

**RECORD OF PROCEEDINGS
FORT LUPTON HISTORIC PRESERVATION BOARD
January 7, 2016**

The Historic Preservation Board of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue on Thursday, January 7, 2016. Chairperson Al Mowrer called the meeting to order at 4:40 p.m.

ROLL CALL

Those present were Chairperson Al Mowrer, Board Members Beth Block, Donna Walker and Marlene Stieber. Also present was Planner Alyssa Knutson and Planning Technician Mari Peña.

APPROVAL OF THE AGENDA

Planner Alyssa Knutson stated that "Potential Designation of the Fort Site" be added under Item "c" under Discussion Items. Beth Block made a motion to approve the agenda with the addition and Donna Walker seconded the motion.

Motion passed on voice vote.

APPROVAL OF THE MINUTES

Beth Block made a motion to approve the minutes of the October 1, 2015 Historic Preservation Board meeting and Donna Walker seconded the motion.

Motion passed on voice vote.

PUBLIC AND VISITOR INPUT

There was no public and no visitors.

DISCUSSION ITEMS

2016 Saving Places Conference

Planner Alyssa Knutson reviewed the schedule of classes with members for the 2016 Saving Places Conference that will take place the first week of February. She will be attending the "Historical Fund Grant Workshop." The Historic Preservation budget has sufficient funds for members to attend the conference. She suggested members attend the class on Wednesday, February 3rd entitled, "Being an Effective Preservation Commissioner." Members Beth Block and Donna Walker showed interest in attending the Wednesday class but will review the schedule of classes and confirm availability with Ms. Knutson.

Letters to Eligible Property Owners

Planner Alyssa Knutson has suggested letters be mailed to property owners of historic properties in the City that have been found to be eligible for designation in the past surveys. There are still

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many properties within the City that have the potential for local designation. Ms. Knutson will prepare a list of historic homes for review at the next meeting.

Potential Designation of the Fort Site

Planner Alyssa Knutson indicated the site at the Fort should be reviewed for designation. She would like to attend a meeting with the South Platte Valley Historical Society (SPVHS) who currently has a land lease with the City, to discuss the potential of local designation. If designated, the site may be protected from oil and gas disturbance, however it may be honorary for the site to be designated. There are documents that indicate the actual location of the original Fort site could not be determined; however, Member Marlene Stieber noted that the actual Fort location was found and there is an aerial photograph showing the location of the Fort. Planning Technician Mari Peña indicated that there may be more documents associated with the location of the Fort and she will review the files.

Discussion of Term Limits and New Members

Planning Technician Mari Peña reviewed the term limits with the members and encouraged members to bring in anyone who is interested in joining. Mary Adkins' term expired in December and she has determined that she can no longer be on the Board due to family health concerns. The Board can have up to seven (7) members with three (3) members residing outside the City limits, currently Members Marlene Stieber and Lauren Brooks are outside the City limits.

Survey Reconnaissance Forms Review Form 1417

As discussed in a previous meeting, Planner Alyssa Knutson was to contact History Colorado on approval of using an aerial snap-shot of the property for the survey forms. She confirmed photo quality for photos can be uploaded directly to the form and do not need to be printed, however an electronic file must be provided to History Colorado and that a sketch of the property must be drawn onto the forms but the aerial snap-shot will not be sufficient.

Grant Ideas

Member Donna Walker researched the website for Historic Walking Tours. She found interesting information in particular: Murder Mayhem and Misadventure, a Downtown Self-Guided Walking Tour. The map contains a QR Code that directs to a YouTube video of the site. Ms. Walker also noted there is a company that creates websites for historic sites and looked into the gpsmycity.com application for cell phones. This application is a self-guided walking tour of many cities from around the world, however there is a cost associated with this application. Members discussed ideas on articles that would gain interest including, a love triangle at the school that was located where the park is now for the Housing Authority. The love triangle had to do with the janitor/counselor, Mr. Calhoun and a teacher, and someone witnessed a murder at the school. Beth Block also heard there is a haunted house off Pacific Ave. Members indicated the cemetery walk could be of interest for residents. The City's Museum Curator, DebraRay Thompson, should be invited to attend a future meeting. Planner Alyssa Knutson encouraged members to continue researching grant ideas.

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Plaques for Historic Properties

Planning Technician Mari Peña noted that the Odd Fellows Lodge and the Fort Lupton Middle School murals do not have plaques. The cost of plaques will be reviewed for these local designations and staff will work on ordering them.

Marlene's Photo Banner of Fort Lupton 1920

Planning Technician Mari Peña confirmed with Marlene Stieber if she intended to donate her photograph of Fort Lupton from the 1920s to the City. Member Marlene Stieber did confirm that this copy was for the City and that four copies were made of the photograph.

Election of Chairperson and Vice Chairperson

A Chairperson and Vice Chairperson must be elected in January of each year. Member Beth Block nominated Donna Walker to serve as Chairperson of the Board and Al Mowrer seconded the motion. Al Mowrer made a motion to elect Beth Block as Vice Chairperson and Donna Walker seconded the motion.

Motions passed on voice vote.

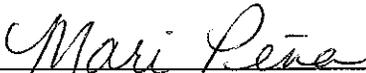
Al Mowrer asked what will happen to the Branding Iron sign. Planner Alyssa Knutson will ask City staff and the new owner about the sign.

ADJOURNMENT

Beth Block made a motion to adjourn the January 7, 2015 meeting at 5:25 p.m. and Marlene Stieber seconded the motion.

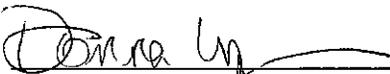
Motion passed on voice vote.

Submitted by:



Mari Peña, Planning Technician

Approved by Historic Preservation Board



Donna Walker, Chairperson