Fiscal Note: _____

Finance Department Use Only



Finance Director

V. Submitted by: Travis Aksamitowski
Travis Aksamitowski, IT Director

VI. Approved for Presentation: 

City Administrator

VII. Attorney Reviewed _____ Approved _____ Pending Approval

VIII. Certification of Council Approval: _____
City Clerk _____ Date _____

IX. Detail of Issue/Request:

The lease for the four Konica Minolta MutliFunctional printer(s) at City Hall, Finance, Police Department and Recreation Center are expiring starting March 12, 2016. A 90 day notice was given to Konica Minolta that we would not be renewing the contract and we are looking at the three vendors to come in and offer their services and printers under a lease (3yr) agreement. The vendor will provide the multifunctional printer(s) given in their bid as well as full maintenance as listed in their bids..

X. Legal/Political Considerations:

Not Applicable

XI. Alternatives/Options:

- 1. Agree to go sign with Toshiba*
- 2. Do not sign with Toshiba and go with one of the other vendors*

XII. Financial Considerations:

This section is primarily for more complicated issues that involve grants, debt financing, etc., If the item is already budgeted and no additional funds are necessary, then the fiscal note on page one should suffice. If this section does not apply, put "Not Applicable".

XIII. Staff Recommendation:

Approve the lease of four printers thru Toshiba at \$665.75 per month.

FRONTIER BUSINESS PRODUCTS

"BIG ENOUGH TO SERVE,
SMALL ENOUGH TO CARE"

QUALITY PARTNER

Colorado Woman-Owned Small Business

- Ranked as a **Top 150 Private Company in Colorado** by *Colorado Biz Magazine*
- Ranked as a **Top 25 Woman-Owned Company** by *Colorado Biz Magazine*
- Certified **Disadvantaged Business Enterprise (DBE)** www.coloradodbe.org

Locally Owned & Operated for 35 Years

- **Local People & Local Phone Numbers**
- **Large, Local Inventory of Parts & Supplies** at FBP's Longmont & Denver warehouses

History of Superior Service

- **Colorado's First Ricoh Dealership**
 - 30 years of service experience, delivering efficient diagnosis & repairs
- **Ricoh's only Elite Dealership & Largest Independent Service Provider in Colorado**
 - Chosen by many area companies, school districts & higher education departments



Authorized Vendor on Multiple Government Contracts

- *Do business with a local, Colorado-owned company while utilizing pre-solicited price agreements*
- **Colorado State Price Agreement**
 - Copier Contract - 98526YYY12M/WSCA 
- **US Communities – MICPA**
 - Copier Contract - RFP-02-04-011 
- **GSA Copier Price Agreements**
 - Contract #: GS-03F-0085U & GS-25F-0037M  U.S. General Services Administration



INDUSTRY LEADING PRODUCTS

RICOH

- #1 Global Market Shareholder among Industry Manufacturers

SHARP.

- Multiple Year Winner of Buyer's Lab "Line of the Year"



UNPARALLELED SERVICE

Local Dispatch & Inventory

- No out-of-state call centers means efficient local, dispatch & quicker response times
- Over \$1 million in Local Parts & Supply Inventory means quicker service turnaround times

GPS Tracking on Service Vehicles



GARMIN

- Efficient, local routing of 31 local technicians
- Turn-by-turn directions uploaded automatically to technicians' Garmin GPS systems

Minimum Equipment Downtime

- 4 Hours or Less Response Time
- Frontier's Up-Time Guarantee
 - We deliver at least 97% uptime, including response and fix time, or your company receives a 3% rebate on your next service invoice

Online Service and Supply System

- For your convenience, service calls & supply orders may be placed online:

www.fbponline.com



References

City of Longmont

350 Kimbark Street
Longmont, CO 80501

Diana Wilson

Purchasing & Contracts Manager

Phone: (303) 651-8345

Email:

Diana.Wilson@longmontcolorado.gov

Customer Since: 1987

Services Provided: Digital MFPs
and Printers. Coin Operated MFPs

Town of Firestone

151 Grant Avenue
Firestone, CO 80520

Alison Westerhold

Accounting Coordinator

Phone: (303) 531-6256

Email: awesterhold@firestoneco.gov

Customer Since: 1998

Services Provided: Digital MFPs

Town of Frederick

401 Locust Street
Frederick, CO 80530

Meghan Martinez

Town Clerk

Phone: (720) 382-5581

Email: mmartinez@frederickco.gov

Customer Since: 2010

Services Provided: Digital MFPs

Brighton Chamber of Commerce

22 South 4th Avenue
Brighton, CO 80601

Holly Hansen

President / CEO

Phone: (303) 659-0223

Email: hhansen@brightonchamber.com

Customer Since: 2013

Services Provided: Digital MFPs,
Managed Network Services

In an effort to provide The City of Fort Lupton with references that provide a similar scope to this RFP, we have provided references of current municipal customers that have similar size and/or scope and are geographically similar.

CONFIDENTIAL

Multifunction Color

RICOH
MP C3003/MP C3503/
MP C4503/MP C5503/
MP C6003
SERIES

✓ Copier ✓ Printer ✓ Facsimile ✓ Scanner

RICOH
imagine. change.



MP C3003

30
ppm

monochrome
and full-color

MP C3503

35
ppm

monochrome
and full-color

MP C4503

45
ppm

monochrome
and full-color

MP C5503

55
ppm

monochrome
and full-color

MP C6003

60
ppm

monochrome
and full-color

Power, precision and productivity – just for you

The RICOH® MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 series of Multifunction Products (MFPs) is engineered to work the way you do. It combines high-quality, full-color output with productivity-enhancing capabilities so you can leverage a wider range of information in newer, smarter ways. Transform your MFP into an information portal by connecting to the cloud from your smartphone, tablet or other mobile device and use these powerful systems to print, share and discover the value of customized convenience. Packed with advanced versatility and energy-saving features in a space-saving design, it's ideal for fast-paced offices with heavy workloads. Choose it as the primary system for your workgroup or as an integral part of the Ricoh Managed Document Services (MDS) strategy and boost productivity throughout your organization.

- High-performance and convenience in a quiet, compact design
- Mobile connectivity for faster, more efficient workflow
- Intuitive, familiar controls for versatile, multifunction performance
- A single solution for smarter printing, copying, scanning and optional faxing
- Measurable eco-performance saves energy, reduces consumption and lowers operating costs



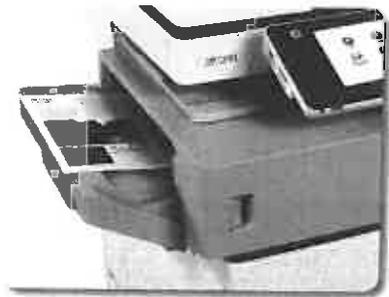
Streamline workflow to improve productivity

Advanced capabilities for convenient control

Fast, reliable production

This powerful and innovative MFP series delivers high-quality, monochrome or color output at up to 60 ppm for incredible throughput. The Ricoh MP C3003 and MP C3503 feature a 100-Sheet Automatic Reversing Document Feeder (ARDF) while the MP C4503, MP C5503 and MP C6003 come standard with a 220-Sheet Single Pass Document Feeder (SPDF) for fast-paced 180 ipm duplex scanning. Select the Internal Finisher* to save floor space or choose from a wide range of external finishers to expedite workflow.

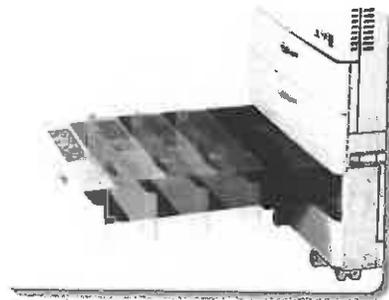
*Not available on the MP C6003



Functionality made to look easy

Complete even the most complex tasks with ease. The MFP's 9-inch, full-color, tiltable control panel allows you to easily access a host of features. Remove paper misfeeds quickly by following synchronized animated guides or LED lights** that help identify the source of the problem. Plus, the Auto Drawer feature completes the paper tray retraction automatically once the user begins to push the drawer closed.

**LED lights are not available on the MP C3003/MP C3503



Anytime, anywhere performance

The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 can print from many mobile devices, including smartphones, tablets or laptops, without device-specific drivers for incredible on-the-go convenience. For organizations seeking even more secure mobile printing, the optional Ricoh HotSpot* MFP, or Ricoh HotSpot* Enterprise server software can be installed to help improve mobile productivity without compromising data, document or user security. Plus, users can print JPEGs, TIFFs and PDFs using a USB drive or SD card right at the device without LAN access or native applications.

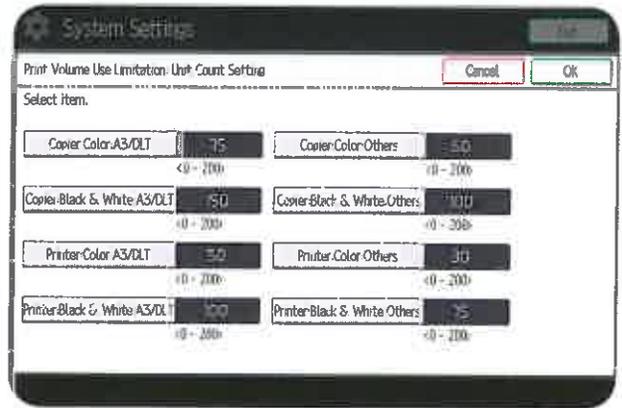




Print at your pace – with Ricoh quality

Where power meets convenience

With a powerful processor and ample RAM, the Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 enables your entire workgroup to produce impressive, fast-paced output. Streamline workflow and simplify execution with the one-click, preset interface driver or optional Adobe® PostScript® 3™ driver. With advanced administrative controls, quotas can be set to limit outputs for specific users or workgroups.



When quality is the first choice

The MFP recalibrates as documents are processed for more stability with minimal color deterioration. Every page is delivered with crisp, vibrant, affordable color using patented PxP®-EQ toner at up to 1200 dpi – even on thicker paper stocks up to 300 gsm/110 lb. cover. Paper capacity is an astounding 4,700 sheets with optional sources and the standard paper tray accepts a wide range of paper sizes, including envelopes. Plus, optional SRA3/12.6" x 17.7" support gives in-house graphic designers the ability to print crop marks for full-bleed printing.



How organizations maintain better print control

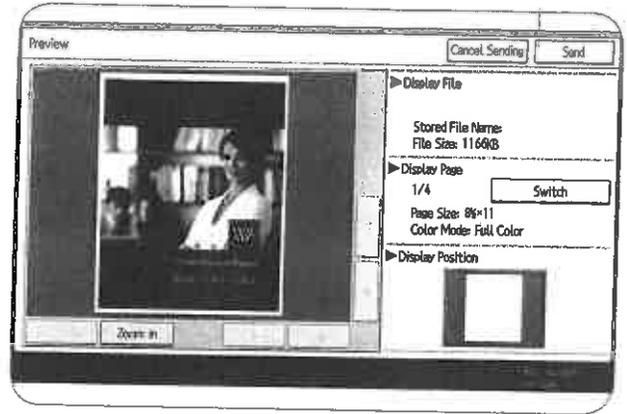
Choose the optional Fiery® Controller for compelling, professional-grade output – including photos, brochures, flyers and more – on a wider range of paper stocks. Ideal for graphics-intensive environments, the controller offers exceptional enhanced spot-color reproduction with RGB, CMYK and PANTONE® colors. Plus, its easy-to-use Command WorkStation utility simplifies even the most complex print tasks, so documents can be created, reprinted or combined with ease.



Customization for faster, smarter workflow

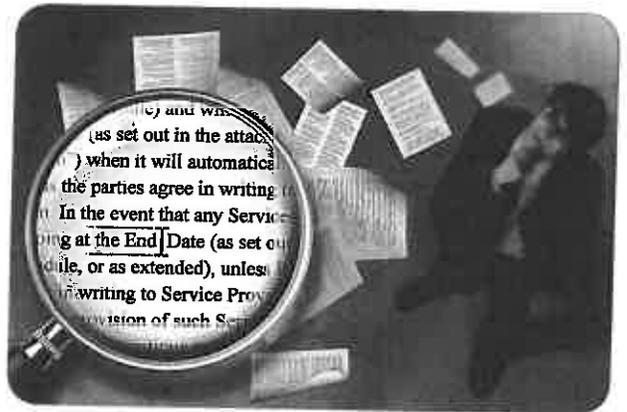
Capture and share documents

Choose the Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 to share your best ideas in better ways. Monochrome and color scanned documents can be sent to multiple recipients with Scan-to-Email/Folder/URL/FTP. Compress file sizes for full-color scans and send them easily without compromising image quality. Take advantage of centralized Distributed Scan Management (DSM) while following specific preferences and rules to automate document tasks and improve productivity. The innovative MFP also lets you send faxes directly from a PC and automatically routes inbound faxes to e-mail addresses or network folders for fast, secure delivery.



Work quickly, efficiently

Greater productivity comes automatically with the Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003. With optional embedded OCR, users can retrieve documents quickly by searching for specific words in PDF text in up to 14 languages. The optional built-in Web browser connects to Ricoh's Integrated Cloud Environment (ICE) so users can scan documents, share files, print on the move and more without expensive, onsite software solutions. Users can also work more efficiently by copying the front and back sides of identification cards and other documents onto one side to save paper and time.



Customized for your office

The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 comes standard with a large 9", tiltable Color Control Panel with a customizable home screen and the ability to create one-click shortcuts for frequently used applications. Plus, you can take advantage of a wide range of optional software, including GlobalScan® NX and eCopy® to integrate advanced capabilities into personalized workflows and simplify the most complex tasks.



Flexibility leads to productivity

Step up your productivity with Ricoh's leading edge display technology

Ricoh's optional 10.1" Wide Super VGA Smart Operation Panel offers the functionality and performance of today's smartphones and tablets. Featuring drag-and-drop, pinch-and-flick functionality and swipe scrolling, it allows users to quickly move from one task to the next with unprecedented ease. It even includes convenient widgets for quick updates on the date, time and toner levels.



Simplicity at its best

Ricoh's new Quick User Interface feature simplifies the choices for the most frequently used functions for Copy, Scanner and Fax. They can be used with intuitive touch gestures, such as flicking to select addresses, and pinching to zoom in or pan out on a preview.



The smarter way to work

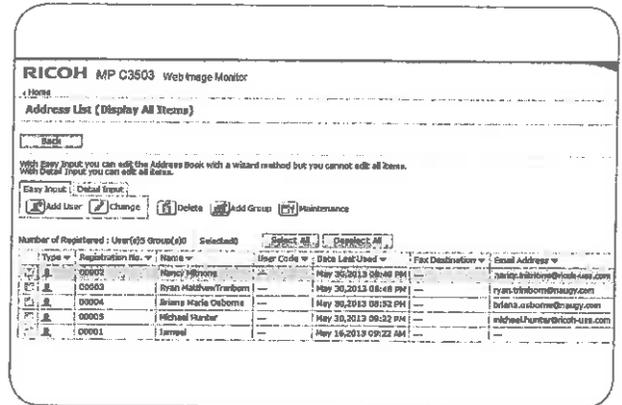
For workgroups requiring enhanced feature functionality, it is easy to switch between the Quick User Interface functions and Ricoh's traditional user interface. Plus the new panel also offers advanced Web Browser functionality on par with today's mobile devices.



Multifunction performance for today's business challenges

Manage to improve performance

Simplify administrative tasks with a wide range of convenient controls for system management, device monitoring and troubleshooting. Use a Web browser to access system settings and address books or configure and monitor an entire fleet of Ricoh devices — right from your desktop. Get alerts and up-to-the-minute data when the device is low on supplies, experiences an error or needs firmware updates. Plus with @Remote[®], you can even automate meter reads to maximize administrative efficiency.



Strong commitment to the environment with eco-conscious design

Make an impact with customers and the environment. The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 received an EPEAT[®] Gold rating* and include a host of features for a low TEC value**. It can be programmed to power on and off with a Weekly timer to conserve energy when not in use. It recovers from sleep mode with a fast 10-second recovery time to preserve resources and productivity. The innovative PxP[®]-EQ toner melts at lower temperatures, requires less energy and minimizes operating costs. In addition, automatic duplexing minimizes paper consumption and operating costs.

* EPEAT ratings for Imaging equipment may vary by country. See www.epeat.net for registration status by country.

** Based on Energy Star Test Method for Determining Imaging Equipment Energy Use, effective January 1, 2014.



Unrivalled security to protect your greatest assets

The Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003 includes user authentication to help prevent unauthorized access. It enables users to store documents at the MFP until an ID Card* is swiped or password is entered to release them. A watermark can be added to confidential documents that will appear when unauthorized users attempt to copy them. Encrypted PDF transmission scrambles data on confidential PDFs to help prevent unauthorized access. In addition, the MFP includes the standard DataOverwriteSecurity System (DOSS) that automatically overwrites any files on the hard drive to render them unreadable. HDD encryption adds another layer of protection against hackers.



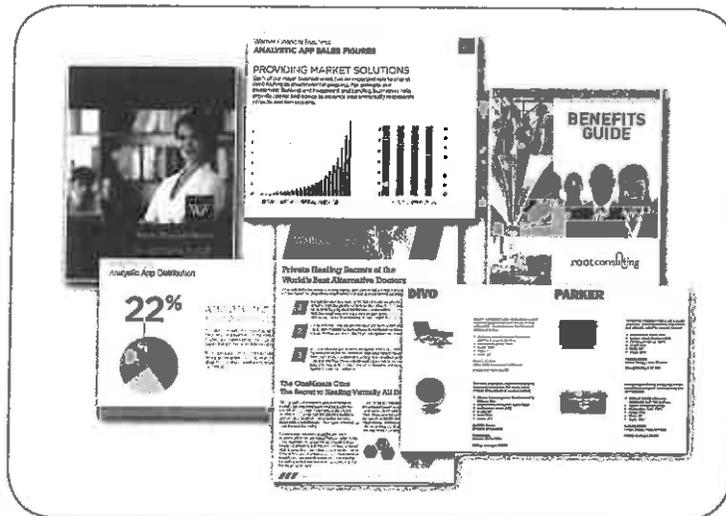
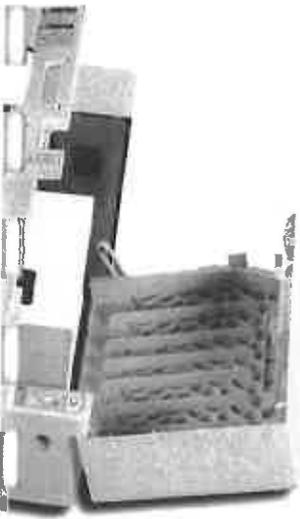
*Requires optional card reader and software

Full-featured, multifunction performance for any office



Ricoh MP C6003 shown with optional SR3160 Finisher, 1 Bin Tray (BN3110), Two-Tray Paper Bank (PB3160) and Side LCT (RT3030)

- 1 **3,000-Sheet Stapler Finisher:** Accommodate up to 50-sheet document sets with a choice of three single staple positions or a double staple. An optional 2/3-Hole Punch Unit installs inside the finisher.
- 2 **220-Sheet Single Pass Document Feeder (SPDF):** The standard SPDF for the MP C4503/MP C5503/MP C6003 offers high-speed, single-pass color and black-and-white duplex copying and scanning.
- 3 **Full-Color 9" Control Panel with SD/USB Slot:** Navigate from job to job easily with the tiltable touch screen featuring a user-friendly slot for SD/USB cards, a customizable home screen to link to commonly performed jobs and more.
- 4 **Automatic Duplexing:** Save paper and filing space with standard automatic duplexing that runs at the same speed as one-sided output.
- 5 **125-Sheet One Bin Tray:** Separate output and simplify document retrieval for prints up to 12.6" x 17.7".
- 6 **Paper Trays (Standard):** Standard paper sources include two 550-Sheet Paper Trays and a 100-Sheet Bypass Tray for a total capacity of 1,200 sheets. Tray 2 accommodates envelopes for in-house printing and a wide variety of mailing applications.
- 7 **Two-Tray Paper Feed Unit (Optional):** Expand paper capacity by 1,100 sheets and support paper sizes up to 12" x 18" & SRA3. A One-Tray PFU (550 sheets), Tandem LCT (2000 sheets) and Cabinet (Type F) are also available as options.
- 8 **1,500-Sheet Side Large Capacity Tray (Optional):** Minimize re-loading of 8.5" x 11"/A4 paper sizes and expand the system's total paper capacity with the Side Large Capacity Tray.



For professional grade image quality, the MFP continually calibrates as documents are printed to ensure stable image quality with minimal color deterioration.

Comprehensive features in a compact design

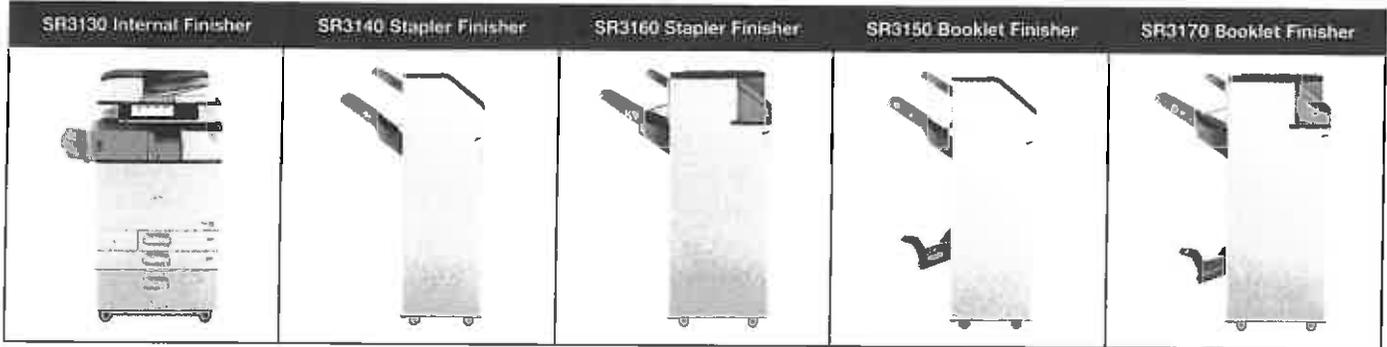


Ricoh MP C3503 shown with optional SR3150 Booklet Finisher, 1 Bin Tray (BN3110), Tandem Large Capacity Tray (PB3230) and Side LCT (RT3030)

- 1** **1,000-Sheet Booklet Finisher (Optional):** Provides three destinations for output, including the ability to produce paginated, saddle-stitched, punched and folded booklets, greatly expanding your in-house capabilities.
- 2** **100-Sheet Automatic Reversing Document Feeder (ARDF):** The standard ARDF for the MP C3003/MP C3503 handles multi-page, multi-sized originals with ease.
- 3** **Full-Color 9" Control Panel with SD/USB Slot:** Navigate from job to job easily with the tiltable touch screen featuring a user-friendly slot for SD/USB cards, a customizable home screen to link to commonly performed jobs and more.
- 4** **Automatic Duplexing:** Save paper and filing space with standard automatic duplexing that runs at the same speed as one-sided output.
- 5** **125-Sheet One Bin Tray:** Separate output and simplify document retrieval for prints up to 12.6" x 17.7".
- 6** **Paper Trays (Standard):** Standard paper sources include two 550-Sheet Paper Trays and a 100-Sheet Bypass Tray for a total capacity of 1,200 sheets. Tray 2 accommodates envelopes for in-house printing and a wide variety of mailing applications.
- 7** **Large Capacity Tray (Optional):** For extended print and copy runs, choose the 2,000-Sheet LCT to handle 8.5" x 11"/A4 paper sizes. A One-Tray PFU (550 sheets), Two-Tray PFU (2 x 550 sheets) and Cabinet (Type F) are also available as options.
- 8** **1,500-Sheet Side Large Capacity Tray (Optional):** Minimize reloading of 8.5" x 11"/A4 paper sizes and expand the system's total paper capacity with the Side Large Capacity Tray.

Finish in style

Choose from five powerful finishers to give every project a professional-grade touch. Each finisher offers a wide range of advanced capabilities to produce almost any type of document with less labor for less cost. Select the finishing unit and Ricoh multifunction color system that accommodates your unique workplace requirements.



Finisher	Paper Capacity	Hole-Punch	Saddle Stitch	Supported Systems
SR3130 Internal Finisher	500 Sheets	Optional	N/A	MP C3003/MP C3503/MP C4503/MP C5503
SR3140 Stapler Finisher	1,000 Sheets	Optional	N/A	All
SR3160 Stapler Finisher	3,000 Sheets	Optional	N/A	MP C4503/MP C5503/MP C6003
SR3150 Booklet Finisher	1,000 Sheets	Optional	✓	All
SR3170 Booklet Finisher	2,000 Sheets	Optional	✓	MP C4503/MP C5503/MP C6003

General Specifications

Printing Process	4-Drum Method
Output Speed (Copy/Print)	MP C3003: 30-ppm B&W & FC (LTR) MP C3503: 35-ppm B&W & FC (LTR) MP C4503: 45-ppm B&W & FC (LTR) MP C5503: 55-ppm B&W & FC (LTR) MP C6003: 60-ppm B&W & FC (LTR)
Warm-Up Time	Less than 20 seconds
Recovery from Sleep Mode	Less than 10 seconds
First Copy Time (FC/B&W)	7.1/4.6 seconds (MP C3003/MP C3503) 5.7/4 seconds (MP C4503) 4.5/3.1 seconds (MP C5503/MP C6003)
Copy Resolution	600 dpi
Quantity Indicator	Up to 999 copies
Document Feeder (Standard on MP C3003/MP C3503)	Original Capacity: 100 sheets Original Size: 5.5" x 8.5" - 11" x 17" (A5 - A3) Paper Weight: Simplex: 11 - 34 lb. Bond (40 - 128 g/m ²) Duplex: 14 - 34 lb. Bond (52 - 128 g/m ²)
Document Feeder (Standard on MP C4503/MP C5503/MP C6003)	Original Capacity: 220 sheets Original Size: 5.5" x 8.5" - 11" x 17" (A5 - A3) Paper Weight: Simplex: 11 - 34 lb. Bond (40 - 128 g/m ²) Duplex: 14 - 34 lb. Bond (52 - 128 g/m ²)
Single Pass Document Feeder (SPDF)	Original Capacity: 220 sheets Original Size: 5.5" x 8.5" - 11" x 17" (A5 - A3) Paper Weight: Simplex: 11 - 34 lb. Bond (40 - 128 g/m ²) Duplex: 14 - 34 lb. Bond (52 - 128 g/m ²)
Paper Capacity	Standard: 2 x 550 sheets + 100-Sheet Bypass Tray, Maximum: 4,700 sheets (w/Tandem LCT + Side LCT)
Supported Paper Sizes	1st Paper Tray: 8.5" x 11" (A4) 2nd Paper Tray: 5.5" x 8.5" - 12" x 18", Envelopes Bypass: Up to 12" x 18", Envelopes Custom Sizes: Width: 3.5" - 12.6" (90 - 320 mm), Length: 5.8" - 23.6" (148 - 600 mm) Fax/Printer; 5.8" - 18" (148 - 457 mm) Copy/Document Server
Supported Paper Weights	Standard Trays: 14 - 80 lb. Bond/ 166 lb. Index (52 - 300 g/m ²) Bypass Tray: 14 - 80 lb. Bond/ 166 lb. Index (52 - 300 g/m ²) Duplex Unit: 14 - 68 lb. Bond/ 142 lb. Index (52 - 256 g/m ²)
Paper Types	Plain, Recycled, Letterhead, Cardstock, Preprinted Paper, Bond Paper, High-Gloss Coated Paper, Color Paper, Envelopes, Labels* & OHP*
Bypass Tray Only	

Auto Duplex	Standard
Output Capacity	Standard: 500 sheets Maximum: 1,825 sheets (MP C3003/MP C3503); 3,625 sheets (MP C4503/MP C5503/MP C6003)
Zoom	25% - 400% in 1% Increments
Dimensions (WxDxH) (Includes Feeder)	MP C3003/MP C3503: 23.1" x 27.0" x 35.9" (587 x 685 x 912 mm) MP C4503/MP C5503/MP C6003: 23.1" x 27.0" x 37.9" (587 x 685 x 963 mm)
Weight	MP C3003/MP C3503: 205.1 lbs. (93.1 kg) MP C4503/MP C5503: 220.2 lbs. (99.9 kg) MP C6003: 221.3 lbs. (100.4 kg)
Power Requirements	120V - 127V, 60Hz, 12A
Power Consumption	1,584W or less
TEC Value*	MP C3003: 1.11 kWh/week MP C3503: 1.32 kWh/week MP C4503: 1.87 kWh/week MP C5503: 2.8 kWh/week MP C6003: 2.85 kWh/week

*Typical Electricity Consumption by ENERGY STAR Qualified Imaging Equipment Test Procedure

Printer Specifications (Standard)

CPU	PMC-Sierra RM7035 600 MHz (MP C3003/MP C3503) Intel Celeron Processor U3405 1.07GHz (MP C4503/MP C5503/MP C6003)
Memory	1.5 GB RAM/250GB HDD Standard & 2GB RAM/250 GB HDD Maximum (MP C3003/MP C3503) 2GB RAM/250GB HDD Standard & Maximum (MP C4503/MP C5503/MP C6003)
Page Description Languages	Standard: PCL5c, PCL6, PDF Direct Print, Media Print & XPS Optional: Adobe PostScript3, IPDS & PictBridge
Font Support	Standard: PCL: 45 Scalable fonts + International 13 fonts Optional: PostScript 3: 136 Roman fonts; IPDS: 108 Roman fonts
Max. Print Resolution	1200 x 1200 dpi
Network Interfaces	Standard: 1000Base-T/100Base-TX/10Base-T Ethernet, USB2.0 Type A (3 Ports), USB2.0 Type B & SD Slot on Operation Panel
Network Protocol Support	TCP/IP (IPv4, IPv6), IPX/SPX*
Network/OS	Windows XP/Vista/7/8/Server 2003/Server 2008/Server 2008R2/Server 2012, Network 8.5*

Unix; Sun Solaris, HP-UX, SCO OpenServer, Red-Hat Linux, IBM AIX, Mac OS X v.10.5 or later, SAP R/3, NDPS Gateway, IBM iSeries AS/400-using OS/400 Host Print Transform Web SmartDeviceMonitor Web Image Monitor, @Remote*

Utilities

Document Server Specifications (Standard)

Max. Stored Documents	3,000 documents
Max. Page Capacity	9,000 pages

Scanner Specifications (Standard)

Scanner Resolution	B&W and FC scanning at 100 - 800 dpi, Up to 1200 dpi for TWAIN scanning
Scanning Speed (B&W & Color LTR)	200/300 dpi: 79 ipm (MP C3003/MP C3503) and 110 ipm Simplex/180 ipm Duplex (MP C4503/MP C5503/MP C6003)
Scan Area	11.7" x 17" (297 mm - 432 mm)
Compression Method	B&W: MH, MR, MMR, JBIG2, JPEG Color: JPEG
Supported File Formats	Single/Multi-Page TIFF, PDF, High Compression PDF & PDF/A, Single Page JPEG
Scan Modes	Scan-to-Email (with LDAP support) Scan-to-Folder (SMB/FTP/NCP*) Scan-to-URL Scan-to-Media (USB/SD Card) Network TWAIN Scanning

*Network option is required

Facsimile Specifications (Optional)

Type	Fax Option Type M4 (MP C4503/MP C5503/MP C6003) and Fax Option Type M3 (MP C3003/MP C3503)
Resolution	200 x 100 dpi, 200 x 200 dpi, 400 x 400 dpi (with optional SAF memory)
Modem Speed	33.6K - 2,400 bps w/Auto Fallback
Compression Method	MH, MR, MMR, JBIG
Transmission Speed	G3: Approximately 2 seconds/page (JBIG)
Scanning Speed	Up to 68 spm (MP C3003/MP C3503) and 82 spm (MP C4503/MP C5503/MP C6003)
Auto Dialing	2,000 Quick/Speed Dial numbers; 100 Group Dial numbers
Memory Capacity (SAF)	Standard: 4 MB (approx. 320 pages), Optional: 28 MB (approx. 2,240 pages) with optional SAF memory

Ricoh MP C3003/MP C3503/MP C4503/MP C5503/MP C6003

SYSTEM SPECIFICATIONS

Security Features (Standard)

DataOverwriteSecurity System (DOSS), HDD Encryption, User Codes, SNMP v3 Support, Encryption, Locked Print, User Authentication, 802.1x Wired Authentication, Quota Setting/Account Limit, Digitally Signed PDF, and more

Hardware Accessories

Paper Handling Options

Two-Tray Paper Bank (PB3160)*

Tray Capacity 1,100 sheets (550 sheets x 2 trays)
Paper Size 7.25" x 10.5" to 12" x 18" (A5 - A3)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Dimensions (WxDxH) 23.1" x 27" x 9.7" (587 x 686 x 247 mm)

One-Tray Paper Bank (PB3150)*

Tray Capacity 550 sheets x 1 tray
Paper Size 7.25" x 10.5" to 12" x 18" (A5 - A3)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Dimensions (WxDxH) 23.1" x 27" x 4.7" (587 x 686 x 121 mm)
Requires installation of Caster Table Type M3

Tandem Large Capacity Tray (PB3230)*

Tray Capacity 2,000 sheets (1,000 sheets x 2)
Paper Size 8.5" x 11" (A4)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Dimensions (WxDxH) 23.1" x 27" x 9.7" (587 x 686 x 247 mm)

Side Large Capacity Tray (RT3030)

Tray Capacity 1,500 sheets
Paper Size 8.5" x 11" (A4)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Dimensions (WxDxH) 13.4" x 21.4" x 11.4" (340 x 545 x 290 mm)
Requires installation of Two-Tray Paper Bank (PB3160) or Tandem LCT (PB3230)

Output Trays & Finisher Options

Internal Shift-Sort Tray (SH3070)*

Tray Capacity 250 sheets (8.5" x 11" or smaller) (A4 - A5)
125 sheets (8.5" x 14" or larger) (B4 - A3)
5.5" x 8.5" to 12" x 18" (A6 - A3)
Paper Size 8.5" x 11" (A4)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Cannot be installed with any Finisher

1 Bin Tray (BN3100)

Paper Size 5.5" x 8.5" to 12.6" x 17.7" (A6 - A3)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Tray Capacity 125 Sheets

500-Sheet Internal Finisher (SR3130)*

Paper Size 5.5" x 8.5" to 12" x 18" (A6 - A3)
Paper Weight 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Stack Capacity 500 sheets (8.5" x 11" or smaller) (A4)
250 sheets (8.5" x 14" or larger) (B4 - A3)
7.25" x 10.5" to 11" x 17" (A4 - A3)
Staple Paper Size 14 - 28 lb. Bond (52 - 105 g/m²)
Staple Paper Weight 50 sheets (8.5" x 11") (A4)
30 sheets (8.5" x 14" or larger, and/or Mixed Sizes) (B4 - A3)
Staple Positions Top, Bottom, 2 Staples
Dimensions (WxDxH) 21.5" x 20.6" x 6.7" (546 x 523 x 170 mm)
Not available on MP C3003

2-/3-Hole Punch Unit (PU3040NA)

(Optional; Installs inside SR3130 Internal Finisher)
Punch Paper Sizes 7.25" x 10.5" to 11" x 17" (A4 - A3)
Punch Paper Weight 14 - 43 lb. Bond/90 lb. Index (52 - 163 g/m²)

1,000-Sheet Finisher (SR3140)***

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Paper Weight Proof Tray: 14 - 45 lb. Bond/93 lb. Index (52 - 169 g/m²)
Shift Tray: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Stack Capacity Proof Tray: 250 sheets (8.5" x 11") (A4)
50 sheets (8.5" x 14" or larger) (B4)
Shift Tray: 1,000 sheets (8.5" x 11") (A4)
500 sheets (8.5" x 14" or larger) (B4)
50 sheets (8.5" x 11") (A4)
30 sheets (8.5" x 14" or larger) (B4)
8.5" x 11" to 12" x 18" (A4 - A3)
Staple Paper Weight 14 - 28 lb. Bond (52 - 105 g/m²)
Staple Positions Top, Bottom 2 Staples
Dimensions (WxDxH) 25.4" x 24.4" x 37.8" (646 x 620 x 960 mm)

1,000-Sheet Booklet Finisher (SR3150)***

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Booklet Tray: 8.5" x 11" to 12" x 18" (A4 - A3)
Paper Weight Proof Tray: 14 - 45 lb. Bond (52 - 169 g/m²)
Shift Tray: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Stack Capacity Booklet Tray: 14 - 28 lb. Bond (52 - 105 g/m²)
Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4)
50 sheets (8.5" x 14" or larger) (B4 - A3)
Shift Tray: 1,000 sheets (8.5" x 11" or smaller) (A4)
500 sheets (8.5" x 14" or larger) (B4 - A3)
Booklet Tray: 20 Sets (2 - 5 sheets), 10 Sets (6 - 10 sheets) & 7 Sets (11 - 15 sheets)
Normal Staple: 50 sheets (8.5" x 11") (A4)
30 sheets (8.5" x 14" or larger) (B4 - A3)
Saddle Stitch: 15 sheets
Staple Paper Size Normal Staple: 8.5" x 11" to 12" x 18" (A4 - A3)
Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 - A3)
Staple Paper Weight 14 - 28 lb. Bond (52 - 105 g/m²)
Staple Positions Top, Bottom, 2 Staples, Booklet
Dimensions (WxDxH) 25.4" x 24.4" x 37.8" (646 x 620 x 960 mm)

2-/3-Hole Punch Unit (PU 3050NA)

(Optional; Installs inside SR3150 or SR3140 Finishers)
Punch Paper Sizes 5.5" x 8.5" to 11" x 17" (A5 - A3)
Punch Paper Weight 14 - 68 lb. Bond/142 lb. Index (52 - 256 g/m²)

2,000-Sheet Booklet Finisher (SR3170)***

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Booklet Tray: 8.5" x 11" to 12" x 18" (A4 - A3)
Paper Weight Proof Tray: 14 - 58 lb. Bond/122 lb. Index (52 - 220 g/m²)
Shift Tray: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Stack Capacity Booklet Tray: 17 - 28 lb. Bond (64 - 105 g/m²)
Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4)
50 sheets (8.5" x 14" or larger) (B4)
Shift Tray: 2,000 sheets (8.5" x 11" or smaller) (A4)
1,000 sheets (8.5" x 14" or larger) (B4)
Booklet Tray: 30 sets (2 - 5 sheets) or 15 sets (6 - 10 sheets) or 10 sets (11 - 15 sheets) or 6 sets (16 - 20 sheets)
Normal Staple: 50 sheets (8.5" x 11" to 11" x 17" and Mixed Sizes) (A4 - A3)
Saddle Stitch: 20 sheets
Staple Paper Size Normal Staple: 8.5" x 11" to 11" x 17" (A4 - A3)
Saddle Stitch: 8.5" x 11" to 12" x 18" (A4 - A3)
Staple Paper Weight 14 - 28 lb. Bond (52 - 105 g/m²)
Staple Positions Top, Bottom, 2 Staples, Top Slant, Booklet
Dimensions (WxDxH) 25.9" x 24.1" x 37.8" (657 x 613 x 960 mm)
Not available on MP C3003/MP C3503

3,000-Sheet Finisher (SR3160)***

Paper Size Proof Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Shift Tray: 5.5" x 8.5" to 12" x 18" (A6 - A3)
Paper Weight Proof Tray: 14 - 58 lb. Bond/122 lb. Index (52 - 220 g/m²)
Shift Tray: 14 - 80 lb. Bond/166 lb. Index (52 - 300 g/m²)
Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller) (A4)
50 sheets (8.5" x 14" or larger) (B4)
Shift Tray: 3,000 sheets (8.5" x 11") (A4)
1,500 sheets (8.5" x 14" or larger) (B4)
50 sheets (8.5" x 11" to 11" x 17" or Mixed Sizes) (A4 - A3)
Staple Paper Size 8.5" x 11" to 11" x 17" (A4 - A3)
Staple Paper Weight 14 - 28 lb. Bond (52 - 105 g/m²)
Staple Positions Top, Bottom, 2 Staples, Top Slant
Dimensions (WxDxH) 25.9" x 24.1" x 37.8" (657 x 613 x 960 mm)
Not available on MP C3003/MP C3503

2-/3-Hole Punch Unit (PU3060NA)

(Optional; Installs inside SR3160 or SR3170 Finishers)
Punch Paper Sizes 5.5" x 8.5" to 11" x 17" (A5 - A3)
Punch Paper Weight 14 - 68 lb. Bond/142 lb. Index (52 - 256 g/m²)

Color Controller E-22C

Controller Type	Embedded Type
Fiery Platform	FS100
CPU	Intel Processor G850 2.9GHz
Host Interface	1000Base-T/100Base-TX/10Base-T
Memory	2 GB
Internal HDD	500 GB
Operating System	Linux
Network Protocol	TCP/IP (IPv4/IPv6), SMB, Bonjour
Printer Description Language	Standard: PostScript 3 & PCL6/5c
Max Print Resolution	Up to 1200 dpi (2 bit)
Max Scan Resolution	Up to 600 dpi
Fonts	PS3: 138 fonts/PCL: 81 AGFA fonts
Utilities	Standard: Command WorkStation 5, Fiery Scan, Printer Delete Utility, Fiery Web Tools, Fiery Bridge, Secure Erase and Fiery VUE Optional: Fiery Impose, Fiery Compose, Fiery Auto Trap, EFI Spot-On, Fiery Hot Folders, Fiery Color Profiler Suite v4.0, Fiery ES-2000 Spectrophotometer and IFF Productivity Pack
Color Management Tools	ICC Profile, Color Chart, CMYK Color Reference Pages, RGB Color Tests, Trapping Support and ColorWise Pro Tools

Additional Accessories for MP C3003/MP C3503

Bridge Unit BU3070, Browser Unit Type M3, Cabinet Type F, Camera Direct Print Card Type M3, Card Reader Bracket Type 3352, Color Controller Connection Board Type M3, Copy Data Security Unit Type G, ESP XG-PCS-15D, External Keyboard Bracket Type M3, Fax Connection Unit Type M3, File Format Converter Type E, G3 Interface Unit Type M3, HotSpot MFP Option Type S, IEEE 802.11a/g/n Interface Unit Type M2, IEEE 1284 Interface Board Type A, Imageable Area Extension Unit Type M3, IPDS Unit Type M3, Key Counter Bracket Type M3, Memory Unit B 32MB, Memory Unit Type M3 2GB, OCR Unit Type M2, Optional Counter Interface Unit Type A, Postscript3 Unit Type M3, SD Card for NetWare Printing Type M3, Smart Card Reader Built-in Unit Type M2 & Smart Operation Panel Type M3

Additional Accessories for MP C4503/MP C5503/MP C6003

Bridge Unit BU3070, Browser Unit Type M4, Cabinet Type F, Camera Direct Print Card Type M4, Card Reader Bracket Type 3352, Color Controller Connection Board Type M4, Copy Data Security Unit Type G, ESP XG-PCS-15D, External Keyboard Bracket Type M3, Fax Connection Unit Type M4, File Format Converter Type E, G3 Interface Unit Type M4, HotSpot MFP Option Type S, IEEE 802.11a/g/n Interface Unit Type M2, IEEE 1284 Interface Board Type A, Imageable Area Extension Unit Type M3, IPDS Unit Type M4, Key Counter Bracket Type M3, Memory Unit Type B 32MB, OCR Unit Type M2, Optional Counter Interface Unit Type A, Postscript3 Unit Type M4, SD Card for NetWare Printing Type M4, Smart Card Reader Built-in Unit Type M2 & Smart Operation Panel Type M3

Consumables for MP C3003/MP C3503

Item	Yield
Black Toner	29,500 pages
Cyan Toner	18,000 pages
Magenta Toner	18,000 pages
Yellow Toner	18,000 pages

Consumables for MP C4503/MP C5503/MP C6003

Item	Yield
Black Toner	33,000 pages
Cyan Toner	22,500 pages
Magenta Toner	22,500 pages
Yellow Toner	22,500 pages

*Either the Cabinet Type F or one of the paper options must be installed.
**Requires configuration with Bridge Unit BU3070.
***Cannot be installed together.
****Requires installation of Two-Tray Paper Bank (PB3160) or Tandem Large Capacity Tray (PB3230).

Some options may not be available at the time of market release.

Specifications are subject to change without notice.

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

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R3444-3



CITY OF FORT LUPTON

All Machines (Per Month)

36 Month 48 Month 60 Month

4 Ricoh MP C4503SP

45 Pages per Minute B/W & Color

Network Printing, Network Faxing and Color Scanning

*Network Fax at Finance & Police Department

220 Sheet Single Pass Duplexing Document Feeder

Four 550 Sheet Paper Trays, max paper size 12" x 18"

*Two Trays and a Cabinet at the Rec Center

*Print Envelopes from Tray 2

\$844.65 \$694.23 \$533.40

100 Sheet Bypass Tray, max paper size 12" x 24"

1,000 Sheet Floor Standing Stapling Finisher with 2/3 Hole Punch

True Adobe Post Script

Print From / Scan to USB

Mobile Print - Print from Android & Apple Smart Devices

250GB Hard Drive with Data Overwrite Security & Secure Print

Maintenance

Black & White Pages Billed at \$0.005

Color Pages Billed at \$0.0485

Includes all Parts, Service Labor, Travel, Toners & Supplies Except Paper & Staples.

CONFIDENTIAL

Investment Schedule

CITY OF FORT LUPTON

April 1, 2016



Award-Winning
Products



Encompass
Managed Print



Document &
Device Security



Eco-Innovation



Digital Signage
Services



Professional Services
& Software Solutions





➤ Investment Schedule

CITY OF FORT LUPTON-FORT LUPTON-1148547

KM Bizhub C224e (Finance), KM Bizhub C454 (City Hall), KM Bizhub C364 (Police Department), KM Bizhub C364 (Rec Center)

Lease	\$987.33
Total Monthly Expenses	\$987.33

New Toshiba Digital Solution

- Advanced Color Quality
- Advanced Scanning
- Banner Printing
- Enhanced Security
- Mobile Print & Capture

Total Monthly Investment	\$665.75
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Monthly Investment includes all: parts, labor, service and supplies, everything except paper, staples, and applicable taxes

A New Standard has Officially Been Set

Now you can copy, print, scan and fax with an MFP that's smaller, quieter, sleeker, and faster than ever. The new e-STUDIO3555c from Toshiba is designed to replace black and white printing with affordable full color, while still offering high quality black and white.

Whether you want to spruce up a presentation with color produced up to a remarkable 35 pages per minute or print crisp, clear black and white, you'll be impressed with all that the e-STUDIO3555c has to offer.

Benefits include a 3,200-sheet capacity (including an optional 2,000-sheet LCF), direct USB printing, and tiltable display. Manage, capture, and deliver documents with simple one-touch control using the large, 9" color control panel. It's designed to be easy to read and use.



Included Features

- 100-Sheet RADF
- Large Capacity Feeder
- Inner Finisher
- Hole Punch for MJ1032
- Fax Board

Features at a Glance

- > Copy/Print Speed: 35 PPM
- > Copy/Print Resolution: 600 x 1200 dpi
- > First Copy Out: 6.4 Sec B&W/8.1 Sec Color
- > Std Paper Supply: 1,100 Sheets
- > Scan Speed: 73 SPM
- > Memory: 2 GB RAM
- > Color 9" LCD Touch Panel
- > Versatile Paper Handling Options

Description	39 Mo. Lease
Toshiba Solution	\$160.75

MAINTENANCE

Items	Mono	Color
Monthly Pages Included	0	0
Monthly Base Cost	\$0.00	\$0.00
Monthly Overage Per Page	\$0.0072	\$0.0600

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Included Features

- 100-Sheet RADF
- Large Capacity Feeder
- Console Finisher w/ Stapling
- Bridge Kit
- Hole Punch for MJ1107 and MJ1108
- Fax Board

Features at a Glance

- > Copy/Print Speed: 35 PPM
- > Copy/Print Resolution: 600 x 1200 dpi
- > First Copy Out: 6.4 Sec B&W/8.1 Sec Color
- > Std Paper Supply: 1,100 Sheets
- > Scan Speed: 73 SPM
- > Memory: 2 GB RAM
- > Color 9" LCD Touch Panel
- > Versatile Paper Handling Options

Description	39 Mo. Lease
Toshiba Solution	\$167.09

MAINTENANCE

Items	Mono	Color
Monthly Pages Included	0	0
Monthly Base Cost	\$0.00	\$0.00
Monthly Overage Per Page	\$0.0072	\$0.0600

A New Standard has Officially Been Set

Now you can copy, print, scan and fax with an MFP that's smaller, quieter, sleeker, and faster than ever. The new e-STUDIO3555c from Toshiba is designed to replace black and white printing with affordable full color, while still offering high quality black and white.

Whether you want to spruce up a presentation with color produced up to a remarkable 35 pages per minute or print crisp, clear black and white, you'll be impressed with all that the e-STUDIO3555c has to offer.

Benefits include a 3,200-sheet capacity (including an optional 2,000-sheet LCF), direct USB printing, and tiltable display. Manage, capture, and deliver documents with simple one-touch control using the large, 9" color control panel. It's designed to be easy to read and use.



Included Features

- 100-Sheet RADF
- Large Capacity Feeder
- Console Finisher w/ Stapling
- Bridge Kit
- Hole Punch for MJ1107 and MJ1108

Features at a Glance

- > Copy/Print Speed: 35 PPM
- > Copy/Print Resolution: 600 x 1200 dpi
- > First Copy Out: 6.4 Sec B&W/8.1 Sec Color
- > Std Paper Supply: 1,100 Sheets
- > Scan Speed: 73 SPM
- > Memory: 2 GB RAM
- > Color 9" LCD Touch Panel
- > Versatile Paper Handling Options

Description	39 Mo. Lease
Toshiba Solution	\$152.91

MAINTENANCE

Items	Mono	Color
Monthly Pages Included	0	0
Monthly Base Cost	\$0.00	\$0.00
Monthly Overage Per Page	\$0.0072	\$0.0600

A New Standard has Officially Been Set

Now you can copy, print, scan and fax with an MFP that's smaller, quieter, sleeker, and faster than ever. The new e-STUDIO4555c from Toshiba is designed to replace black and white printing with affordable full color, while still offering high quality black and white.

Whether you want to spruce up a presentation with color produced up to a remarkable 45 pages per minute or print crisp, clear black and white, you'll be impressed with all that the e-STUDIO4555c has to offer.

Benefits include a 3,200-sheet capacity (including an optional 2,000-sheet LCF), direct USB printing, and tiltable display. Manage, capture, and deliver documents with simple one-touch control using the large, 9" color control panel. It's designed to be easy to read and use.



Included Features

- 100-Sheet RADF
- Large Capacity Feeder
- Console Finisher w/ Stapling
- Bridge Kit
- Hole Punch for MJ1107 and MJ1108
- Fax Board

Features at a Glance

- > Copy/Print Speed: 45 PPM
- > Copy/Print Resolution: 600 x 1200 dpi
- > First Copy Out: 4.7 Sec B&W/6.1 Sec Color
- > Std Paper Supply: 1,100 Sheets
- > Scan Speed: 73 SPM
- > Memory: 2 GB RAM
- > Color 9" LCD Touch Panel
- > Versatile Paper Handling Options

Description	39 Mo. Lease
Toshiba Solution	\$185.00

MAINTENANCE

Items	Mono	Color
Monthly Pages Included	0	0
Monthly Base Cost	\$0.00	\$0.00
Monthly Overage Per Page	\$0.0072	\$0.0600



Managed Print Services

Proposal

City of Fort Lupton





Section 1: Executive Summary

1.1 Introduction

Thank you for investing time with HP to discuss your print environment, goals and costs. We have completed HP's Assessment Process and are presenting our findings, proposed costs and Managed Print Services (MPS) offering in this proposal.

1.2 Recap of Work Accomplished to-date

Assessment Process

Our sales consultant has met with stakeholders in your company to complete both a Needs and a Print Environment Assessment. The Needs Assessment has helped HP identify print needs addressed by our MPS offering. HP's Print Environment Assessment identified and documented your current print fleet.

1.3 Why HP?

SLED Industry Knowledge

For more than 70 years, HP has helped public-sector customers in government and education achieve the highest possible levels of operational excellence and service delivery. HP has a robust sales and support organization dedicated to U.S. Public Sector Customers.

HP has institutionalized our best practices to provide consistently high-quality performance in all environments. HP will apply these same principles or successful program execution.

Public-sector clients need a technology partner that can help provide more effective services, while saving money and eliminating redundancy. With a long history of serving the public sector, HP understands the unique requirements of education customers. HP's broad solutions portfolio aligns IT with your requirements, providing the following benefits:

- **Industry standards protect** your **capital investments** in technology, making sure that your infrastructure will be compatible with future technologies. They also **increase your agility and improve integration** with the rest of the technology environment.
- HP management solutions are modular and **scalable** to meet a variety of requirements and are designed to adapt and grow incrementally so that our clients realize a fast, predictable return on technology investments.
- HP Services consultants can help **assess** your environment; **design** and architect the infrastructure; and **deploy** and **implement solutions** for maximum operational efficiency.
- HP's philosophy of **working with partners**, and even competitors, to maximize product mix and service delivery address a wide variety of business requirements. You will have the added benefit of a **multivendor service mechanism** with a **single point-of-contact** and **accountability**.

Manage-as-is Approach

HP's Managed Print Services team specializes in managing printer fleets in their current state, without costly hardware replacements. Unlike other vendors, HP services most major brands of

We have worked together to complete Assessments and establish your priorities



printers, some multifunction laser printers, and open distribution copiers throughout the term of useful service and as long as HP can procure replacement parts at a reasonable cost, which is often much longer than the stated end-of-life as noted by a manufacturer. In particular, HP's devices are high-quality and are known for their reliability and longevity. Our "manage-as-is" approach saves clients precious capital funds and keeps the cost of change to a minimum as you implement and manage a Managed Print Services program.

HP Cutting-Edge Printer Technology

HP continues to innovate and provide cutting-edge technology for our clients. HP is globally recognized for excellence in business printing. With HP MFPs, City of Fort Lupton can expect exceptional print quality, proven real-world performance, a consistent front panel experience, flexible paper handling, and advanced network management. When it comes to reliability, many may compete for the top honor but only one manufacturer, HP, makes the grade.

Since 1993, HP has been awarded PC Magazine's Readers Choice for service and reliability 16 times. This study, which is based on user feedback, underscores the longstanding HP commitment to manufacturing exceptionally reliable products. It is also a testament to HP's success in developing and delivering industry-leading technology, products, and services.

HP will work with your IT team to decrease fleet costs through ongoing optimization. When HP's hardware clients sign a Managed Print Services contract, they may also receive incremental discounts on their HP hardware purchases. HP will leverage your HP partner of choice for HP hardware sales.

Genuine HP Supplies and HP-branded Compatibles

HP is committed to providing quality printed pages at competitive prices for both HP and non-HP devices. On HP devices, HP can ensure the best quality and competitive prices by using Genuine HP supplies. For non-HP devices, HP has selected leading providers to deliver HP-branded compatible supplies with quality and yield that is on par with the OEM supplies. HP MPS Multivendor Support increases customer satisfaction and loyalty by giving end-users a single point of contact and a trusted advisor who manages and optimizes their complete fleet of devices. And HP provides peace of mind with a two year warranty for supplies.

HP Technology Expertise

HP has a long history of delivering innovative IT management software to monitor, manage and optimize computing devices, including printing and imaging devices. HP MPS utilizes the advanced software tools to:

- Monitor and remediate the devices we manage
- Automate toner replenishment so you don't have to worry about running out of toner
- Streamline service requests, including a new mobile app to expedite requests while at a device
- Analyze print volumes and user behavior to optimize cost and productivity



HP MPS – our value

HP has over 20 years of Managed Print Services experience. As one of the original pioneers in the IT industry, HP equipment is reliable and user-friendly. HP's MPS contracts provide our clients with flexibility. There are no volume minimums or maximums. It is a true pay-for-print model—you only pay for what you print. Devices can be added or removed without penalty.

HP has over 50,000 employees worldwide and has the financial strength and stability to support your program. HP's technicians are HP device experts and provide unparalleled customer service.

1.4 Conclusion

Thank you for the opportunity to present our capabilities and recommendations. We look forward to further discussions regarding how HP can improve your end-user experience and can help lower your print costs.

Section 2: Proposed MPS Solution

HP approaches MPS in three phases:

- Manage Materials & Assets
- Optimize Users
- Improve Document Management

These phases can lower your print spend incrementally during each phase. Your HP account manager will guide you through these phases and provide strategic consulting along the way, forming a long-term partnership.



Phase I: Manage Materials & Assets

HP brings your assets and materials under HP's management through a detailed set-up process. We can assist you with change management and new device training. Service begins and your HP account manager becomes your day-to-day contact, providing insightful reporting and strategic Customer Business Reviews.

Step 1: Set up

Entitlement Process

HP's Entitlement Process is a data collection and device identification process to help HP support your devices. HP gathers information about the devices and current page counts. We verify devices are in a supportable state. The Entitlement Process enables us to verify an inventory list in relation to the contract for device management. HP works closely with you through the Entitlement Process to manage communication and outcomes.

Device Health Check

After contract signing, and before we initiate HP MPS, HP Authorized Service Technicians perform an onsite health check of each device on the HP MPS contract. Devices are checked for print quality and performance. Parts showing extreme wear are replaced, and broken devices are brought back to life when desired. Supplies are checked and replaced if significantly low. Parts and supplies replaced during a Device Health Check are billed on your first MPS invoice at our standard rates.

Stickering

At the completion of the health check exercise, each device receives a printer sticker containing a unique identification number for tracking in our service delivery system. The identification number is loaded into our database, along with instructions for technicians to locate the device. Over time, a service history is connected to this number as well. The printer sticker also instructs end-users about how to request service and supplies.





30-day Page Counts

HP will gather page counts close to the 30-day mark, both remotely for networked devices and manually for non-networked devices. In some geographic locations, HP may ask for your assistance in gathering this data, or we may jointly explore using industry averages to determine print volume. HP uses these 30-day Page Counts to forecast volumes for the first quarterly invoice.

Step 2: Change Management

On-boarding

The HP On-boarding team will meet with your team to jointly determine the following:

- Identification of project champion(s) and respective roles
- An implementation timeline
- Unique location logistics/communications, i.e., property security requirements
- Review of service level agreements and requirements for service delivery



Client Communications

HP will help you prepare employees for the transition, address concerns, and provide assistance around process changes. HP will collaborate with you to develop an internal communications plan to keep users informed of changes prior to implementation. HP will also work together with you to define the Service Request Process and communicate this information to end-users.

Service Request Process

Standard Process

HP's standard service request process enables end-users to contact HP directly. Service request lines are open Monday through Friday, 6:00 a.m. to 6:00 p.m. MST. When your employee calls HP at the toll-free number indicated on the printer sticker, they will be immediately connected to a person, not a phone tree. The HP dispatcher answering the phone will ask for the employee's name, company, printer identification number (found on the printer sticker), and a brief description of the reason for the call. The dispatcher will confirm the data in our system and create a service call. HP will typically keep an employee on the phone for no longer than 3-5 minutes while a service request is being placed.

Employees can also request service via our 24/7 web portal <http://www.hp.com/go/mpsservice> or e-mail cmcs-us-dispatch@hp.com at any time to schedule service.



Routing calls through your Help Desk

Some clients prefer to route all requests for service/supplies through their Help Desk. We can accommodate this request; however, we strongly recommend allowing end-users to contact HP directly in order to experience the greatest time-savings benefit of HP MPS. Should you choose to route calls through your Help Desk we would place a slightly different printer sticker on your devices (see left) simply directing end-users to contact your Help Desk.

Step 3: New Hardware Training (when applicable)



If you are purchasing new HP hardware at the time of MPS initiation, HP or your partner will provide basic device training as determined during an on-boarding meeting. As devices are installed and configured, HP Authorized Service Technicians or the HP partner will conduct an informal walk-around training. This training covers the key features and benefits as well as performance capabilities of new devices including basic printing, fax, and scanner features, as applicable. This is a high-level overview training designed to provide a basic understanding of the device functionality such as how and where to load consumables, how to clear paper jams, how to access toner cartridges for changing, and simple front-panel tutorials. Options for more in-depth training is available (fees may apply).

Step 4: Service Delivery

HP MPS is provided in four different delivery models:



- **HP Premium:** HP Premium service offers priority, 2-hour onsite response for supplies and service requests and includes ink/toner installation services conducted by HP Authorized Service Technicians (an extra fee applies to this service).
- **HP Priority:** HP Priority service includes a 4-hour onsite response for service incidents and supplies shipments for customer installation.
- **HP Advantage:** HP Advantage is available in the majority of U.S. metropolitan areas. This service level offers next-business-day (NBD) response for service incidents. Supplies are shipped for customer installation.
- **HP Extended Reach:** HP Extended Reach is offered to provide onsite service response in areas where geographic proximity to HP Authorized Service Technicians is limited. Service timing is determined by location. All efforts will be made to deliver service by the next business day, although it may take longer. HP ships supplies for customer installation.

Preventive maintenance tasks are performed each time an HP Authorized Service Technician is onsite.

Methods of Supplies/Parts Delivery

Supplies Shipment Methods

For all service levels except HP Premium, supplies are shipped directly to the client for installation using a “just in time” process. End-users can personally request, or ATR processes will trigger (see following section: Automatic Toner Replenishment), a request for supplies shipment. Supplies are typically shipped via UPS in time to arrive before the current supplies run out. If necessary, supplies can be expedited if the situation warrants. Supplies will contain a packing list with information directing the supplies to the correct device requiring the supplies.

When HP Premium service is being provided, HP Authorized Service Technicians will typically bring the needed supplies with them when coming onsite to complete a cartridge exchange visit. However, in some geographic locations HP will arrange for a shipment of supplies to meet the technician prior to the visit.

Parts Shipment Methods

HP Authorized Technicians may receive needed parts to complete break/fix repairs in a number of different ways. Some geographies have unique characteristics requiring some creativity in shipping of parts to meet up with technicians prior to a break/fix repair visit. Technicians may receive parts in any of the following methods, with the exact method for each printer location, or for a specific service incident, being the determining factor:

- UPS forward-shipping locations coordinating with a technician's home address
- UPS forward-shipping locations located close to client locations for technician pick-up
- Shipment of parts directly to the client for technician pick-up
- Designated in-metro pick-up locations for walking technicians in densely populated cities
- Regionalized warehouses providing support for frequent replenishment of van or trunk-stock in specific geographies

HP determines the appropriate method for shipping supplies and parts according to each service level requirement in each specific geography. Shipping methods may change over the life of the contract according to proximity of HP Authorized Service Technicians to device locations.

Automatic Toner Replenishment (ATR)

When utilizing ATR, a data collection agent application reports data and alerts HP when supplies are needed. An order for supplies is initiated and fulfilled, and the client receives a replacement set of supplies. The client exchanges cartridges and returns the empties for recycling. Specific criteria must be met before this service approach can be considered. Supplies outages can occur for a number of reasons which will be explained in detail should you choose to explore use of ATR.



For more information, please request the following document from your sales consultant:
Learning Series: Automatic Toner Replenishment



Step 5: Account Management

HP will assign a dedicated account representative to you who will serve as your day-to-day contact. HP's account managers are MPS experts and are trained in customer support providing strategic guidance throughout the contract term.

HP's account managers are responsible for analyzing fleet data, delivering reports, conducting Customer Business Reviews (see Step 7), resolving billing issues, providing recommendations and addressing opportunities for improvement or issues as they arise.

Step 6: Reporting

HP utilizes an industry-leading analysis and reporting approach to provide extreme visibility into clients' print environments resulting in recommendations for potential office printing cost-savings and improved document management and workflow. HP's standard reports include a Document Environment Review and Trend Utilization Reports.

For more information, please request the following document from your sales consultant:
Learning Series: HP MPS Reporting Overview



Step 7: Customer Business Reviews

HP utilizes a Customer Business Review (CBR) process to address ongoing, active management of our clients' print environments. Every 3-6 months, your account manager will review utilization and trending reports with you, and make recommendations for relocating devices to achieve greater utilization, as well as retiring or refreshing printers to lower your overall costs of printing. CBR discussions can also uncover needs for solutions to support document management processes. CBR recommendations are intended to discover additional cost savings or identify process improvements over the term of the contract.



Step 8: Invoicing

HP invoices for service, supplies, and support on an all-inclusive, cost-per-page basis. HP MPS is a true *pay-for-print* model, meaning you pay only for the pages you print. Our agreements do not include minimums or overage charges. Client costs are based on a single black and/or color page rate per printer engine. Invoicing typically takes place quarterly in advance and is itemized by asset. Quarterly bills are forecasted for 90 days based on the first 30 days of volume and are trued-up each quarter. Invoices can include grouping by location and/or department.

Monthly post-billing is an option and carries an up-charge. HP does not recommend it as part of our most cost-effective offering, but we recognize some organizations benefit from monthly billing processes.

Phase II: Optimize Devices



As HP monitors, services, and collects page counts for your fleet, we gather key information to make insightful optimization recommendations. After an initial service period (at least three months), your account manager will analyze gathered information and present strategic recommendations during a Customer Business Review meeting. HP will present optimization recommendations over the length of your contract to continually drive down costs.

Device Optimization

HP customizes optimization recommendations based on your objectives and goals. HP will audit, consolidate and right-size in order to balance the printing fleet. Devices are placed according to cost, usage, range and workflow.

Customized Approach

HP will meet with you to discuss your optimization goals and objectives. We will take into consideration your company culture, end-user needs and any other preferences you state. This customized approach sets HP apart from our competition. HP utilizes existing devices as much as feasible based on your budget and goals.



Optimization considerations may include:

- **Retain** – When devices are operating on an effective cost-per-page and usage volume and device capabilities are aligned, HP will recommend the devices remain as-is.
- **Replace** – HP will recommend replacing devices when they have reached the end of their useful life, or if operating on a high cost-per-page.
- **Remove** – HP often finds most clients have more devices than needed. We will recommend devices to be removed based on cost, performance and usage, with consideration for end-user productivity and needs.
- **Reposition** – Print needs change over time and sometimes simply repositioning devices or moving page volumes to another device can significantly lower your print costs.
- **Consolidate** – HP will review your fleet and provide consolidation recommendations to improve end-user productivity and satisfaction.

HP provides two types of optimization recommendations as part of our Managed Print Services contract.

User Optimization

HP helps you further optimize your print environment with an intuitive print analytics solution, JetAdvantage Insights, that provides real-time visibility into your organizations print usage. HP can help you to:

- **Set print targets** – Set monthly targets for key print cost metrics, including color, simplex, desktop and total print monthly costs per employee.
- **Outliers** – Identify outliers that are driving print costs above target.
- **Curb personal printing** – Identify high cost print users and their printing behaviors to curb excessive printing.
- **Accountability** – Track print costs by region, department or location to increase visibility and accountability of printing costs to management stakeholders.

1:1 Optimization

This optimization project is based on device types and volumes only. In this type of optimization, we can make device replacement recommendations, but we cannot make device consolidation recommendations. HP delivers a proposed 1:1 hardware replacement/reposition recommendation, a list of recommended devices for purchase and a cost-savings analysis.

Onsite Optimization

HP can provide an on-site optimization analyst to work within predefined print policies to architect an optimization solution utilizing floor plans, interviews, workflow and cost data. On-site optimizations enable consolidation, cost-savings and workflow improvements. On-site optimizations that include on-site mapping are considered as requested and qualified, and are treated as separate projects requiring a signed statement of work. HP's statement of work will outline specific deliverables. A fee may apply for this service.





Phase III: Improve Workflow

Fleet optimization represents just 10% of your total addressable costs. The remaining 90% of your costs live inside of business processes and significant cost-savings opportunities exist by implementing solutions. As one of the longest-tenured technology companies in the world, HP has developed many proprietary business workflow and printing software solutions. HP also has strong partnerships with other solutions providers to provide a wide range of software and services to meet your workflow needs. These partnerships include alliances with PaperCut (secure printing and print waste reduction for multivendor fleets) and DocuWare (document workflow management).

HP has a robust solutions portfolio to meet your current and future needs. They fall within three categories:

Security

HP Access Control

Enhance security, help reduce costs, and improve productivity in the print environment with the suite of HP Access Control (HPAC) Printing Solutions. HPAC enables you to receive print authentication, authorization, accounting, auditing, and secure pull-printing capabilities that are scalable across your organization.

PaperCut

PaperCut MF is a simple, low-cost software application allowing you to take control and manage your devices. Eliminate waste, encourage responsible behavior and make users or departments accountable for their usage. PaperCut MF includes embedded software that runs on your copier/MFP to enable tracking, control and secure print release directly from the device's panel.

HP Imaging and Printing Security Center

HP Imaging and Printing Security Center (IPSC) enables an effective, policy-based approach to securing HP enterprise imaging and printing devices. Print administrators and corporate security officers can streamline the process to securely deploy and monitor devices by applying a single security policy across the fleet. HP IPSC utilizes HP Instant-on Security and actively maintains and verifies compliance by reporting against defined security policies.

Workflow

HP Capture and Route

The HP Capture and Route solution is a cost-effective way to digitize and distribute documents faster than ever before. Using your existing MFPs, scanners, or digital senders, you can easily convert paper documents into a variety of digital formats quickly, and route the information with the touch of a button.

HP Embedded Capture

Paper-based processes can burden employee productivity and lead to rising business costs. With the HP Embedded Capture solution, clients can make scanning and routing as convenient as pressing a button to boost efficiencies and help reduce costs.





Mobility

HP ePrint Enterprise

HP's "inside the firewall" solution for secure mobile/cloud printing, HP ePrint Enterprise software suite immediately enables every HP device, old or new, to receive and print jobs that were sent to the printers and MFPs wirelessly, through e-mail-ready mobile devices such as phones, tablets, and the Apple iPad. This solution is compatible with any PCL 5 compliant printer and supports a mixed OEM environment.

A Special Offer:

Your MPS contract may include a subscription to JetAdvantage Insights to easily track and monitor printing behaviors and device use to further control print costs.

Non-Supported Devices Recommendations



Current State														Notes	Proposed Device
Make/Model	Type	Serial Number	IP Address	Leased?	Fax?	Finer Finishing?	Duplex?	11x17 in use?	Mobile Print?	Booklet?	Stapling?	Mono pgs/mo	Color pgs/mo		Make/Model
Konica Minolta Bizhub C364	Color A3 Copier	A161011001782	n/a	Yes	Yes	Yes	Yes	Yes	No	No	Yes	7756	6321		HP M880zm
Konica Minolta Bizhub C224e	Color A3 Copier	A9C4011002826	n/a	Yes	Yes	Yes	Yes	No	No	No	Yes	5293	2245		HP M680zm
Konica Minolta Bizhub C454	Color A3 Copier	A4FJ011007405	n/a	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	4838	5278		HP M880zm
Konica Minolta Bizhub C364	Color A3 Copier	A161011001774	n/a	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	5000	1834		HP M880zm
Total Pages												22,887	15,678		

Proposed State Summary						
QTY	Make/Model	Mono pgs/mo	Color pgs/mo	Mono CPP	Color CPP	Cost/Mo
3	HP M880zm	17,594	13,433	0.0118	0.0515	\$ 899.41
1	HP M680zm	5,293	2,245	0.0123	0.0463	\$ 189.05
4		22,887	15,678			\$ 1,068.46
Page Cost/Month						\$ 1,068.46
Surviving Lease Cost/Month						\$ -
Estimated New Monthly Lease Payment, 36 months, \$1 Buyout, O.A.C.						\$ -
Total Cost/Month						\$ 1,068.46

Bill of Material				
Qty	Part Nbr	Description	Unit Price	Extended Price
2	L3U51A	HP M880zm		\$0.00
1	L3U48A	HP M680zm		\$0.00
3	A2W04A	M880 booklet maker/holdapouch		\$0.00
0				\$0.00
0				\$0.00
2				\$0.00
Total Hardware			\$0.00	
Installation			\$0.00	
Total to Lease			\$0.00	
Lease Payment				

Observations & Notes: Several pieces of data are missing that could GREATLY change the recommended replacement model. For accurate recommendations all "?" should be filled

DISCLAIMER:
 HP makes no claims, guarantees, or warranties regarding the success of or results associated with any Device Recommendation if Customer fails to work closely with HP and provide accurate information requested by HP.

- Note: These recommendations are based only on the following criteria:
- Monthly Volume
 - Current device in use
- * Device configuration data such as space restrictions, fax, 11x17 usage, finishing needs, special printing needs, number of trays, and duplex usage are not always considered.
- Any recommendations will need to be approved by the customer with the understanding of these limitations



HP MANAGED PRINT SERVICES AND SUPPORT SCHEDULE

This HP Managed Print Services and Support Schedule (the "Schedule") is made on the Schedule Effective Date specified below between HP, Inc. ("HP") and the customer named below ("Customer") and applies to Customer's purchases and HP's provision of managed print and support services (the "Services") from HP. This Schedule is attached to and forms part of the HP Customer Terms – Support Agreement attached hereto as Exhibit A (the "Agreement") and must be signed by both Parties to be effective. Capitalized terms not defined herein are defined in the Agreement.

TERM: 60 MONTHS

HP WILL PROVIDE SUPPORT WHICH INCLUDES THE FOLLOWING:

- Toner Cartridges
- Maintenance Items
- Response Time - See Exhibit B
- Cleanings at Every Technician Visit
- Detailed Usage Reports
- Dedicated Account Manager

PRICING SCHEDULE

SUPPORT RATES FOR THE VARIOUS DEVICES ARE AS FOLLOWS:

MODEL	TYPE	RATE	PROG	MODEL	TYPE	RATE	PROG
HP M680	Black	\$0.0118	MPS	HP M680	Color	\$0.0515	MPS
HP M880	Black	\$0.0123	MPS	HP M880	Color	\$0.0463	MPS

SERVICE LEVEL DEFINITIONS (PROG):

Managed Print Services (MPS): Includes toner cartridges, maintenance kits, parts and repairs.

Support programs also include cleanings at every service visit, a dedicated account manager and/or MPS consultant, detailed usage reports, and phone support. Upon receipt of all supplies provided by HP under this Agreement, Customer shall be responsible for their safekeeping and shall reimburse HP, at the then-current retail list price, for any supplies that are lost, stolen or damaged. Except to the extent that a specific requirement is set out in this Schedule, HP will manage the method and provision of the support programs in its sole discretion.

HP encourages Customer to use HP's cartridge return program for empty laser and ink cartridge disposal. See www.hp.com/recycle for details.

Special note for HP Officejet Pro commercial inkjet devices with cartridge cartridges (DOES NOT APPLY TO THE OJP X series): Service pricing allows for unit replacement (as a service part) for a maximum of 4 years from the device release/introduction date. After this time, Customer will be responsible for device replacement. At HP's discretion, Customer may be issued a credit towards device replacement. NOTE: Replacement devices are property of Customer (or the lease company) unless specifically identified by HP and shall remain under support for the term of the original contract. Supplies will be shipped to Customer and it will be responsibility of Customer to replace the ink cartridges.

Response Times: HP offers four response times depending on locations:

HP Premium – Priority 2-Hour Response with toner installation (available in limited markets only)

HP Priority – Priority 4-Hour Response, toner drop ship

HP Advantage – Next Business Day Response, toner drop ship

HP Extended Reach – Depending on location, it may be greater than NBD response

TERM, TERMINATION & RENEWAL. The term of this Schedule will begin on the Schedule Effective Date and will continue for the Term indicated above. This Schedule will automatically renew for successive twelve (12) month terms unless (i) HP is notified, in writing, of Customer's intention not to renew at least sixty (60) days before the Term expiration; or (ii) HP notifies Customer of its intent not to renew. Rates listed in the Pricing Schedule above are fixed for the initial Term of this Schedule. HP reserves the right to increase the rates at each renewal.

Customer may only terminate this Agreement in the event of HP's non-performance. HP will have thirty (30) days from Customer's written notice to cure such concerns. If HP's cure does not resolve Customer's concerns within the thirty (30) day period, this Agreement will terminate ninety (90) days after the written notice was received.

This Agreement may not be cancelled for convenience by Customer. In the event of any early termination of this Agreement for any reason other than HP's non-performance, HP, in its sole discretion, may assess Customer the number of impressions estimated to be remaining for the term of this Agreement based on the most recent historical impression counts ("Termination Penalty"). Upon termination of this Agreement, Customer will pay HP for all Services performed, and all charges and expenses then due HP under this Agreement, including any applicable Termination Penalty.

HP reserves the right to terminate this Agreement at any time.

DEVICES COVERED UNDER THIS AGREEMENT. The rates listed in the Pricing Schedule above and the terms contained herein are offered based on supporting all eligible devices within the organization and keeping the remote monitoring software active. All devices of a similar model/series must be enrolled in the support program unless a specific written exception is granted. Devices can only be removed from the support program if they are taken out of service and permanently removed from a supportable location. Additional devices may be added at any time if HP currently provides support for that model/series. Supportable devices that are added at a later date that are not currently included in the Pricing Schedule will be added at the then current rate. Devices must be in a working condition prior to being enrolled in this program. If a device to be added to this Agreement is not new, HP will



HP MANAGED PRINT SERVICES AND SUPPORT SCHEDULE

determine if repairs are required to bring the device to a working condition. If repairs are required, HP may provide those parts and repairs at HP's standard parts and service rates. If a mono device to be enrolled has a "toner low" condition, Customer will be invoiced 50% of the retail price of a new toner cartridge. On color devices, any toner cartridges that are "toner low" upon setup beyond the first cartridge will be invoiced at retail price. Customer agrees to follow correct device operation guidelines as specified by the manufacturer.

In the event that a device reaches defined end of service-life or if HP cannot acquire spare parts with commercially reasonable efforts, HP may terminate Services for the respective device and potentially all like devices.

HOURS OF SERVICE. HP's normal business hours are Monday through Friday, 8:00 a.m. through 5:00 p.m. local time. Service requests can be made 24x7 via phone voice mail or electronically (service portal). HP does not provide Services during the following holidays:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

HP does not provide office support, but does provide technician support during the following holidays:

- Martin Luther King Day
- Presidents' Day
- Friday following Thanksgiving
- Christmas Eve
- HP company-wide shut down between Christmas and New Year's Day

After-hours service is only available in limited areas for US \$150.00 per incident. After-hours service is not available in all areas.

PRICING, CUSTOMER REQUIREMENTS. Pricing will be billed at the per impression rates by device model/series as listed in the Pricing Schedule. One impression is equal to one 8 1/2" x 11" page or one 8 1/2" x 14" page. Color rates will apply to all impressions with printed color. Duplex printing equals two impressions. Customer is responsible to keep the remote monitoring software installed, active, and fully reporting at all locations and on all supported devices during the term of this Agreement. Customer is responsible for assisting in a timely installation of the remote monitoring software and for keeping the remote monitoring software active. Customer understands that if the remote monitoring software is de-activated, HP will not be able to receive "Toner Low" or "Service Alert" messages from devices and HP will not be held to the response time commitments listed in Exhibit B. Upon either notice or discovery of a non-reporting device, Customer shall promptly return the Device to a reporting condition. Customer may be responsible for manually reporting impression counts for non-networked devices or for non-reporting devices to ensure current and accurate data for billing and reporting purposes. Customer acknowledges that Customer has no ownership of software provided by HP, including the remote monitoring software. Subject to the terms of this Agreement, Customer agrees to allow HP the right to collect and use data through the remote monitoring software.

HP also uses the remote monitoring software to collect impression counts for billing. If HP is unable to retrieve impression counts for billing, HP will invoice Customer with an estimated billing at the recent historical billing interval impression count for each device. If an estimated billing occurs, HP will credit Customer for any over-billing and Customer agrees to pay HP for any under-billing that is discovered once the impression counts are reconciled. HP may change credit terms or payment terms due to materially adverse changes in Customer's financial condition or payment history.

Special note for devices not capable of reporting page counts: There are some older printers or devices more suited for personal use that are unable to report page counts for regular collection. For these models, pricing will be based on actual ink or toner cartridges delivered to Customer during the billing period. HP will use the manufacturer's stated yield as assumed use for each cartridge, multiplied by the impression rates listed in the Pricing Schedule; actual impression counts will not be reported. This only applies to devices unable to report page counts for regular collection. This does not apply to devices that are capable of reporting page counts, but which are not reporting page counts as a result of the monitoring software being de-activated or otherwise failing.

Special note for devices requiring JetAdvantage Management (JAM) software: There are certain devices, designated as mSKU devices in the Pricing Schedule above, which require that additional software, JetAdvantage Management (JAM), be installed in order for the benefits of the mSKU devices to be realized. Customer is responsible for assisting in a timely installation of JAM and for maintaining and ensuring that JAM and any mSKU devices are installed and working properly in conjunction with one another. If Customer uses non-OEM supplies with any mSKU devices, then JAM may not function properly, it may be disconnected, and any benefits thereof may be discontinued. If JAM or an mSKU device is not properly installed or working correctly nor used in conjunction with one another, then any associated benefits of JAM and mSKU devices are temporary and subject to change. This includes increasing the per impression rates listed for the mSKU device in the Pricing Schedule to those rates designated for non-mSKU devices. This section only applies if the Pricing Schedule, or an addendum thereto, specifically includes mSKU devices.

TONER COVERAGE. HP regularly reviews toner consumption. If it is discovered that there are devices that are printing with greater than 7% toner coverage for mono, and 28% toner coverage for color, HP will notify the Customer in writing. HP will work with Customer to correct this problem by making recommendations that may include but are not limited to print policy changes, workflow changes, and device changes. If after sixty (60) days, Customer has not or will not make changes to reduce toner coverage below these limits, HP may increase the rates by the same percentage that the toner coverage exceeds the targets. Those increased rates will remain in place until the next annual review.

DEVICE OBSOLESCENCE. When the manufacturer no longer supports a device and replacement parts are no longer available for that device model/series, HP will make reasonable commercial efforts to continue to provide Service for the device, but HP reserves the right to discontinue providing Services on the respective device and potentially all like devices. If the respective device has been on contract for greater than three (3) months, then a standard credit will be provided towards the purchase of an HP printing device.



HP MANAGED PRINT SERVICES AND SUPPORT SCHEDULE

ITEMS NOT COVERED. The following items are not covered under the Services: paper, staples, font cartridges, firmware upgrades, third-party SIMM or DIMMs, accessories, and all external interface cards. Imaging supplies provided by HP under this Agreement remain the property of HP at all times.

REMOVAL OF PERSONALLY IDENTIFIABLE INFORMATION (PII). In the event that Customer requests that HP repair or replace a device, Customer shall have completed final data disposition of any Customer PII on such device, e.g. encryption, overwriting or degaussing, prior to the repair and/or delivery of such device to HP.

SCHEDULE REVISIONS. If the assumptions and/or circumstances used to create the Pricing Schedule are found to be incorrect or misstated or to have substantially changed, then HP and Customer shall meet and in good faith negotiate equitable changes to the Schedule, which may include, but is not limited to, adjusting rates and/or service level commitments. Any changes will only have effect for the future without any retroactive effect on any rates or charges that have already been invoiced. HP will not be liable for failure to meet any obligations in this Schedule to the extent such failure is due to delayed, false, or inaccurate information provided by Customer.

INVOICING. HP will invoice quarterly in advance, based on the impressions made during the previous quarter. Invoice terms are Net 30.

HP and Customer agree by application of their duly authorized representative's respective signatures below that this Schedule should become effective as of the Schedule Effective Date.

SCHEDULE EFFECTIVE DATE: _____

Agreed to by: **HP, INC.**

Agreed to by: **CITY OF FORT LUPTON**

Authorized Signature: _____

Authorized Signature: _____

Print Name: Kelly Larsen, Director of Sales

Print Name: _____

Date: _____

Date: _____

Address: 2580 S. Decker Lake Blvd.
Ste. 200
Salt Lake City, UT 84119

Address: 130 S McKinley Ave
Fort Lupton, CO 80621

Contact Name: _____

Contact Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Fax: _____

Fax: _____



HP MANAGED PRINT SERVICES AND SUPPORT SCHEDULE

EXHIBIT A: HP CUSTOMER TERMS – SUPPORT AGREEMENT

1. Parties. These terms represent the agreement (“Agreement”) that governs the purchase of support services from the HP, Inc. entity identified in the signature section above (“HP”) by the Customer entity identified above (“Customer”). HP and Customer may be individually referred to as “Party”, and collectively as the “Parties”.

2. Orders. “Order” means the signed HP Managed Print Services and Support Schedule including any supporting material which the Parties identify as incorporated either by attachment or reference (“Supporting Material”). Supporting Material may include (as examples) support product lists, hardware or software specifications, standard or negotiated service descriptions, data sheets and their supplements, and statements of work (SOWs), published warranties and service level agreements.

3. Prices and Taxes. Initial prices will be as quoted in writing by HP. Prices are exclusive of taxes, duties, and fees (including installation) unless otherwise quoted. If a withholding tax is required by law, please contact the HP order representative to discuss appropriate procedures.

4. Invoices and Payment. Customer agrees to pay all invoiced amounts within thirty (30) days of HP’s invoice date. HP may suspend or cancel performance of open Orders or services if Customer fails to make payments when due.

5. Support Services. HP’s support services will be described in the Order and any applicable Supporting Material, which will cover the description of HP’s offering, eligibility requirements, service limitations and Customer responsibilities, as well as the Customer devices supported.

6. Eligibility. HP’s service, support and warranty commitments do not cover claims resulting from: (1) improper use, site preparation, or site or environmental conditions or other non-compliance with applicable Supporting Material; (2) Modifications or improper system maintenance or calibration not performed by HP or authorized by HP; (3) failure or functional limitations of any non-HP software or product impacting systems receiving HP support or service; (4) malware (e.g. virus, worm, etc.) not introduced by HP; or (5) abuse, negligence, accident, fire or water damage, electrical disturbances, transportation by Customer, or other causes beyond HP’s control.

7. Dependencies. HP’s ability to deliver services will depend on Customer’s reasonable and timely cooperation and the accuracy and completeness of any information from Customer needed to deliver the services.

8. Change Orders. Both Parties agree to appoint a project representative to serve as the principal point of contact in managing the delivery of services and in dealing with issues that may arise. Requests to add additional service locations will require an Addendum signed by both Parties. Additional models/series of devices not currently priced on the Order will be added at the then-current rates.

9. Services Performance. Services are performed using generally recognized commercial practices and standards. Customer agrees to provide prompt notice of any such service concerns and HP will re-perform any service that fails to meet this standard.

10. Intellectual Property Rights. No transfer of ownership of any intellectual property will occur under this Agreement. Customer grants HP a non-exclusive, worldwide, royalty-free right and license to any intellectual property that is necessary for HP and its designees to perform the ordered services.

11. Intellectual Property Rights Infringement. HP will defend and/or settle any claims against Customer that allege that an HP-branded product or service as supplied under this Agreement infringes the intellectual property rights of a third party. HP will rely on Customer’s prompt notification of the claim and cooperation with our defense. HP may modify the product or service so as to be non-infringing and materially equivalent, or we may procure a license. If these options are not available, we will refund to Customer the amount paid for the affected product in the first year or the depreciated value thereafter or, for support services, the balance of any pre-paid amount or, for professional services, the amount paid. HP is not responsible for claims resulting from any unauthorized use of the products or services.

12. Confidentiality. Information exchanged under this Agreement will be treated as confidential if identified as such at disclosure or if the circumstances of disclosure would reasonably indicate such treatment. Confidential information may only be used for the purpose of fulfilling obligations or exercising rights under this Agreement, and shared with employees, agents or contractors with a need to know such information to support that purpose. Confidential information will be protected using a reasonable degree of care to prevent unauthorized use or disclosure for 3 years from the date of receipt or (if longer) for such period as the information

remains confidential. These obligations do not cover information that: i) was known or becomes known to the receiving Party without obligation of confidentiality; ii) is independently developed by the receiving Party; or iii) where disclosure is required by law or a governmental agency.

13. Personal Information. Each Party shall comply with their respective obligations under applicable data protection legislation. HP does not intend to have access to personally identifiable information (“PII”) of Customer in providing services. To the extent HP has access to Customer PII stored on a system or device of Customer, such access will likely be incidental and Customer will remain the data controller of Customer PII at all times. HP will use any PII to which it has access strictly for purposes of delivering the services ordered.

14. Global Trade compliance. Services provided under these terms are for Customer’s internal use and not for further commercialization. HP may suspend its performance under this Agreement to the extent required by laws applicable to either Party.

15. Limitation of Liability. HP’s liability to Customer under this Agreement is limited to the greater of \$1,000,000 or the amount payable by Customer to HP for the relevant Order. Neither Customer nor HP will be liable for lost revenues or profits, downtime costs, loss or damage to data or indirect, special or consequential costs or damages. This provision does not limit either Party’s liability for: unauthorized use of intellectual property, death or bodily injury caused by their negligence; acts of fraud; willful repudiation of the Agreement; nor any liability which may not be excluded or limited by applicable law.

16. Disputes. If Customer is dissatisfied with any services purchased under these terms and disagrees with HP’s proposed resolution, we both agree to promptly escalate the issue to a Director (or equivalent executive) in our respective organizations for an amicable resolution without prejudice to the right to later seek a legal remedy.

17. Force Majeure. Neither Party will be liable for performance delays or for non-performance due to causes beyond its reasonable control, except for payment obligations.

18. Termination. Either Party may terminate this Agreement on written notice if the other fails to meet any material obligation and fails to remedy the breach within a reasonable period after being notified in writing of the details. If either Party becomes insolvent, unable to pay debts when due, files for or is subject to bankruptcy or receivership or asset assignment, the other Party may terminate this Agreement and cancel any unfulfilled obligations. Any terms in the Agreement which by their nature extend beyond termination or expiration of the Agreement will remain in effect until fulfilled and will apply to both Parties’ respective successors and permitted assigns.

19. General. This Agreement represents our entire understanding with respect to its subject matter and supersedes any previous communication or agreements that may exist. Modifications to the Agreement will be made only through a written amendment signed by both Parties. The Agreement will be governed by the laws of the country of HP or the HP Affiliate accepting the Order and the courts of that locale will have jurisdiction, however, HP or its Affiliate may, bring suit for payment in the country where the Customer Affiliate that placed the Order is located. Customer and HP agree that the United Nations Convention on Contracts for the International Sale of Goods will not apply. Claims arising or raised in the United States will be governed by the laws of the state of California, excluding rules as to choice and conflict of law.



HP MANAGED PRINT SERVICES AND SUPPORT SCHEDULE

EXHIBIT B: SLAs by LOCATION

Address	City	State	ZIP	Response Time	Toner Install
130 McKinley Ave	Fort Lupton	CO	80621	HP Priority	No

Response Times: HP offers 4 response times depending on locations:

HP Premium – Priority 2 Hour Response with toner installation (available in limited markets only)

HP Priority – Priority 4 Hour Response, toner drop ship

HP Advantage – Next Business Day Response, toner drop ship

HP Extended Reach – Depending on location, it may be greater than NBD response



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American Financial Network, Inc.

21403 Chagrin Blvd., Suite 230 Cleveland, Ohio 44122 Phone 216-921-2000 Fax 216-921-2009

CITY OF FORT LUPTON, COLORADO
MUNICIPAL LEASE PROPOSAL

April 7, 2016

- This is a true lease, not a lease-purchase
Fixed payments for the entire term

LEASED ASSET: HP IT equipment from Counter Trade Products, Inc.

Table with 2 columns: Description and Amount. Rows include Total Cost (\$32,143.46), Term (3 Years vs 5 Years), Number of Monthly Payments (36 vs 60), Payment Amount (\$996.45 vs \$655.60), Advance Payments (First and last), End of Term (Lessee may return the equipment, renew the lease, or purchase the equipment for its fair market value), and One Time Closing Cost (\$195).

- Rates valid until 04/20/2016. If funding occurs after this date, Lessor reserves the right to adjust and determine a new payment to reflect any upward change its cost of funds. Once lease contracts are signed and lease is funded, the PAYMENT IS FIXED FOR THE ENTIRE TERM.
Payments to be made by ACH (automated clearing house)

This transaction is subject to credit review and approval, as well as execution of lease documentation acceptable to American Financial Network, Inc. and/or its Assigns. This proposal is not an approval or a commitment to fund this transaction.

THIS TRANSACTION WILL BE DESIGNATED AS BANK QUALIFIED. LESSEE'S TOTAL AMOUNT OF TAX EXEMPT DEBT TO BE ISSUED IN THIS CALENDAR YEAR WILL NOT EXCEED THE \$10,000,000 LIMIT.

Failure to consummate this transaction once credit approval is granted and the lease documents are drafted and delivered will result in a \$500 documentation & processing fee being assessed to the Lessee. This fee is for credit analysis, drafting of the contract, overnight services and telephone calls made to process this agreement. This fee will NOT be charged if the transaction is funded

CITY OF FORT LUPTON, CO

AMERICAN FINANCIAL NETWORK, INC.

X _____

[Signature]
Spencer Richman, President



Mayor/Council

130 S. McKinley Avenue
Phone: 303.857.6694
Fort Lupton, CO 80621 Fax: 303.857.0351
www.fortlupton.org

Upcoming Events

- | | |
|----------------|---|
| April 23, 2016 | City of Fort Lupton Clean Up Day – Public Works Shop, 800 12 th Street- 8:00 a.m. - 12:00 p.m. - See Website for details |
| April 27, 2016 | Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M. |