

**RECORD OF PROCEEDINGS  
FORT LUPTON URBAN RENEWAL AUTHORITY  
July 19, 2016**

The Fort Lupton Urban Renewal Authority met at the City Complex, 130 South McKinley Avenue, the regular meeting place of the Board, on Tuesday, July 19, 2016. Chairperson Barbara Kirkmeyer called the meeting to order at 6:30 p.m.

**ROLL CALL**

Roll call was taken by Staff Liaison Alyssa Knutson, those present were Mark Grajeda, Kay Marsh, Gene Reynolds, Carol Ruckel, Zoe Stieber, Gary Montoya (6:35 p.m.) and Barbara Kirkmeyer. Also present were Executive Director Claud Hanes and Staff Liaison Alyssa Knutson.

**APPROVAL OF AGENDA**

It was moved by Carol Ruckel and seconded by Mark Grajeda approving the agenda as presented. Motion carried unanimously.

**CONSENT AGENDA**

The following was on the Consent Agenda: Approval of the Minutes of the July 5, 2016 Meeting.

It was moved by Mark Grajeda and seconded by Carol Ruckel, to approve the Consent Agenda as presented. Motion carried unanimously.

**PERSON TO ADDRESS THE AUTHORITY**

No one signed up to address the Authority.

**NEW BUSINESS**

**Accounts Payable**

One check was issued: Murray Dahl Kuechenmeister (attorney fees), total for the July 19, 2016 accounts payable was \$62.50.

It was moved by Kay Marsh to approve payment to the above-mentioned payee, motion was then seconded by Zoe Stieber; motion carried unanimously.

**Discussion Regarding Reimbursement of Mill Levy Overrides and Bond Indebtedness to Special Districts**

Staff and the FLURA Board drafted a resolution for those districts who do not have an intergovernmental agreement with FLURA currently. The proposed resolution defined how the FLURA Board would reimburse monies back to the Special Districts and the length of the

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reimbursement timeframe. The resolution was presented to legal counsel, Malcolm Murray. Mr. Murray informed the Board that TIF revenues cannot be reimbursed to special districts through a resolution and that an intergovernmental agreement must be entered into instead. The FLURA Board continues to collection TIF revenues until such time that an intergovernmental agreement is executed. The Board determined to remove the resolution issue.

**Intergovernmental Agreements**

Staff informed the Board that the attorney for AIMS Community College and attorney for FLURA have had discussions regarding and intergovernmental agreement. It appears AIMS is requesting that they retain all monies that would be allocated to FLURA. Additional information will be provided at a later date.

There was discussion about what Special Districts have been notified of the Urban Renewal Authority formation. Staff stated that Platte Conservation District needs to be notified, as it was unintentionally excluded from prior notifications that the other special districts received related to the Board formation and Plan adoption. The Board requested that staff send notice to the Platte Conservation District.

It was determined that all other special districts were notified of the Board formation and Plan adoption. It was further decided that the Board would not pursue entering into an intergovernmental agreement with special districts that have not expressed an interest until such time that it is approached by a special district to do so.

The FLURA Board will continue to work with the Fort Lupton Fire Protection District to finalize an intergovernmental agreement. It was determined that Chairperson Kirkmeyer will meet with the Board for the Fire District on negotiating the agreement. Staff will provide Chairperson Kirkmeyer with mill levy information, metering of Fire District water usage and the potential for future infrastructure assistance to the Fire District. Once this information is obtained, a meeting will be set up with the Fire District. Additional information will be provided later.

**Project Questionnaire**

Staff Liaison Alyssa Knutson drafted a Public Input Survey and presented it to the Board for their comments. After review and discussion, the Board requested changes and thanked Ms. Knutson for her work on the Survey.

The Survey consists of three questions; the person taking the Survey is to rank the project they are most interested in seeing implemented in Fort Lupton. The projects consist of adding elements to major entry points to the City such as lighting, landscaping, art, and/or signage to create a welcoming and attractive entrance into Fort Lupton, and building façade improvements. The second question requests thoughts or comments to the listed projects. The final question asked if there are any other projects the responder would like to see FLURA look into.

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The Board requested that the deadline for responses be thirty days from the release of the Survey.

**Cancel/Reschedule August 2, 2016 Meeting**

Staff indicated that National Night Out is August 2, 2016, which is held at Koshio Park across from City Hall. It was recommended by staff that the August 2 meeting be cancelled or rescheduled so Board members can attend the event, and also to prevent attendees from entering City Hall during the meeting. The Downtown Colorado, Inc. URA Board Training in Denver is also scheduled for that day and several FLURA Board members will be attending. The Board agreed with staff and it was determined to cancel the meeting. The next FLURA meeting is scheduled for August 16, 2016.

**Staff Reports**

**Executive Director**

Executive Director Claud Hanes stated that Bill Teater, owner of Wendy's, informed him that the restaurant will be completed and hamburgers will be available in October. The "run down" building at the corner of 9<sup>th</sup> Street and Denver are in the process of being demolished to be replaced by an expanded parking lot for Erlinger Funeral Home.

Mr. Hanes stated that the old George's Hardware building is under contract to be sold.

The Executive Director also inquired about the possibility of adding a property located to the south of the City to the Urban Renewal Plan. Staff indicated that if the Plan area expanded, the Board would likely need to have thirteen (13) members and that there may be other Statute requirements that may need to be evaluated. Mr. Hanes will work with staff to work out the details.

**City Liaisons**

None.

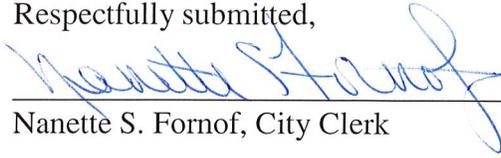
**BOARD REPORTS**

Barb Kirkmeyer stated she is working on a FLURA project; additional information will be given at a later date.

There being no further business, the meeting adjourned at 7:39 p.m. The next FLURA meeting will be held on August 16, 2016.

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Respectfully submitted,

  
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Nanette S. Fornof, City Clerk

Approved by Fort Lupton Urban Renewal Authority

  
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Barbara Kirkmeyer, Chairperson