

**RECORD OF PROCEEDINGS
CEMETERY ADVISORY COMMITTEE
APRIL 28, 2016**

The Cemetery Advisory Committee of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue, on Thursday, April 28, 2016. Chairperson Phil Gavel called the meeting to order at 6:00 p.m.

ROLL CALL

Those present were Chairperson Phil Gavel, Committee members Marilyn Bangert, Cris Criswell, and Bruce Taylor. Also present were Public Works Director Roy Vestal, Public Works Supervisor of Operations Anthony Gomez, and City Clerk Nanette Fornof.

APPROVAL OF MINUTES

It was moved by Cris Criswell and seconded by Bruce Taylor approving the March 24, 2016 meeting minutes as presented. Motion carried unanimously by a roll call vote.

NEW BUSINESS

Discussion of Rules and Regulations There was discussion about changing the Rules and Regulations in regard to the “ownership” of plots. Currently, the regulations state the owner is specified by the family and then when the owner dies, the plot becomes the family members and all siblings have rights to the plot. Staff will review the Statutes to see how the process works and will contact other cemeteries to see how they operate. Additional information will be provided at the next meeting.

Update Regarding the Cemetery Expansion Public Works/Engineer Roy Vestal stated the proposed expansion of the cemetery will accommodate an additional 4,599 burial spaces. Currently, there’s approximately 550 burial spaces left, so by adding the additional burial spaces, there would be approximately 5,100 +/- burial spaces. There has been no additional conversation regarding the purchase of the additional land from the land owner to the east. The negotiations to purchase the additional property is still going on and additional information will be provided when available.

Memorial Day Celebration Staff is working on contacting the essential partners for the Memorial Day Celebration. Mr. DeSantis will be available to participate in the flyover and there could possibly be two additional planes. He also clarified “weather permitting”. Staff will be contacting Janet, from DAR and the Colorado Mounted Rangers to see if they will be participating in this year’s event. Additional information will be provided at May’s meeting. Bruce Taylor, Committee member will be working on the details of the event. Marilyn Bangert provided staff with the details of the music; this information will be used to update the brochure. New flags have been purchased by the American Legion and will be placed on the graves of veterans.

**RECORD OF PROCEEDINGS
CEMETERY ADVISORY COMMITTEE
APRIL 28, 2016**

Update Regarding Clean-Up Days Staff is working on cleaning-up the cemetery for the Memorial Day celebration. Besides cleaning up, the crews are fertilizing the cemetery and weed whacking the grounds. The weather hasn't allowed them (staff) to work the grounds recently.

COUNCIL/STAFF REPORTS

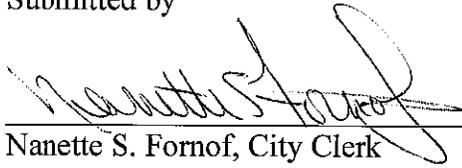
Staff has indicated they will be working on purchasing a new Public Announcement System.

ADJOURNMENT

Chairperson Phil Gabel closed the Cemetery Advisory Committee meeting at 6:42p.m.

Motion carried on voice vote.

Submitted by

A handwritten signature in black ink, appearing to read "Nanette S. Fornof", is written over a horizontal line.

Nanette S. Fornof, City Clerk