

**RECORD OF PROCEEDINGS
CEMETERY ADVISORY COMMITTEE
February 18, 2016**

The Cemetery Advisory Committee of the City of Fort Lupton met at the City Complex, 130 South McKinley Avenue, on Thursday, February 18, 2016. Committee member Cris Criswell called the meeting to order at 6:07 p.m.

ROLL CALL

Those present were Committee members Cris Criswell, Rosalie Everson, and Marilyn Bangert. Also present were staff City Clerk Nanette Fornof and Public Works Supervisor Anthony Gomez, along with Tracy Collins, Alysha Guenther, Ali Weaver and Kim Cooke from Anadarko.

APPOINTMENT OF NEW OFFICERS

It is that time of year to appoint new officers; Chairperson, Vice Chairperson and Secretary. It was moved by Cris Criswell to appoint Phil Gabel as Chairperson, Cris Criswell as Vice Chairperson and Nanette Fornof as Secretary. Motion carried unanimously.

APPROVAL OF THE OCTOBER 15, 2015, COMMITTEE MEETING MINUTES

It was moved by Cris Criswell and seconded by Marilyn Bangert to approve the October 18, 2015, Committee Meeting Minutes as presented. Motion carried unanimously.

DISCUSSION ITEMS

Anadarko Project Update

Tracy Collins, Alysha Guenther, Ali Weaver and Kim Cooke from Anadarko provided and requested information about the oil and gas wells which will be drilled on the Gabel and King property. Anadarko staff stated the reason they requested to attend the meeting is to update the status regarding these wells and how the drilling could or wouldn't affect the operations of the cemetery, the operations during a funeral service or the effect on the headstones.

The discussion was as follows with all Anadarko staff voicing their expertise.

Since the down turn of oil and gas prices, Anadarko won't begin drilling on these wells until January 2017, at the earliest. The Gabel well application has been submitted to the Commission, however; the King's application has not been submitted.

The Fort Lupton Greens property will have 10 wells, Gabel is currently 4 wells and there is the possibility 6 additional wells will be located on the property. The King property will consider having 9 wells on the property and Fort Lupton Mountain Sky is anticipated to have 10 wells. The temporary site prep will encompass 10-acres. The foot print would then change once the wells are in production mode.

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The process is basically as follows: the wells will be drilled, fracking will be completed, production and reclaiming the site.

Committee members inquired about the vibration of the drilling and/or fracking process. Anadarko staff indicated there shouldn't be any vibration; the sound that is considered DBA and not DBC, which is the noise that causes vibrations. However, since there is concern from the committee about vibration and the possibility of movement to the headstones, Anadarko staff stated they will have an engineer review the process and the possible effect on the headstones and report at a later date. There was a question about stopping drilling during a funeral service and it was stated by Anadarko that the process couldn't be halted, however; the company will address the noise issues with barriers.

Anadarko's staff inquired about the landscaping plan for the cemetery. City staff stated they weren't aware of a landscape plan, but will research the situation.

There was discussion about truck traffic. The majority of the traffic will go east on WCR 12 and go either north or south on WCR 29.5. There is a bridge issue on WCR 29.5, reports on being obtained to see if it needs to be repaired. Staff indicated there are agreements between the City and Anadarko regarding WCR 12.

Anadarko staff thanked the Committee for allowing them the time to talk about the drilling on the adjacent properties.

Memorial Day Celebration

Staff will begin working on the Memorial Day Celebration by contacting the appropriate staff and citizens. Additional information will be provided at the next meeting.

Map for Processions

In the past there have been funeral homes who have inquired about the Fort Lupton Police Department being a part of the procession for safety. The department has participated in several services, as well as going to participate however, they have called on emergency calls, which leaves the procession unattended. A meeting was held with the department and it was decided the Police Department will no longer participate in the processions. To help facilitate third party companies hosting the processions a map describing the routes was built from the GIS department. A letter to all funeral homes will be sent describing the new process.

STAFF REPORTS

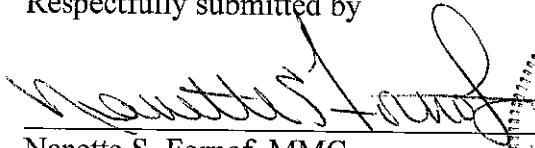
Public Works Supervisor Anthony Gomez stated cemetery clean-up will begin the middle of April.

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City Clerk, Nanette Fornof stated there has been double booking of funeral services lately. To help alleviate this issue, the funeral homes will be given the Clerk's cell number and they will be able to contact staff evenings and weekends.

There being no further business the cemetery meeting was closed at 7:32 p.m. The next meeting will be held on March 17, 2016.

Respectfully submitted by



Nanette S. Fornof, MMC
City Clerk

